



Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO  
SCHOOLS DIVISION OF MISAMIS ORIENTAL

**Office of the Schools Division  
Superintendent**

**September 29, 2023**


**DIVISION MEMORANDUM**

No. 380 s. 2023

**RE-OPENING OF QUICK COUNT ENROLLMENT FOR SCHOOL YEAR 2023-2024 IN  
THE LEARNER INFORMATION SYSTEM (LIS)**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor for SGOD and CID  
Division Section Heads and Education Program Specialists  
Public Schools District Supervisors/Districts In-Charge  
Public and Private Schools Administrators  
All Others Concerned

1. All Public and Private schools including SUC offering basic education, as well as the Alternative Learning System-Community Learning Centers (ALS-CLCs) are directed to continue encoding and updating their Quick Count Enrollment upon re-opening of the facility in the Learner Information System.
2. Please be guided accordingly that the Quick Count Enrollment for SY 2023-2024 and Beginning of School Year (BOSY) 2023-2024 in the LIS are both open for encoding and updating. To avoid any confusion, all schools are also instructed to continue at the same time in encoding or updating their BOSY 2023-2024 data in the system.
3. Enclosed is DepEd Memorandum dated September 27, 2023 by the Undersecretary for Administration Nolasco A. Mempin for reference.
4. Strict compliance of this Memorandum is desired.

  
**EDILBERTO L. OPLENARIA EdD, CESO V**  
Schools Division Superintendent

SGOD, ELG







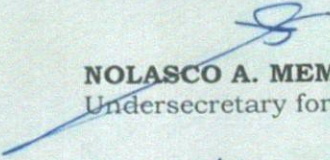
Republic of the Philippines  
**Department of Education**  
PLANNING SERVICE

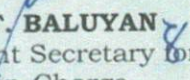
Office of the Director

27 September 2023

**MEMORANDUM**

**FOR:** MINISTER, BASIC, HIGHER AND TECHNICAL  
EDUCATION, BARMM  
REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS  
REGIONAL PLANNING OFFICERS  
ALL OTHERS CONCERNED

**FROM:**   
NOLASCO A. MEMPIN  
Undersecretary for Administration

  
NOEL T. BALUYAN  
Assistant Secretary for Administration  
Officer-in-Charge  
Planning Service

**SUBJECT:** RE-OPENING OF QUICK COUNT ENROLLMENT FOR  
SCHOOL YEAR 2023-2024 ENCODING IN THE LEARNER  
INFORMATION SYSTEM (LIS)

The Department of Education announces the **re-opening of the Quick Count Enrollment for School Year (SY) 2023-2024 encoding** in the (LIS).

All public and private schools, State Universities and Colleges/Local Universities and Colleges, and Philippine Schools Overseas offering basic education, as well as the Alternative Learning System-Community Learning Centers (ALS-CLCs) are directed to continue encoding and updating their Quick Count Enrollment in the LIS.

Please be guided accordingly that the Quick Count Enrollment for SY 2023-2024 and Beginning of School Year (BOSY) 2023-2024 in the LIS are both open for encoding and updating. To avoid any confusion, all schools are also instructed to continue at the same time in encoding or updating their BOSY 2023-2024 data in the system.

The Regional Planning Officers (RPOs) and Division Planning Officers (DPOs) shall provide necessary technical assistance to schools that encounters difficulty in encoding their Quick Count and BOSY enrollment in the LIS and monitor the participation of all schools under their respective jurisdiction.

Finally, all schools are also reminded to ensure that all reported data in the LIS are accurate and correct since every data collected in the system are crucial to the



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business of the Department in providing accessible, relevant, and quality education to all Filipino learners.

For further clarifications or questions, please do not hesitate to contact the **Planning Service-Education Management Information System Division (PS-EMISD)** through their email address [ps.emisd@deped.gov.ph](mailto:ps.emisd@deped.gov.ph).