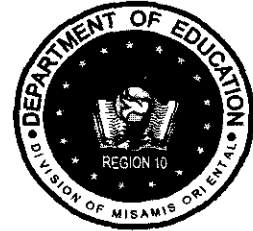




DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
Division of Misamis Oriental
Del Pilar – Velez Sts., Cagayan de Oro City
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DIVISION MEMORANDUM

No. 474, s. 2017

**MEMORANDUM TO: PUBLIC SCHOOLS DISTRICT SUPERVISORS
ELEMENTARY PRINCIPALS/ SCHOOL in Charge
HEALTH PERSONNEL
FEEDING COORDINATORS**

FROM: CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent *hw*

DATE: SEPTEMBER 12, 2017

**SUBJECT: 2017 DIVISION SEARCH FOR OUTSTANDING IMPLEMENTERS IN SCHOOL
BASED FEEDING PROGRAM (SBFP)**

1. Pursuant to DepED Order 39, s. 2017 entitled *Operational Guidelines on the Implementation of School- Based Feeding Program for SYs 2017 -2022*, this office announces the Division Search for Outstanding Implementers on the School- Based Feeding Program (SBFP) for SY 2016 - 17.
2. Each District is advised to submit one (1) entry school to the School Health Section, this Office Attention: Dr. Vida C. Suganob, Medical Officer III on or before September 25, 2017.
3. Enclosed is the Evaluation Tool for the Search for Outstanding School Implementer of the School Based Feeding Program (SBFP).
4. Top three schools will be evaluated by Division SBFP Technical Working Group (TWG) on September 28 -29, 2017. Two schools will be selected to represent the division to the Regional Search. Tentative Schedule for the Regional Evaluation and awarding of winners is from November – December 2017.
5. Top three (3) Regional Outstanding SBFP Implementers shall vie for the National SBFP Excellence Award sponsored by the Jollibee Group Foundation (JGF).
6. Awards and Prizes for the Regional Winners:

1 st Place	P50,000.00 cash prize plus trophy and certificate
2 nd place	P30,000.00 cash prize plus trophy and certificate
3 rd place	P20,000.00 cash prize plus trophy and certificate

Evaluation Tool for the Search for Outstanding School Implementer of the SBFP

	Points	Score
<p>1. Percentage of beneficiaries rehabilitated to normal status 10pts if all beneficiaries rehabilitated to normal status 8 pts if at least 90% rehabilitated to normal status 6 pts if at least 70 -89% rehabilitated to normal status</p>	10	
<p>2. Percentage attendance of beneficiaries 5 pts if all beneficiaries attained at least 85-100% attendance 4 pts if not all beneficiaries attained at least 85-100% attendance</p>	5	
<p>3. Compliance to guidelines Creation of SBFP Core group Orientation for Implementers conducted Provision of RA 9184 (complete with supporting documents) Nutritional Assessment conducted Deworming conducted Separate area for feeding provided Food Safety standards for feeding followed Daily feeding supervised by School Head</p>	8 1 1 1 1 1 1 1	
<p>4. Vegetable Garden 10pts if establishment of vegetable garden & at least 50% of harvest channeled to feeding (should be supported by documents) 8 pts if vegetable garden was established but less than 50% of harvest channeled to feeding (should be supported by documents)</p>	10	
<p>5. Establishment of home gardens by families of beneficiaries 5pts if 100% of families of beneficiaries were able to establish home gardens 4 pts if at least 90% of families of ben were able to establish home gardens 3 pts if less than 90% of families of ben were able to establish home gardens</p>	5	
<p>6. Development of Health and Nutrition Values and behavior 2pts if the activities below are conducted daily 1 pt if the activities below are conducted but not daily Handwashing before and after feeding Prayer before and after meal Good table manners Good grooming and personal hygiene Nutrition education</p>	10	
<p>7. Presence and completeness of the following forms: 2pts for every form properly filled up and updated 1 pt only if filled –up but not complete and updated Menu Cycle Market Form</p>	16	

<p>Work and Financial Plan PPMP/APP Request for Quotation List of names of beneficiaries SBFP Forms 1-4</p>		
<p>8. Prompt submission of Liquidation Reports 10 pts if on time liquidation of at least 75% of cash advance 8 pts if liquidation of at least 75% of cash advance but not on time 8 pts if on time liquidation but not 75% of cash advance</p>	10	
<p>9. Documentation of good practices developed 5pts if good practices developed are recorded and documented 4 pts or less if good practices were developed but not documented</p>	5	
<p>10. Involvement / support of parents and community 5pts if involvement/support of parents & community are recorded/documented 4pts or less if there is involvement /support of parents & community but not documented</p>	5	
<p>11. Conduct of advocacy and social/resource mobilization activities 5pts if advocacy and social/ resource mobilization activities recorded 4 pts or less if activities and social/resource mobilization activities were conducted but not documented</p>	3	
<p>12. Practiced composting in school 5 pts if composting was conducted and compost pit functional 4pts or less if composting was conducted but compost pit is no longer functional</p>	3	
<p>13. Practiced waste segregation in school 5 pts if waste segregation is being practiced & trash cans are provided 4pts or less if waste segregation is being practiced but no trash cans provided</p>	3	
<p>14. Coordination with barangay on livelihood trainings 2 pts if livelihood training were coordinated with the barangay & conducted 1 pt if livelihood training were coordinated with the barangays but not conducted</p>	2	
<p>15. Result of interview with parents 5 pts if all respondents gave positive feedback from the interview 4 pts or less if not all respondents gave positive feedback from the interview</p>	5	
TOTAL	100	