



Department of Education
Region X
DIVISION OF MISAMIS ORIENTAL
Cagayan de Oro City
www.depedmisor.net
(08822)724615, (088)8564454/Fax(088)8564524



DIVISION MEMORANDUM:

No. 510 s. 2017

**DISTRICT/ELEMENTARY PROPERTY CUSTODIANS
SECONDARY SCHOOL PROPERTY CUSTODIANS
IMPLEMENTING UNIT PROPERTY CUSTODIANS
DIVISION SPEAKER & FACILITATORS**

FROM: **CHERRY MAE L. LIMBACO, Ph.D., CESO V**
Schools Division Superintendent *Cherry*

DATE: September 26, 2017

SUBJECT: **DIVISION SEMINAR WORKSHOP ON SUPPLY AND PROPERTY
MANAGEMENT CY 2017**

To establish a sound Internal Control with the presence of check and balance in every school within the division in connection with their respective procurement chargeable against the downloaded funds and discuss also other matters relative to property inventory, the Department of Education (DepEd) Division of Misamis Oriental is going to hold a **Division Seminar Workshop on Supply and Property Management CY 2017 on October 12-13, 2017, first meal served will be breakfast on October 12, 2017. Registration starts at 7:30 AM - 8:00 AM. Venue of the said seminar will be announced later. (See attached list of participants)**

1. Participants shall bring the following reports:

- a) Asset Registry Template
- b) Report of Physical Count of Inventories and Report of Physical Count of Property, Plant and Equipment
- c) Updated Learners' Material Inventory
- d) Status of DCP Packages
- e) Laptop for District Property Custodian only.

Snacks, meals and other expenses incurred during the duration of the activity shall be charged against human and resource development fund and travel expenses shall be charged to Schools MOOE subject to usual accounting and auditing regulations and policies.

Please be guided accordingly.

**PARTICIPANTS TO THE DIVISION SEMINAR WORKSHOP ON SUPPLY
AND PROPERTY MANAGEMENT CY 2017 ON OCTOBER 12-13, 2017**

1	Alubijid CS	Jeson D. Tagalogon
2	Lourdes ES	Michael B. Villarosa Jr.
3	Sampatulog IS (elem)	Rejenly E. Lusterio
4	Sampatulog IS (sec)	Daryl P. Absin
5	Lourdes Alubijid NHS	Elvie L. Taclindo
6	Alubijid NCHS	Ethel T. Laurio
7	Alubijid DPC	Cesar C. Abalde
8	Balingasag Central School	Gil Maido G. Ladera
9	Cala-cala ES	Norman A. Salaan
10	Cogon ES	Mario H. Cartilla
11	Mambayaan ES	Gary S. Pagupat
12	Mandangoa ES	Eliseo Jeorge L. Arban
13	Napaliran ES	Terry P. Bagongon
14	San Isidro ES	Mark Anthony M. Entia
15	Lantad IS	Esther Gadot
16	SHS within Mambayaan ES	Jennelaiza A. Juban
17	Misamis Oriental NHS	Bruno I. Valenzuela Jr.
18	San Isidro NHS	Gemina Cabanes
19	Baliwagan Central School	Arne G. Ladica
20	Binitinan ES	Rosemarie R. Ragas
21	Dumarait ES	Susita B. Examinada
22	Hermano ES	Rosemarie C. Vailoces
23	Linabu ES	Venjie L. Gumahin
24	San Juan ES	Seth E. Balacuit
25	Waterfall ES	Deomodesa E. Gayoso
26	Baliwagan NHS	Marissa T. Lumacad
27	San Juan NHS	Rosalita P. Estaño
28	Rosario NHS	Agosto Carumba
29	Claveria CS	Ma. Aires Q. Bagayna
30	Cabacungan ES	Rosa A. Delegencia
31	Hinaplanan ES	Ritchello I. Ranis
32	Patrocinio ES	Laila D. Echeveria
33	Plaridel ES	Marlit J. Fedillaga
34	DG Sabal MNHS	Danilo C. Casiño
35	Patrocinio NHS	Jennie B. Daluz
36	Hinaplanan NHS	Ramil F. Adubal
37	Claveria 1 DPC	Armando P. Somido
38	Lanise ES	Lorna L. Aringo
39	Malagana ES	Hamilton Banaag
40	Mat-I Claveria CS	Florencio A. Virador Jr.
41	Rizal NHS	Brian B. Bajuyo
42	Aposkahoy NHS	Jethro Mark B. Cabaluna
43	Mat-I Claveria NHS	Milchisedic J. Tagarda
44	Malagana NHS	Helen C. Lagrimas
45	Claveria 2, DPC	Mequias W. Pamisa
46	Initao CS	Adelia R. Cabillan
47	Gimangpang ES	Roldan P. Dadios
48	Jampason ES	Luzviminda J. Mara
49	Kanitoan ES	Aldren N. Megrenio
50	Tawantawan ES	Loida W. Unabia
51	Tubigan ES	April Jun F. Andam
52	Kalacapan NHS	Richelle G. Bondaug

53	INCHS	Francita Trani
54	Aplaya ES	Gelliveb E. Sujero
55	Bobontugan ES	Janet C. Ellevera
56	Danao ES	Mary Grace C. Lopez
57	Jampason ES	Susan C. Maramara
58	Jasaan CS	Glenn B. Doong
59	Kimaya ES	Andy V. Madrelejos
60	Luz Banzon ES	Nena V. Agbu
61	Natubo ES	Jicky C. Bacala
62	San Antonio ES	Gerrilyn G. Ebrado
63	San Nicolas ES	James Bryan S. Olaivar
64	Solana ES	Pablo L. Cailing Jr.
65	Aplaya NHS	Millard A. Sacuan
66	Bobontugan NHS	Antonia C. Pollescascas
67	Danao NHS	Christine G. Tadlas
68	Jasaan NHS	Doris E. Balcueva
69	Jasaan DPC	Alfredo A. Adis
70	Calubo IS	Editha N. Bahade
71	Kinoguitan CS	Venus A. La Victoria
72	Buko ES	Mary Glenn Grace S. Esguerra
73	KNAHS	Generoso G. Pateno
74	Esperanza NHS	Consesa D. Ebdao
75	Balingoan CS	Daisy G. Awitan
76	Mantangale NHS	Vivia P. Namata
77	SHS within Mantangale ES	Joy G. Macapundag
78	Kinoguitan DPC	Jefferson C. Cena
79	Lagonglong CS	Liza N. Dahilan
80	Tabok ES	Marie Sol B. Pasoc
81	Kauswagan ES	Leandrita V. Bana
82	Dampil ES	Chona P. Agnes
83	Kabulawan ES	Lorna O. Emlano
84	Umagos ES	Aime M. Palasan
85	Lumbo NHS	Ivy Joy D. Daguit
86	Dampil NHS	Georgia H. Yamson
87	SHS within Lagonglong CS	Catherine T. Macalipay
88	Lagonglong DPC	Herbert G. Flores
89	Kibaghot ES	Reynancy N. Ramos
90	Laguindingan CS	Randy A. Entera
91	Mauswagon ES	Epriel P. Sumile
92	Sinai ES	Salve V. Madridano
93	Tubajon ES	Gretchen H. Obsioma
94	Laguindingan NHS	Philmie L. Giron
95	Kibaghot NHS	Charlou S. Janolino
96	Laguindingan DPC	Edgar Y. Padero
97	Matangad ES	Gerry O. Palasol
98	Gitagum CS	Elmer Llubia
99	Libertad CS	Requerme G. Prantilla
100	Matangad NHS	Jovane A. Labis
101	Libertad NHS	Efjohn A. Jumamoy
102	Lugait CS	Janice S. Madrona
103	Biga ES	Krystle Mary T. Roldan
104	Kalangahan ES	Elvira T. Molero
105	Lugait NHS	Ralph T. Maligro
106	Lugait SHS (Tesda)	Arnita Fernandez

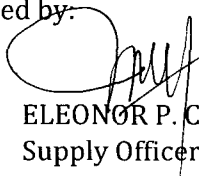
107	Lugait DPC	Dahlia V. Bongcayao
108	Magsaysay CS	Ricille R. Acheron
109	San Isidro ES	Leonardo P. Pon
110	San Vicente ES	Emelyn L. Sabuero
111	Kibungsod CS	Ruben R. Torion
112	Consuelo ES	Juditha C. Militares
113	Kandiis ES	Rio L. dela Cruz
114	Consuelo NHS	Uriel F. Yhapon
115	Gumabon NHS	Arbejoe Galarpe
116	Kibungsod NHS	Jessie S. Rosales
117	Kibungsod CS	Josephine O. Adelan
118	Cabalantian ES	Virgilio Q. Ibarat
119	Punta Silum ES	Afe T. Jabagat
120	Tuod ES	Franklin Cabresos
121	Cabalantian NHS	Rey Johnson V. Ratunil
122	Manticao NHS	Geoffard Harvey A. Abrogueña
123	Manticao CS	Dorward Bruce G. Pacana
124	Bulwa ES	Nanette A. Olaco
125	Gov. Pelaez ES	Sarah M. Vosotros
126	Maanas ES	Elsie M. Ybañez
127	Medina CS	Rainville P. Olario
128	Tup-on ES	Marilou Cadungog
129	DG Pelaez NHS	Billy James C. Igcalinis
130	Medina NCHS	Erwell C. Perez
131	Portulin NHS	Vic May Bentozal
132	Maputi ES	Aida B. Buctulan
133	Naawan CS	Mercedo R. Billiones
134	Mat-I Naawan NHS	Amor A. Embone
135	Naawan NHS	Medado V. Salcedo
136	SHS within Maputi ES	Marrieta C. Gabe
137	Barra ES	Joselito L. Legaspi
138	Igpit ES	Yolanda G. Yungod
139	Luyong Bonbon ES	Mark Anthony B. Villarosa
140	Opol CS	Allan J. Lazo
141	Patag ES	Geraldine B. Vacalares
142	Tingalan IS	Olive D. Pusan
143	Bagocboc NHS	Milly Jean J. Magpulong
144	Opol NSTS	Annie Galangque
145	Salay CS	Windelyn M. Galleon
146	Alipuaton IS	Robelyn B. Magbaril
147	Inobulan ES	Genara Janet M. Baylin
148	Looc ES	Lourdes B. Salvaña
149	Inobulan Honga Gue NHS	Louie A. De Ala
150	Salay NHS	Jem B. Zambrano
151	Looc NHS	Joana Marie S. Heruela
152	Salay DPC	Lorenzo A. Guinayhan
153	Binuangan CS	Cela A. Santos
154	Mangga ES	Caryl B. Saraus
155	Sugbongcogn CS	Joel S. Balcuit
156	Binuangan NHS	Pinky Rhona G. Acera
157	Dampias NHS	Melchie D. Milaor
158	Kidampas IS	Sheila Mae A. Sabello
159	Sugbongcogon NHS	Rechie S. Malabote
160	Tagoloan CS	Benjie M. Marquez

161	Baluarte ES	Alfredo C. Guibone Jr.
162	Casinglot ES	Ruth S. Bendijo
163	Gracia ES	Michael Angelo B. Emano
164	Mohon ES	Alfred N. Rañedo
165	Natumolan ES	Jolito Metante
166	Sta. Cruz ES	Floramae R. Samayla
167	Sta. Ana ES	Maxito M. Quilang
168	Tagoloan NHS	Florante A. Saraos
169	Casinglot NHS	Jeralp E. Ronquillo
170	Sta. Ana NHS	Shirney N. Escabarte
171	Rosario NHS	Fernando Vega
172	SHS within Tagoloan CS	Allan Salarda
173	Tagoloan, DPC	Temoteo E. Achas
174	Talisayan CS	Gemma T. Awitin
175	Babanlagan ES	Santiago C. Veloso Jr.
176	Mandahilag ES	Rezan B. Ke-e
177	Sta. Ines ES	Jocelyn P. Mejos
178	Mandahilag NHS	Christine M. Dandoy
179	Sta. Ines NHS	Rebecca Ramere
180	Talisayan NHS	Edward A. Amoguis
181	VN Chaves MCS	Godofredo O. Birondo
182	San Martin ES	Hadjie C. Jagurin
183	Balacanas ES	Rosie S. Ombayao
184	Don Fernando Jacinto ES	Reby Joy S. Ello
185	Dayawan ES	Mayette Aichel M. Macatual
186	Looc ES	Edith V. Zayas
187	Kalingagan ES	Concordia M. Magallanes
188	Villanueva NHS	Enrique B. Hortillano
189	Kalingagan NHS	Bernel U. Agcopra
190	SHS within San Martin ES	Armando O. Villegas
191	Tambobong Balacanas NHS	Vilma C. Vios
192	MOGCHS	Grace D. Gamolo


SPEAKERS AND FACILITATORS TO THE DIVISION SEMINAR WORKSHOP ON SUPPLY AND PROPERTY MANAGEMENT CY 2017 ON OCTOBER 12-13, 2017

193	Division Office	Eleonor P. Cruz
194	Division Office	Arnil N. Caracho
195	Division Office	Cherryl B. Valmores
196	Division Office	Mark Lorren T. Tejano
197	Division Office	Kristoffer Galarpe
198	Division Office	Sandy L. Simo
199	Division Office	Norberto E. Rosales
200	Division Office	Freddiejun T. Delig
201	Division Office	Larry Madridano
202	Division Office	Cornelio Francisco Jr.
203	Division Office	Vevian T. Tuason
204	Division Office	Melanie C. Estenzo

Prepared by:


ELEONOR P. CRUZ
Supply Officer II

Noted by:


CHERRY MAE L. LIMBACO Ph. D., CESO V
Schools Division Superintendent