



Republic of the Philippines
Department of Education
DIVISION OF MISAMIS ORIENTAL

MEMORANDUM

No. 021, series 2019

TO : **Elementary & Secondary School Heads**
Elementary & Secondary Teachers
All others concerned
This Division

FROM : **RANDOLPH B. TORTOLA** *[Signature]*
Schools Division Superintendent

SUBJECT : **CALL FOR SEAMEO INNOTECH GURO21 Course 1 and**
TEACHeXCELS BATCH 10, GURO 21 Course 2 BATCH 4 and
SUPEReXCELS Batch 3 AND SCHEDULE OF ORIENTATION

DATE : October 21, 2019

1. The SEAMEO INNOTECH calls for INTERESTED participants for SUPEReXCELS, TEACHeXCELS and Guro21 Course. Participants shall be school heads and teachers in all levels. The Registration/ Course Fee shall be charged against local funds based on DepEd Memorandum No. 413, s. 2009 and DepEd Memo No. 18, s. 2012.

2. The Course fees are as follows;

Course	Fee
SUPEReXCELS	Php 16,000
TEACHeXCELS	Php 11, 000
GURO 21 Course 2	Php 7,500
GURO 21 Course 1	Php 7,000

3. Supervisors, School Heads, Teachers are requested to secure approval from the Schools Division Superintendent through submission of Letter of Intent for inclusion to the Seameo Courses. Teacher's letter of intent should be endorsed by the School Head. **Please furnish the SGOD-HRD Unit a copy of the letter of intent.**

4. Interested applicants may email the list of names to Ms. Irish Karylle D. Monte-SEPS HRD at irishkarylle.monte@deped.gov.ph or Eman A. Lachica - EPS II HRD at eman.lachica@deped.gov.ph (Subject: SEAMEO) following the format in MS Excel:

Name of Course: _____

(Specify if Guro21 Course 1, Guro21 Course 2, or TeachXcels)

Complete Name	Current Designation	School	District	Contact No.

5. Deadline of submission shall be on or before **October 25, 2019, 3pm**. Names submitted after cut-off date and time will no longer be included. In like manner, incomplete data shall not be included in the list.
6. The schedule of the orientation for **SEAMEO INNOTECH GURO21 Course 1 and TEACHXCELS BATCH 10 and GURO 21 Course 2 BATCH 4** will be on **October 31, 2019** at Capitol University Graduate School, Cagayan de Oro City
7. Transportation, meals, and other related expenses incurred during the orientation will be charged to local funds/school MOOE subject to the usual accounting rules and regulations.
8. Wide and immediate dissemination of this Memorandum is hereby desired.

RBT/rom/ikm

Encl: as stated
To be indicated in the Perpetual Index
under the following subjects:
PROFESSIONAL DEVELOPMENT
SHORT COURSE
PERFORMANCE