



October 24, 2017

Division Memorandum
No. 597 s. 2017

**TRAINING ON ENHANCED HOME VISITATION PROGRAM, OPERATIONALIZED
HOUSE TO HOUSE ENROLMENT, AND MAPPING FOR SECONDARY
SCHOOL HEADS**

To : **Education Program Supervisors
Public Schools District Supervisors
Secondary School Heads
All Others Concerned**
This Division

1. There will be a training on **Enhanced Home Visitation Program, Operationalized House to House Enrolment and Mapping for Secondary School Heads** on **November 20, 2017** at a venue to be set.
2. This training aims to equip school heads with necessary interventions to decrease drop-out rate in schools resulting to improved educational outcomes.
3. Participants to this training are full-fledged Secondary School Heads only.
4. Travel expenses of participants shall be charged to local funds while meals/venue shall be charged to Division INSET Funds subject to the usual accounting and auditing rules and regulation.
5. Wide and immediate dissemination of this Memorandum is hereby desired.

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Schools Division Superintendent *Cherry*

CLL/rom/vtt/ikm
Encl: Program
To be indicated in the Perpetual Index
under the following subjects:
INTERVENTION
ORIENTATION
SCHOOLS
TRAININGS
PROFESSIONAL DEVELOPMENT