



DIVISION MEMORANDUM

September 15, 2017

No. 488

S. 2017

**TRAINING WORKSHOP ON FINANCE SERVICE MENTORING
CUM PBB VALIDATION WORKSHOP**

- TO:** Clustered Elementary Senior Bookkeepers/Designate
Senior Bookkeepers, Junior High School IUs
Senior Bookkeepers/Designate, Junior High School Non-IUs
Administrative Assistant II or Senior Bookkeepers/Designate, Senior High School
Division Office Finance Personnel
1. The Finance Section of this division shall conduct a two-day live-in Training Workshop on Finance Service Mentoring cum PBB Validation Workshop on September 22-23, 2017 at a venue to be set.
 2. Expected participants of these training workshop are finance personnel of DepEd Division of Misamis Oriental. Please refer to Enclosure 1 for the List of Participants, Facilitators and Resource Speakers.
 3. The purpose of the training workshop is to bring about high quality finance service and productivity through teamwork through the following activities:
 - a. Spot-Checking and Mentoring
 - b. Performance Evaluation
 - c. Action Planning
 - d. Team Building
 - e. PBB Validation
 4. Participants are expected to bring the following:
 - 4.1. Laptop with extension wire, Portable Wifi Internet
 - 4.2. USB Flash Drive, Pencil and Training Notebook
 - 4.3. PBB Validation Data Requirements
 5. For strict compliance.

CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent



**FINANCE SERVICE MENTORING CUM PBB VALIDATION WORKSHOP
SEPTEMBER 22-23, 2017**

LIST OF PARTICIPANTS

	COMPLETE NAME	POSITION	STATION/SCHOOL
1	ABAN, FERNANDITO D.	ADAS II	Salay NHS
2	ACEDO, MARIA CECILIA D.	ADAS II	Tagoloan NHS
3	ACERO, MAY ZOE M.	ADAS II	Laguindingan NHS
4	AGUILAR, MAIDY B.	ADAS II	Initao SHS
5	ANOC, ELMAR G.	ADAS III	SDO
6	APDIAN, IAMIE M.	ADAS II	Matangad SHS
7	ARIASA, JENNIFER C.	AO-II	Lugait SHS
8	ASPRIL, MARIETTA T.	ADAS III	MNCHS
9	AZUELO, SWEETIE M.	COA Clerk	SDO
10	BAANG, LOVELLE R.	ADAS II	Lugait SHS
11	BACASMAS, RODA MAE A.	ADAS II	Lumbo SHS
12	BACONG, CARMELA M.	ADAS II	Talisayan NHS
13	BAGUIO, IRMA A.	ADAS II	MOGCHS
14	BAJA, GLADJORI P.	ADAS II	Talisayan SHS
15	BALA, MLJUDE B.	ADAS III	Lugait CS
16	BALANGIAO, MARGARETH B.	ADAS II	Lagonglong SHS
17	BALYOS, ANNALYN F.	ADAS III	Cabalantian NHS
18	BARLISAN, STELLA LEAH B.	ADAS II	Mat-I Naawan SHS
19	BAYLIN, JOY AMOR A.	ADAS III	Salay NHS
20	BERNALDEZ, MAYCILLE R.	COA Clerk	SDO
21	BRIAN, NERISSA AMOR B.	ADAS II	Maputi SHS
22	BUOT, JENETH S.	ADAS II	Aposkahoy
23	BURLAT, EDA KAREEN C.	ADAS III	Alubijid NCHS
24	BUTALID, LEAHN M.	ADAS II	Sta. Ines
25	BUTRON, PATRICIA APRIL M.	ADAS II	Jasaan SHS
26	CABLAY, NIÑOJOMAR S.	AO II	Kubungsod SHS
27	CABUNOC, AMOR B.	ADAS II	Naawan NHS
28	CAGAS, GIL V.	ADAS III	Baliwagan CS
29	CANOY, JEMROD R.	ADAS III	Naawan
30	CAPITO, HAROLD MAE A.	AO II	Baliwagan SHS
31	CARACHO, ARNIL N.	ADA VI	SDO
32	CAYADONG, LINDO M.	SEPS	SDO
33	CRUZ, ELONOR P.	AO IV	SDO
34	CUETO, PINKY T.	ADAS III	San Isidro NHS
35	DAGUIMOL, DENNY WRAY C.	AO II	Consuelo NHS
36	DAHANG, EDISON T.	ADAS II	Baliwagan SHS
37	DAHANG, MERLINA R.	ADAS III	Balingasag CS
38	DEQUINO, GERLY G.	Acctg. Clerk	SDO
39	DIMASANGCAY, MENZIE G.	ADAS II	Tambobong-Balacanas SHS
40	ECHAVEZ, MARY GRACE Q.	ADAS III	INCHS
41	EMPINADO, JOANN B.	ADAS III	Dampil NHS
42	ENERO, EDRANEL M.	Clerk	Libertad CS
43	ENTERINA, CHARISSE M.	ADAS II	Portulin SHS
44	ESTENZO, MELANIE C.	AO IV	SDO
45	FABRIA, MANILYN B.	ADAS II	Villanueva SHS
46	FLORES, MATILDE C.	ADAS III	Bobotugan NHS
47	GAA, MARIA REMIE N.	ADAS II	Cabalantian SHS
48	GALARPE, KRISTOFFER C.	ADAS II	Lugait NHS
49	GAMAO, ROLITO G.	ADAS II	Lourdes Alubijid NHS
50	GAMOROT, EDWIN L.	PO III	SDO
51	GANZON, MARIA LUZ B.	ADA VI	Opol NSTS
52	GONZALES, CHRISTAL MAE M.	ADAS II	Libertad SHS
53	GUMANIT, WILLIAM G. JR.	ADAS II	Mantangale SHS
54	GUTIERREZ, QUEENIE LIEZL B.	ADAS II	Medina NCHS
55	HAMBRE, ERNESA M.	ADAS III	MOGCHS
56	HAMBRE, MARLYN	ADAS II	Mat-I Naawan NHS
57	IBARRAT, DG MAY T.	ADAS II	Cabalantian NHS
58	IMAN, MARICAR M.	ADAS III	Claveria
59	IPANAG, DAISY G.	ADAS II	SDO
60	JIMENEZ, SANDRA LEA S.	ADAS II	Sugbongcogon NHS
61	JO, JOEL T.	ADAS III	Naawan NHS
62	JOSON, JUNALENE B.	ADAS III	Medina CS
63	JUMANGUIN, CECILE P.	ADAS III	SDO
64	LACBAY, CARLOSITA P.	ADAS II	Mantangale NHS
65	LAGAS, CHERRY JEAN D.	ADAS III	Libertad NHS
66	LAGROSAS, JAIREN PEARL L.	ADAS III	Tagoloan CS
67	LANOZO, POCHOLO RALPH P.	Acctg. Clerk	SDO
68	LISING, JAPHET PAUL S.	ADAS II	Sta. Ana NHS

**FINANCE SERVICE MENTORING CUM PBB VALIDATION WORKSHOP
SEPTEMBER 22-23, 2017**

LIST OF PARTICIPANTS

	COMPLETE NAME	POSITION	STATION/SCHOOL
69	MABELIN, SWEET FRANCES B.	ADAS II	Laguindingan SHS
70	MADRID, GERRY P.	EPS II	SDO
71	MADRIDANO, LARRY F.	ADA IV	SDO
72	MAGALLANES, MARY ANTOINETTE M.	AO II	SDO
73	MAGDUGO, SHAYNE YANNAH B.	AO-II	Laguindingan SHS
74	MALICAY, MYLAH DEE G.	ADAS I	SDO
75	MANGILA, PRINCESS RAZEL M.	ADAS II	Bobontugan NHS
76	MAPUTE, CAROL JOY C.	ADAS II	Kibungsod SHS
77	MEJOS, BERNABE C., JR.	Acctg. Clerk	Jasaan
78	MISO, MARJORIE D.	ADAS II	Sugbongcogon SHS
79	MONTE, IRISH KARYLLE D.	EPS II	SDO
80	NANOL, RHEA CASSANDRA Q.	ADAS II	Looc NHS
81	NAVARRO, JAY Q.	ADAS III	Mantangale NHS
82	OBSIOMA, JOHANNIE M.	Accounting Clerk	INCHS
83	OGUIMAS, MELODY B.	ADAS III	SDO
84	OPISO, ELMERLE A.	ADAS III	Magsaysay
85	ORIMACO, NESLY G.	R I	Mantangale SHS
86	PACULBA, JEWEL GAYLE L.	ADAS II	Alubijid NCHS
87	PADEROG, MARY GRACE F.	ADAS II	Baliwagan NHS
88	PAHUNANG, BEBELYN M.	ADAS III	Sugbongcogon NHS
89	PALAMINE, JAN PAUL A.	ADAS II	Dampil NHS
90	PALAMINE, MABEL P.	ADAS II	Tagoloan SHS
91	PALER, CECIL EMELY D.	ADAS II	Manticao SHS
92	PANGILINAN, TERESITA Y.	ADAS II	MONHS
93	PASCO, GERLYN O.	ADAS II	Mat-I Claveria
94	QUEZON, CHERRY ROSE O.	ADAS II	Hinaplanan SHS
95	QUEZON, FELY R.	ADOF-II	Jasaan SHS
96	QUIBLAT, ANALOU B.	ADAS II	Bagooboc SHS
97	QUINTANA, LOVELY G.	ADAS III	Sugbongcogon
98	RAAGAS, CELENE NABONG	ADA VI	Alubijid NCHS
99	RAGANDANG, JOY E.	ADAS II	Sta.Ana SHS
100	RAGRAG, CORAZON O.	ADAS III	Laguindingan NHS
101	RAMOSO, RICKY M.	ADAS III	Kinoguitan
102	RAMOSO, RONEL D. SR.	ADAS II	Lantad IS
103	RANALAN, ANGELITA S.	Accountant III	SDO
104	RAPAL, ROCHELLE A.	ADAS II	Esperanza SHS
105	SAGUING, FAMILA S.	ADAS III	Matangad NHS
106	SAGUING, MARIO CARLO A.	ADAS III	Laguindingan
107	SALIRING, BETTY P.	ADA VI	SDO
108	SALISID, JOCELYN B.	ADAS III	SDO
109	SALON, MA. FLORITA O.	ADAS III	Esperanza NHS
110	SALVAÑA, LUDMILLA D.	ADAS III	Talisayan
111	SANDOVAL, MICHAEL E.	REG I	INCHS
112	SIMBORIO, CHRISTINE C.	ADAS II	Consuelo NHS
113	TACNA, DAISY A.	ADAS II	Binuangan SHS
114	TAGANAS, JULIET C.	ADAS III	Sta.Ana NHS
115	TAHUD, CRISTINE GRACE E.	ADA VI	SDO
116	TAMAYO, MARKCON GERARD O.	ADAS II	Kalacapan NHS
117	TEJANO, MARK LORREN T.	AO V - Budget Officer III	SDO
118	TINOY, CHARES MYLENE B.	ADAS II	Balingasag S.A. SHS
119	TUCMO, GERALD C.	ADAS III	Lumbo NHS
120	UDARBE, MA. CORAZON L.	ADAS III	Opol NSTS
121	VALMORES, ARLENE C.	PDO I	Alubijid NCHS
122	VALMORES, CHERRYL B.	ADAS III	SDO
123	VIENTE, AILENE G.	ADAS II	Malagana SHS
124	VILLADORES, DALE VINCENT C.	ADAS II	San Isidro NHS
125	ZALZOS, ARLY C.	ADA VI	INCHS
126	ZAMORA, ELENITA N.	AO I	Medina NCHS
127	ZAPORTIZA, ZACHARY G.	ADAS II	Salay SHS
128	ZERNA, ELSIE B.	ADAS II	SDO
129	ZULUETA, JENNIFER G.	ADAS III	Salay
130			

PBB 2016 DATA VALIDATION REQUIREMENTS

- **OPCRF/IPCRF Rating Summary Report** *certified & signed by School Head or PSDS*
- **SALN 2016 Submission Report** *(List of who submitted & who did not submit)*
- **Basic Salary** *as of December 31, 2016*
- **Number of Months in Service**
Non-Teaching: January – December 2016
Teaching: June 2016 – March 2017