



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

October 20, 2022

DIVISION MEMORANDUM

No. 618, s. 2022

**CAPABILITY BUILDING OF DISTRICT LEARNING RESOURCE FOCAL PERSONS
AND LEARNING RESOURCE EVALUATORS**

TO: **Education Program Supervisors**
Public Schools District Supervisors/Districts In-Charge
Elementary and Secondary School Heads
Elementary and Secondary Teachers
This Division

1. The first two subsystems (assessment and evaluation, and development) accentuated in the mandate of the Learning Resources Management and Development System (LRMDS) is to provide access to quality resources in the school, district, division, and region (**DepEd Order No. 76, series 2011**). It includes the standards, specifications, and guidelines for assessing and evaluating resources for modification and development. These are under the responsibilities of the District Learning Resource (LR) Focal Persons and Division Quality Assurance Circle (DivQuAC) including the pool of Learning Resource Evaluators (LREs).
2. In view of the above, the Curriculum Implementation Division (CID) through the Learning Resources Management Section (LRMS) will conduct **Capability Building of District Learning Resource Focal Persons (DLRFoc) and Learning Resource Evaluators (LREs) on November 10 and 11, 2022** at a venue yet to be determined.
3. This seminar-workshop will provide the necessary knowledge and skills in quality assurance of learning resources. Specifically, this aims to:
 - 3.1 Articulate and characterize the role of a DLRFoc and LRE as members of the DivQuAC;
 - 3.2 Utilize the Assessment and Evaluation (A and E) tools and checklists in Quality Assurance (QA) of Learning Resources (LRs); and
 - 3.3 Develop a quality learning resource following the A and E tools and checklists as guide.
4. Participants are advised to bring with them **laptop** and **gadget for internet connection**. The training team must be informed in case of replacement of participant/s prior to the conduct of this seminar-workshop. Travel and other incidental expenses of the participants and resource speakers are chargeable to MOOE or local/school funds subject to usual accounting and auditing rules and regulations.



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Email: misamis.oriental@deped.gov.ph





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5. Attached as enclosures are the list of participants, and training and development matrix.
6. Immediate and wide dissemination of this memorandum is advised.

JONATHAN S. DELA PEÑA, PhD, CESO V
Schools Division Superintendent



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(Enclosure No. 1 to Division Memorandum No. 618, s. 2022)

**CAPABILITY BUILDING OF DISTRICT LEARNING RESOURCE FOCAL
PERSONS AND LEARNING RESOURCE EVALUATORS
November 10 & 11, 2022**

LIST OF PARTICIPANTS

No	SCHOOL DISTRICT	Focal Person	Evaluator
1	Alubijid East	Michael B. Villarosa, Jr.	Noemi M. Abellanos, <i>Senior High School (SHS)</i>
2	Alubijid West	Arnold M. Abaday	Raysel F. Abragan, <i>Edukasyon sa Pagpapakatao (EsP)-Elementary</i>
3	Balingasag Central	Adelina C. Japona	Ma. Elena G. Casinillo, <i>Mathematics-Elementary</i>
4	Balingasag North	Marlo V. Mercado	Ian D. Oclaman, <i>SHS</i>
5	Balingasag South	Kent April P. Ocate	Andrew M. Cailing, <i>Edukasyong Pantahanan at Pangkabuhayan (EPP)</i>
6	Balingoan	Hermes Joymar T. Labiano	Tempora Miriam C. Pana, <i>EsP-Elementary</i>
7	Claveria Central	Joemar R. Sinatao	Gina F. Mangalos, <i>Filipino-Elementary</i>
8	Claveria Northeast	Alfie R. Ocana	Jenar S. Ubatay, <i>English-Elementary</i>
9	Claveria West	Reyneflor P. Neri	Marilou B. Dichos, <i>Music-Elementary</i>
10	Gitagum	Nelsie I. Lorono	Ivy B. Eastman, <i>Kindergarten</i>
11	Initao North	Gice Marie J. Uy	Glenda J. Paradillo, <i>SHS</i>
12	Initao South	Leonie R. Dulalas	Rosie B. Obut, <i>English-Elementary</i>
13	Jasaan North	Titus R. Cruz	Marife Z. Apas, <i>Filipino-Elementary</i>
14	Jasaan South	Richmond G. Estaño	Joann Katherine Z. Valledor, <i>English-Secondary</i>
15	Kinoguitan	Editha N. Bahade	Elenita R. Pabellan, <i>Araling Panlipunan (AP)-Elementary</i>
16	Lagonglong	Klaridette V. Dahilan	Cherel A. Agbu, <i>AP-Elementary</i>
17	Laguindingan	Alma Y. Pacamalan	Madelyn R. Decierdo, <i>EsP-Secondary</i>
18	Libertad	Greg F. Magsayo	Preserdina D. Baba, <i>Science-Elementary</i>



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PERSONS AND LEARNING RESOURCE EVALUATORS**
November 10 & 11, 2022

LIST OF PARTICIPANTS

No	SCHOOL DISTRICT	Focal Person	Evaluator
19	Lugait	Mernanita S. Rivera	Ener B. Salcedo, <i>Science-Elementary</i>
20	Magsaysay 1	Maria Chastity Lourdes A. Bagaporo	Grace G. Salarda, <i>Mathematics-Elementary</i>
21	Magsaysay 2	Yasmin B. Flores	Sitti Wadzna H. Sentillas, <i>Kindergarten</i>
22	Manticao	Joana P. Bahian	Olive S. Dago-oc, <i>Mother Tongue</i>
23	Medina North	Clavel C. Lagria	Jean C. Sison, <i>Mother Tongue</i>
24	Medina South	Ricky B. Abao	Michellen L. Casulla, <i>Filipino, Secondary</i>
25	Misamis Or GCHS	Linden L. Evangelista	Nathalie G. Gadrinab, <i>AP</i>
26	Naawan	Christel Melanie H. Lagrosas	Daisy Lyn A. Bulos, <i>Mathematics-Secondary</i>
27	Opol East	Jessalyn L. Reambonanza	Rey Conrad I. Galarrita, <i>Science-Secondary</i>
28	Opol West	Allan J. Lazo	Rey Mark C. Quering, <i>EPP</i>
29	Salay	Vincent V. Pagaspas	Princess Noezyl Lou S. Casiño, <i>Technology and Livelihood Education</i>
30	Sugbongcogon	Marife Leonora R. Caculba	Loila V. Hallasgo, <i>Physical Education-Secondary</i>
31	Tagoloan	Carlos B. Melgar	Jessica C. Enterina, <i>Mother Tongue</i>
32	Talisayan	Ryan John B. Libago	Leonicar S. Legaspi, <i>Health-Secondary</i>
33	Villanueva North	Fredeswenda A. Labaya	Krizzamaen N. Booc, <i>Kindergarten</i>
34	Villanueva South	Divina P. Nacasabog	Marjorie C. Ucab, <i>Arts-Elementary</i>



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(Enclosure No. 2 to Division Memorandum No. 618, s. 2022)

TRAINING & DEVELOPMENT MATRIX

A. Training Information

Title of Training	CAPABILITY BUILDING OF DISTRICT LEARNING RESOURCE FOCAL PERSONS AND LEARNING RESOURCE EVALUATORS
Description	This is a seminar-workshop to all 34 district Learning Resource (LR) focal persons and identified potential Learning Resource Evaluators (LREs) of nine learning areas including Kindergarten and Senior High School to acquire knowledge and skills in Quality Assurance (QA) of learning resources.
Proposed Training Dates	November 10 & 11, 2022
No. of Training Hours	16 hours
Target Participants	District Learning Resource Focal Persons and Learning Resource Evaluators of Nine Learning Areas including Kindergarten and Senior High School

B. Matrix

Day 1 – November 10, 2022

Time	Activity/Topic	Person-In-Charge
7:00 – 8:00 am	Registration & Breakfast	Loucile L. Paclar
8:00 – 9:00 am	Opening 1. National Anthem 2. Prayer 3. Roll Call 4. Welcome Message 5. Statement of Purpose 6. Training Norms and Session Topics 7. Messages	Kim Eric G. Lubguban
9:00 am – 12:00 noon	Training/Workshop Proper TOPIC 1 Learning Resources Quality Assurance Process	Celieto B. Magsayo Education Program Supervisor (EPS), LRMS
12:00 noon – 1:00 pm	HEALTH / LUNCH BREAK	



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Day 1 – November 10, 2022

Time	Activity/Topic	Person-In-Charge
1:00 – 5:00 pm	Training/Workshop Proper TOPIC 2 Assessment and Evaluation (A and E) / Quality Assurance (QA) Tools and Checklists	Merly B. Mabelin EPS, Mother Tongue & Kindergarten Sally S. Aguilar EPS, Filipino Sheilla B. Diango EPS, English
5:00 pm	End of Day 1 / Announcement	Participant

Day 2 – November 11, 2022

Time	Activity/Topic	Person-In-Charge
7:30 – 8:00 am	Management of Learning Prayer Roll Call Recap Motivation/game	Participant
8:00 am – 12:00 noon	Training/Workshop Proper TOPIC 2 (Continuation) Assessment and Evaluation (A and E) / Quality Assurance (QA) Tools and Checklists	Merly B. Mabelin EPS, Mother Tongue & Kindergarten Sally S. Aguilar, PhD EPS, Filipino Sheilla B. Diango, PhD EPS, English
12:00 noon – 1:00 pm	HEALTH / LUNCH BREAK	
1:00 – 3:00 pm	Training/Workshop Proper TOPIC 3 Development of Learning Resources	Lilian B. Salan, PhD EPS, Science Celieto B. Magsayo EPS, LRMS
3:00 – 5:00 pm	Presentation of Outputs Open Forum Synthesis Closing Impression Commitment Distribution of Certificates Acknowledgment Prayer Makabayan Song	All EPS involved LR Team



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C. Training Management Team

Function	Name	Designation
Training Consultants	Jonathan S. dela Peña	Schools Division Superintendent
	Erlinda G. Dael	Assistant Schools Div Superintendent
	Cydel P. Valmores	Chief Supervisor, CID
Training Management Team Leader	Celieta B. Magsayo	Education Program Supervisor
Program Management Assistant Leader	Lilian B. Salan	Education Program Supervisor
QAME Associate	Danny A. Asio	Senior Education Program Specialist
Technical Officer	Kim Eric G. Lubguban	Project Development Officer II
Secretariat	Loucile L. Paclar	Librarian II

D. Resource Speakers

No	NAME	OFFICE	Position
1	Sally S. Aguilar, PhD	SDO MisOr - CID	Education Program Supervisor
2	Sheilla B. Diango, PhD	SDO MisOr - CID	Education Program Supervisor
3	Kim Eric G. Lubguban	SDO MisOr – CID-LRMS	Project Development Officer II
4	Merely B. Mabelin	SDO MisOr - CID	Education Program Supervisor
5	Celieta B. Magsayo	SDO MisOr – CID-LRMS	Education Program Supervisor
6	Loucile L. Paclar	SDO MisOr – CID-LRMS	Librarian II
7	Lilian B. Salan, PhD.	SDO MisOr - CID	Education Program Supervisor



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