



Republic of the Philippines  
**Department of Education**  
REGION X

**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Office of the Schools Division  
Superintendent

**20 SEPTEMBER 2022**

**DIVISION MEMORANDUM**

No. *586*, s. 2022

**GUIDELINES ON THE DISTRIBUTION OF TABLETS FOR GRADE 9**

To: **SELECT JHS SCHOOL HEADS**  
**SELECT JHS PROPERTY CUSTODIANS**

1. The Department of Education Division of Misamis Oriental, announces the distribution of tablets as learning devices to select recipient schools.
2. The schedule of pick-up shall be on September 23, 2022 at the Division Supply and Property Office. It shall be received by the School Heads and School Property Custodians.
3. School Heads shall ensure that teacher-advisers accept the tablets to be issued to them by School Property Custodians for the use of the learners. The teacher-advisers with the assistance of school ICT and LR coordinators shall store the appropriate learning resources.
4. Designated Property Custodians shall be required to conduct inventory of tablets at least after every grading period and teacher-advisers shall facilitate the submission of inventory report. Moreover, Agreement between the recipient school and the parent/learner-borrower shall take effect immediately upon signing by both parties.
5. Enclosed is the List of Recipient Schools.
6. Preferential action is hereby enjoined.

  
**JONATHAN S. DELA PEÑA, PhD, CESO V**  
Schools Division Superintendent



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Enclosure

**TABLETS ALLOCATION  
FOR GRADE 9**

DISTRICT	School Name	No. of Tablets
Claveria West	Patrocinio NHS	37
Gitagum	Matangad NHS	37
Jasaan South	Jasaan NHS	38
Lagonglong	Lumbo NHS	38
Laguindingan	Laguindingan NHS	38
Magsaysay I	Kibungsod NHS	38
Magsaysay II	Consuelo NHS	37
Manticao	Manticao NHS	38
Medina North	Portulin NHS	37
Naawan	Naawan NHS	38
Talisayan	Talisayan NHS	38
Villanueva South	San Martin IS	37
<b>TOTAL</b>		<b>451</b>



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