



Republic of the Philippines
Department of Education
REGION X

SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division
Superintendent

09 OCTOBER 2023


DIVISION MEMORANDUM

No. 595, s. 2023

**VIRTUAL COORDINATION MEETING OF DEPED MISAMIS ORIENTAL
FORMER DISTRICT PROPERTY CUSTODIANS AND
NEWLY DESIGNATED DISTRICT PROPERTY CUSTODIANS**

To: **PUBLIC SCHOOLS DISTRICT SUPERVISORS
FORMER DISTRICT PROPERTY CUSTODIANS
NEWLY DESIGNATED PROPERTY CUSTODIANS-AO II
ALL OTHERS CONCERNED**
This Division

1. The Department of Education Division of Misamis Oriental, through the Division Property and Supply Unit, will conduct the **Virtual Coordination Meeting of DepED Misamis Oriental Former District Property Custodians and Newly Designated District Property Custodians** via Zoom or Google Meet on **October 12, 2023 at 1:00 o'clock in the afternoon**. A link shall be sent to your respective DepED electronic mails.
2. This activity is aimed at the following:
 - a. Discuss the Schools'/Districts' concerns and issues relative to property and supply for the following topics but not limited to:
 - i. Deliveries of School Based Feeding Program (SBFP) Nutritious Food Products
 - ii. Status and Updates of School and District Inventory Reports
 - iii. Turn-Over of Properties
 - iv. Recapitulation of Division Memorandum Memorandum No. 566 series 2023
 - v. Suggested Themes for the Convention of School Property Custodians
 - vi. Other property and supply related topics.
 - b. Develop an agreement from various feedback on property management matters and technical assistance to District/School Property Custodians.
3. For guidance and strict compliance.


EDILBERTO L. OPLENARIA, EdD, CESO V
Schools Division Superintendent 