



Republic of the Philippines
Department of Education
REGION X

SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division
Superintendent

07 SEPTEMBER 2022

DIVISION MEMORANDUM

No. **508**, s. 2022

**GUIDELINES ON THE DISTRIBUTION OF TABLETS
FOR GRADE 5 AND GRADE 1 LEARNERS**

To: **SELECT SCHOOL HEADS
SELECT SCHOOL PROPERTY CUSTODIANS
DISTRICT PROPERTY CUSTODIANS
DISTRICT READING COORDINATORS**

1. The Department of Education Division of Misamis Oriental, announces the distribution of tablets as learning devices to select recipient schools for the following projects:

a) Supply and Delivery of Tablets for Select Grade 5, Grade 9 and Grade 11 Classes of DepED-Division of Misamis Oriental Charged Against LAA-10-21-225 – REBID Lot 1 (492 units of Tablets for Select **Grade 5** Classes)

Date of Release/Pick-Up: **September 9, 2022**

To be Received: **School Heads/School Property Custodians**

b) Supply and Delivery Android Tablets for **Grade 1** Learners Under BELCP, Provision of Learning Resources (LRs) for SY 2022-2023 of Department of Education-Division of Misamis Oriental. (1,603 units)

Date of Release/Pick-Up: **September 13-14, 2022**

To be Received: **District Reading Coordinators and District Property Custodians**

2. The venue of release/pick-up is at the Division Property and Supply Office and Division Event Center. It shall be received by the School Heads and School Property Custodians through the issuance of Inventory Custodians Slips and Inventory Transfer Reports by this Office.



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000

Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)

Website: www.deped.misor.net | Email: misamis.oriental@deped.gov.ph



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3. Recipients must attend mandatory orientation on the use of tablets which shall include proper use, cleaning and storage as well as avoiding theft. The school shall provide proper and safe storage tablets after its retrieval.
4. Designated Property Custodians shall be required to conduct inventory of tablets at least after every grading period and teacher-advisers shall facilitate the submission of inventory report. Moreover, Agreement between the recipient school and the parent/learner-borrower shall take effect immediately upon signing by both parties as applicable.
5. Enclosed is the List of Recipient Schools.
6. Preferential action is hereby enjoined.


JONATHAN S. DELA PEÑA, PhD, CESO V
Schools Division Superintendent 



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ENCLOSURE

Tablets for Grade 5 Learners

No.	School	Number of Tablets
1	Manticao CS	31
2	Naawan CS	31
3	Initao CS	31
4	Libertad CS	31
5	Laguindingan CS	31
6	Alubijid CS	31
7	Tagoloan CS	31
8	Baliwagan CS	31
9	Balingasag CS	31
10	Lagonglong CS	31
11	Salay CS	31
12	Sugbongcogon CS	30
13	Kinoguitan CS	30
14	Talisayan CS	31
15	Medina CS	30
16	Magsaysay CS	30
	TOTAL	492

Tablets for Grade 1 Learners

No.	School	Number of Tablets
1	Balingasag Central District	49
2	Balingasag North District	49
3	Balingasag South District	49
4	Balingoan District	49
5	Kinoguitan District	49
6	Lagonglong District	49
7	Magsaysay I District	48
8	Magsaysay II District	48
9	Medina North District	48
10	Medina South District	49
11	Salay District	48
12	Sugbongcogon District	48
13	Talisayan District	49
14	Alubijid East District	49
15	Alubijid West District	49
16	Claveria Central District	48



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No.	School	Number of Tablets
17	Claveria North District	48
18	Claveria West District	48
19	Gitagum District	48
20	Initao North District	49
21	Initao South District	48
22	Jasaan North District	49
23	Jasaan South District	48
24	Laguindingan District	49
25	Libertad District	48
26	Lugait District	49
27	Manticao District	48
28	Naawan District	49
29	Opol East District	49
30	Opol West District	49
31	Tagoloan District	49
32	Villanueva North District	49
33	Villanueva South District	48
	TOTAL	1,603



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