



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

September 27, 2023

DIVISION MEMORANDUM

NO. 570, s. 2023

APPLICATION FOR PNPKI DIGITAL CERTIFICATE

To: All Teaching and Non-Teaching Personnel
All Others Concerned
This Division

1. This Office disseminates the Regional Memorandum No. 540, s. 2023 and OUA Memorandum titled Application for PNPKI Digital Certificate directing all teaching and non-teaching personnel to accomplish the PNPKI Application forms with clear ID picture and electronic signature.
2. All School ICT Coordinators are requested to assist all its school personnel in accomplishing the individual PNPKI Application Form (fillable PDF file) which can be downloaded thru <https://bit.ly/misorpnpkiform>.
3. File-naming format for the accomplished individual PNPKI Application Form must be followed as LASTNAME_FIRSTNAME_MIDDLENAME_SCHOOLID_R10-MISAMISORIENTAL.pdf
4. The district, with the assistance of its District ICT Coordinators shall submit the consolidated individual PNPKI Application Forms and submit to the division office by sharing the files access to admin.r10.misamisoriental@deped.gov.ph
5. Additionally, each district must submit via email at admin.r10.misamisoriental@deped.gov.ph the accomplished PNPKI (P12) Bulk Application Form 2023 (External).xlsx. The template can be downloaded thru <https://bit.ly/DepEd-PNPKI2023>.
6. All submissions indicated in the previous items must be done on or before September 29, 2023 5:00 PM.
7. For strict compliance.

for: [Signature]
EDILBERTO L. OPLENARIA, EdD, CESO V
Schools Division Superintendent

osds/ictu-ftd



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