



20 NOV 2017

**DIVISION MEMORANDUM**

No. 659 S. 2017

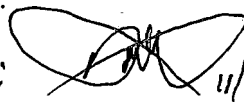
**TRAINING WORKSHOP ON ONLINE SUBMISSION OF  
 BUDGET EXECUTION PLANS (PPMP, APP, WFP and SOB) 2018**

TO: Division Office & Field Finance Service Personnel  
 ICT Coordinators/Data Encoders (2 per District, 1 Elementary, 1 Secondary)  
 Resource Speakers, Facilitators, Technical Working Committee

- In compliance with DBM Circular No. 2017-12, this office shall conduct a 2-day live-in **Training Workshop on Online Submission of Budget Execution Plans (PPMP, APP, WFP and SOB) 2018** at **Trade Hall, 10<sup>th</sup> Floor, Mallberry Suites Hotel, Cagayan de Oro City** on the following schedules:

DAY 1	DAY 2
<b>November 24, (Friday)</b> Session starts 9:00am   ends 7:00pm	<b>November 25, (Saturday)</b> Session starts 8:00am   ends 5:00pm
First Meal: AM Snacks Check-In Time: 2:00pm	Last Meal: PM Snacks Check-Out Time: 12:00nn

- This training workshop aims to:
  - prepare, consolidate and submit on time (*before November 30, 2017*) Budget Execution Plans 2018;
  - establish Online Transparency Board;
  - improve online finance reporting and monitoring system;
  - enhance delivery of planning, budgeting and procuring services.
- Target participants (*please see attached enclosure*) are directed to register online. **NO PROXY** policy shall be imposed. CTO shall be granted on Saturday, November 25, 2017.
- Participants are required to bring 1 Laptop with extension wire and 1 Portable Wifi Internet.
- Travelling expenses and other incidental expenses shall be charged against School MOOE funds for field personnel, Division Office MOOE Funds for SDO personnel subject to the usual budgeting, accounting and auditing rules and regulations.
- For immediate dissemination and compliance.

for:  11/21/17  
**CHERRY MAE L. LIMBACO, Ph.D., CESO V**  
 Schools Division Superintendent



Encl: List of Participants, Program of Activities  
 To be indicated in the Perpetual Index  
 under the following subjects:

TRAININGS      BUDGET      PROCUREMENT  
 SCHOOLS        ICT            PLANS



**TRAINING WORKSHOP ON ONLINE SUBMISSION OF FY 2018 BUDGET EXECUTION PLANS (PPMP, SOB, WFP & APP)**

**November 24-25, 2017**

**Mallberry Suites Hotel, Cagayan de Oro City**

**LIST OF PARTICIPANTS: Please register online at: <http://bit.ly/MISORBEP2018>**

COMPLETE NAME	POSITION / DESIGNATION	DIVISION? DISTRICT? JHS? SHS? IU? ELEM?	SCHOOL	DISTRICT	EMAIL ADDRESS	YES - I will attend. NO - I cannot attend.	LIVE-IN or LIVE-OUT
1 ABUCEJO, GINA ANA MYLENE G.	ICT DATA ENCODER	DISTRICT	Magsaysay CS	Magsaysay I			
2 ACEDO, MARIA CECILIA D.	ADAS II	JHS	Tagoloan NHS	Tagoloan			
3 ACTUB, ZHAREEN MAE M.	ICT DATA ENCODER	JHS	Naawan NHS	Naawan			
4 AGBU, LEOBERT Y.	ADAS III	DISTRICT	Talisayan CS	Talisayan			
5 AGUILAR, MAIDY B.	ADAS II	SHS	Initao SHS	Initao	maidyaguilar@gmail.com		
6 ALEJANDRINO, GLOREEN T.	ICT DATA ENCODER	JHS	Sugbongcogon NHS	Sugbongcogon			
7 ALEJANDRINO, RHEE G.	ICT DATA ENCODER	DISTRICT	Sugbongcogon CS	Sugbongcogon			
8 ALMENANA, KHRISTINE B.	ICT DATA ENCODER	DISTRICT	Libertad CS	Libertad			
9 ANOC, ELMAR G.	ADAS III	DIVISION	SDO		elmar.anoc@deped.gov.ph	YES	LIVE-IN
10 ANORICO, ROMMEL B.	ICT DATA ENCODER	DISTRICT	Lugait CS	Lugait			
11 APDIAN, IAMIE M.	ADAS II	SHS	Matangad SHS	Libertad	iamie.hikaro@gmail.com		
12 ARAN, ROBERT PAUL M.	ICT DATA ENCODER	JHS	Salay NHS	Salay			
13 ARANA, CIELO MAR THERESE	ICT DATA ENCODER	JHS	Kibungsod NHS	Magsaysay II			
14 ARIASA, JENNIFER C.	AO-II	SHS	Lugait SHS	Lugait	jennifer.ariasaa@deped.gov.ph		
15 ASEQUIA, MA. DANICA A.	ICT DATA ENCODER	JHS	MOGCHS	CDO			
16 ASPRIL, MARIETTA T.	ADAS III	IU	Medina NCHS	Medina			
17 AZUELO, SWEETIE M.	COA Clerk	DIVISION	SDO		swetemanabat_24@yahoo.com.ph	YES	LIVE-IN
18 BAANG, LOVELLE R.	ADAS II	SHS	Lugait SHS	Lugait	lovellebaang87@gmail.com		
19 BACASMAS, RODA MAE A.	ADAS II	SHS	Lumbo SHS	Lagonglong	ardyalana@gmail.com		
20 BACONG, CARMELA M.	ADAS II	JHS	Talisayan NHS	Talisayan			
21 BACULIO, DELIA A.	ICT DATA ENCODER	DISTRICT	Opol CS	Opol			
22 BAJA, GLADJORI P.	ADAS II	SHS	Talisayan SHS	Talisayan	gladjoribaja@gmail.com		
23 BALA, MILJUDE B.	ADAS III	DISTRICT	Lugait CS	Lugait			
24 BALANGIAO, MARGARETH B.	ADAS II	SHS	Lagonglong SHS	Lagonglong	m.balangiao@yahoo.com		
25 BALILI, JOHN CARLO E.	ADAS II	DISTRICT	Laguindingan CS	Laguindingan			
26 BALOYOS, ANNALYN F.	ADAS III	JHS	Cabalantian NHS	Manticao			
27 BANUAG, ALECIA Z.	ICT DATA ENCODER	JHS	Bobontugan NHS	Jasaan			
28 BARANGGAN, MELDALYN S.	ADAS III	DISTRICT	Lugait CS	Lugait			
29 BARLISAN, STELLA LEAH B.	ADAS II	SHS	Mat-I Naawan SHS	Naawan	stellaleah_babano@yahoo.com		
30 BAYLIN, JOY AMOR A.	ADAS III	IU	Salay NHS	Salay			
31 BERNALDEZ, MAYCILLE R.	COA Clerk	DIVISION	SDO		maycillebernaldez@gmail.com	YES	LIVE-IN
32 BRIAN, NERISSA AMOR B.	ADAS II	SHS	Maputi SHS		neriszahim@gmail.com		
33 BUG-OS, BERNARDINO	ICT DATA ENCODER	JHS	Tagoloan NHS	Tagoloan			
34 BUNAYOG, MAHALIA J.	ADAS III	DISTRICT	Laguindingan CS	Laguindingan			
35 BUOT, JENETH S.	ADAS II	SHS	Aposkahoy		buotjen72@yahoo.com		
36 BURLAT, EDA KAREEN C.	ADAS III	IU	Alubijid NCHS	Alubijid			
37 BUTALID, LEAHN M.	ADAS II	SHS	Sta. Ines	Talisayan	leahn.butalid@deped.gov.ph		
38 BUTRON, PATRICIA APRIL M.	ADAS II	SHS	Jasaan SHS	Jasaan	patriz.25@yahoo.com		
39 CABASA, RACKY A.	ADAS III	DISTRICT	San Juan NHS	Balingasag South			
40 CABLAY, NIÑOJOMAR S.	AO II	SHS	Kubungsod SHS	Magsaysay	zeusmarcus@deped.gov.ph		
41 CABUNOC, AMOR B.	ADAS II	JHS	Naawan NHS				
42 CAGAS, GIL V.	ADAS III	DISTRICT	Baliwagan CS	Balingasag			
43 CAILING, ANDREW M.	ICT DATA ENCODER	DISTRICT	Binitinan ES	Balingasag South			
44 CAJES, LIEZEL P.	ICT DATA ENCODER	JHS	Mis. Or. NHS	Balingasag North			
45 CAÑEDA, CHERRY MAE M.	ADAS II	DISTRICT	Naawan CS	Naawan			
46 CANOY, JEMROD R.	ADAS III	DISTRICT	Naawan CS	Naawan			
47 CAPITO, HAROLD MAE A.	AO II	SHS	Baliwagan SHS	Balingasag	haroldmaecapito@gmail.com		
48 CARACHO, ARNIL N.	ADA VI	DIVISION	SDO			YES	LIVE-IN

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**November 24-25, 2017**

**Mallberry Suites Hotel, Cagayan de Oro City**

**LIST OF PARTICIPANTS: Please register online at: <http://bit.ly/MISORBEPS2018>**

	COMPLETE NAME	POSITION / DESIGNATION	DIVISION? DISTRICT? JHS? SHS? IU? ELEM?	SCHOOL	DISTRICT	EMAIL ADDRESS	YES - I will attend. NO - I cannot attend.	LIVE-IN or LIVE-OUT
49	COLLADO, MARIA JESSICA T.	ICT DATA ENCODER	DISTRICT	Talisayan CS	Talisayan			
50	CORCORO, LIZCEL B.	ICT DATA ENCODER	DISTRICT	Tagoloan CS	Tagoloan			
51	CRUZ, ELONOR P.	AO IV	DIVISION	SDO			YES	LIVE-IN
52	CUETO, PINKY T.	ADAS III	JHS	San Isidro NHS				
53	DAGUIMOL, DENNY WRAY C.	AO II	JHS	Consuelo NHS				
54	DAHANG, EDISON T.	ADAS II	SHS	Baliwagan SHS	Balingasag	edison.dahang@gov.ph		
55	DAHANG, MERLINA R.	ADAS III	DISTRICT	Balingasag CS	Balingasag			
56	DAHILAN, LIZA N.	ICT DATA ENCODER	DISTRICT	Lagonglong CS	Lagonglong			
57	DELIG, FREDDIE JUN T.	ITO I	DIVISION	SDO			YES	LIVE-IN
58	DEQUINO, GERLY G.	ADAS II	DIVISION	SDO		gclouds18@gmail.com	YES	LIVE-IN
59	DIMASANGCAY, MENZIE G.	ADAS II	SHS	Tambobong-Balacanas SHS		mikhailgaldim@gmail.com		
60	DOMO, MENCINA B.	ICT DATA ENCODER	JHS	Villanueva NHS	Villanueva			
61	DUAT, HAZEL A.	ICT DATA ENCODER	DISTRICT	Kibungsod CS	Magsaysay II			
62	DULAY, MARICEL A.	ICT DATA ENCODER	DISTRICT	Naawan CS	Naawan			
63	ECHAVEZ, MARY GRACE Q.	ADAS III	IU	INCHS	Initao			
64	EDMILAO, LILIAN G.	ADAS III	DISTRICT	Libertad CS	Libertad			
65	ELLO, MARIA ANA F.	ICT DATA ENCODER	DISTRICT	Vn Chavez MCS	Villanueva			
66	EMPINADO, JOANN B.	ADAS III	JHS	Dampil NHS				
67	ENERIO, EDRANEL M.	Clerk	DISTRICT	Libertad CS	Libertad			
68	ENOVERO, JOHN VICTOR E.	ADAS III	DISTRICT	Kalingagan NHS	Villanueva			
69	ENTERINA, CHARISSE M.	ADAS II	SHS	Portulin SHS	Medina	charisse_enterina@yahoo.com		
70	ESTENZO, MELANIE C.	AO IV	DIVISION	SDO			YES	LIVE-IN
71	FABRIA, MANILYN B.	ADAS II	SHS	Villanueva SHS	Villanueva	fabria.mlyn@gmail.com		
72	FLORES, MATILDE C.	ADAS III	JHS	Bobontugan NHS				
73	FLORES, ROSE V.	ICT DATA ENCODER	JHS	Dampil NHS	Lagonglong			
74	GAA, MARIA REMIE N.	ADAS II	SHS	Cabalantian SHS		ma.remiegaa_77@yahoo.com		
75	GALARPE, KRISTOFFER C.	ADAS II	JHS	Lugait NHS	Lugait			
76	GAMAO, ROLITO G.	ADAS II	JHS	Lourdes Alubijid NHS	Alubijid			
77	GAMAO, ROLITO G.	ADAS II	SHS	Lourdes Alubijid NHS	Alubijid			
78	GAMOROT, EDWIN L.	PO III	DIVISION	SDO			YES	LIVE-IN
79	GONZALES, CHRISTAL MAE M.	ADAS II	SHS	Libertad SHS	Libertad	xtalgonzales@gmail.com		
80	GUMAHIN, QUENNIE O.	ADAS II	DISTRICT	Talisayan CS	Talisayan			
81	GUMANIT, WILLIAM G. JR.	ADAS II	SHS	Mantangale SHS		williamjrgumanit@gmail.com		
82	GUTIERREZ, QUEENIE LIEZL B.	ADAS II	SHS	Medina NCHS	Medina	glgutierrez@gmail.com		
83	HAMBRE, ERNESA M.	ADAS III	IU	MOGCHS				
84	HAMBRE, MARLYN	ADAS II	JHS	Mat-I Naawan NHS	Naawan			
85	IBARRAT, DG MAY T.	ADAS II	JHS	Cabalantian NHS				
86	IBARRAT, MARYLUNA J.	ICT DATA ENCODER	DISTRICT	Manticao CS	Manticao			
87	IMAN, MARICAR M.	ADAS III	DISTRICT	Claveria	Claveria			
88	IPANAG, DAISY G.	ADAS II	DIVISION	SDO		daisyipanag@gmail.com	YES	LIVE-IN
89	JABINES, CHRISTY RODRILYN J.	ICT DATA ENCODER	JHS	Initao NCHS	Initao			
90	JO, JOEL T.	ADAS III	JHS	Naawan NHS	Naawan			
91	JOSON, JUNALENE B.	ADAS III	DISTRICT	Medina CS	Medina			
92	JUMANGUIN, CECILE P.	ADAS III	DIVISION	SDO		jumanguin_cecile@yahoo.com	YES	LIVE-IN
93	JUMARAN, GEMMA S.	ADAS II	DISTRICT	Magsaysay CS	Magsaysay			
94	KHU, EDERNI M.	ICT DATA ENCODER	DISTRICT	Balingasag CS	Balingasag North			
95	LABARES, MARIEL N.	ADAS III	DISTRICT	Lourdes Alubijid NHS	Alubijid			
96	LABAYA, FREDESWENDA A.	ICT DATA ENCODER	DISTRICT	Jasaan CS	Jasaan			

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97	LABIS, MARICAR U.	ICT DATA ENCODER	DISTRICT	Initao CS	Initao			
98	LACBAY, CARLOSITA P.	ADAS II	JHS	Mantangale NHS				
99	LAGAS, CHERRY JEAN D.	ADAS III	IU	Libertad NHS	Libertad			
100	LAGROSAS, JAIREN PEARL L.	ADAS III	DISTRICT	Tagoloan CS	Tagoloan			
101	LANOZO, POCHOLO RALPH P.	ADAS II	DIVISION	SDO		ralphlanozo@gmail.com	YES	LIVE-IN
102	LAPAD, BEN S.	ICT DATA ENCODER	JHS	Kinoguitan NAHS	Kinoguitan			
103	LIMBACO, CHERRY MAE L.	SDS	DIVISION					
104	LISING, JAPHET PAUL S.	ADAS II	JHS	Sta.Ana NHS	Tagoloan			
105	LONGAKIT, ALBERT R.	ICT DATA ENCODER	JHS	Talisayan NHS	Talisayan			
106	LUBGUBAN, KIM ERIC G.	ICT DATA ENCODER	JHS	Alubijid NCHS	Alubijid			
107	MABELIN, SWEET FRANCES B.	ADAS II	SHS	Laguindingan SHS	Laguindingan	sweet.mabelin@yahoo.com		
108	MADRID, GERRY P.	EPS II	DIVISION	SDO			YES	LIVE-IN
109	MADRIDANO, LARRY F.	ADA IV	DIVISION	SDO			YES	LIVE-IN
110	MAESTRE, JERNEL O.	ICT DATA ENCODER	JHS	Opol NSTS	Opol			
111	MAGALLANES, MARY ANTOINETTE M.	AO II	DIVISION	SDO			YES	LIVE-IN
112	MAGDUGO, RUDY O.	CES	DIVISION					
113	MAGDUGO, SHAYNE YANNAH B.	AO-II	SHS	Laguindingan SHS	Laguindingan	symagdugo@gmail.com		
114	MAGHUYOP, LEO BENEDICT G.	ADAS III	DISTRICT	Alubijid CS	Alubijid			
115	MALICAY, MYLAH DEE G.	ADAS I	DIVISION	SDO			YES	LIVE-IN
116	MANGILA, PRINCESS RAZEL M.	ADAS II	JHS	Bobontugan NHS	Jasaan			
117	MAPUTE, CAROL JOY C.	ADAS II	SHS	Kibungsod SHS	Magsaysay	cjoy_saints30@yahoo.com		
118	MEJOS, BERNABE C., JR.	Acctg. Clerk	DISTRICT	Jasaan	Jasaan			
119	MENDEZ, ANGELYN G.	ADAS III	DISTRICT	VNCM Villanueva CS	Villanueva			
120	MINOZA, ERWIN L.	ICT DATA ENCODER	JHS	Lugait NHS	Lugait			
121	MIRANDA, JANEL C.	ICT DATA ENCODER	DISTRICT	Mat-I CS (Claveria)	Claveria - II			
122	MISO, MARJORIE D.	ADAS II	SHS	Sugbongcogon SHS	Sugbongcogon	marj.miso@gmail.com		
123	MONTE, IRISH KARYLLE D.	EPS II	DIVISION	SDO			YES	LIVE-IN
124	MORATILLA, CHERRYLL I.	ADAS II	DISTRICT	Lagonglong CS	Lagonglong			
125	NALE, HONEY M.	ICT DATA ENCODER	JHS	Manticao NHS	Manticao			
126	NANOL, RHEA CASSANDRA O.	ADAS II	JHS	Looc NHS	Salay			
127	NAVARRO, JAY Q.	ADAS III	JHS	Mantangale NHS				
128	NERI, RAY Z.	ICT DATA ENCODER	DISTRICT	Alubijid CS	Alubijid			
129	OBSIOMA, JOHANNIE M.	Accounting Clerk	IU	INCHS				
130	OGUIMAS, MELODY B.	ADAS III	DIVISION	SDO		melody_baslan@yahoo.com	YES	LIVE-IN
131	OLACO, MARIANO S.	ADAS II	DISTRICT	Medina CS	Medina			
132	OPISO, ELMERLE A.	ADAS III	DISTRICT	Magsaysay	Magsaysay			
133	ORIMACO, NESLY G.	R I	SHS	Mantangale SHS		nicy_nes@yahoo.com		
134	PABELLAN, RESLY B.	ADAS II	DISTRICT	Kinoguitan NAHS	Kinoguitan			
135	PABONITA, JANMAE D.	ADAS III	DISTRICT	Baliwagan CS	Balingasag South			
136	PACULBA, JEWEL GAYLE L.	ADAS II	SHS	Alubijid NCHS	Alubijid			
137	PADEROG, MARY GRACE F.	ADAS II	JHS	Baliwagan NHS	Balingasag			
138	PAGALAN, FREDERICK I.	ICT DATA ENCODER	JHS	Libertad NHS	Libertad			
139	PAHUNANG, BEBELYN M.	ADAS III	IU	Sugbongcogon NHS	Sugbongcogon			
140	PALAMINE, JAN PAUL A.	ADAS II	JHS	Dampil NHS				
141	PALAMINE, MABEL P.	ADAS II	SHS	Tagoloan SHS	Tagoloan	mabelpalamine@gmail.com		
142	PALER, CECIL EMELY D.	ADAS II	SHS	Manticao SHS	Manticao	palercecilemely@gmail.com		
143	PANGLINAN, TERESITA Y.	ADAS II	JHS	MONHS				
144	PASAYON, CRISTY JANE U.	ICT DATA ENCODER	JHS	Baliwagan NHS	Balingasag South			

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145	PASCO, GERLYN O.	ADAS II	SHS	Mat-I Claveria	Claveria	pasco_gerlyn@yahoo.com		
146	PEPITO, IRISH T.	ADAS III	DISTRICT	Manticao CS	Manticao			
147	PONGCOL, PETE JOHN NESTY B.	ADAS II	DISTRICT	Tagoloan CS	Tagoloan			
148	QUEZON, CHERRY ROSE O.	ADAS II	SHS	Hinaplana SHS	Claveria	cherryrose.quezon@gmail.com		
149	QUEZON, FELY R.	AO II	SHS	Jasaan SHS	Jasaan	mzfares_20@yahoo.com		
150	QUIBLAT, ANALOU B.	ADAS II	SHS	Bagocboc SHS	Opol	analouquiblat@gmail.com		
151	QUINTANA, LOVELY G.	ADAS III	DISTRICT	Sugbongcogon	Sugbongcogon			
152	RAGANDANG, JOY E.	ADAS II	SHS	Sta.Ana SHS	Tagoloan	joy.emano@outlook.com		
153	RAGAS, SHEILA G.	ICT DATA ENCODER	DISTRICT	Salay CS	Salay			
154	RAGRAG, CORAZON O.	ADAS III	IU	Laguindingan NHS	Laguindingan			
155	RAMOS, LORETO G.	ICT DATA ENCODER	JHS	Medina NHS	Medina			
156	RAMOS, MERCY P.	ADAS III	DISTRICT	Naawan Central School	Naawan			
157	RAMOSO, RICKY M.	ADAS III	DISTRICT	Kinoguitan	Kinoguitan			
158	RAMOSO, RONEL D. SR.	ADAS II	SHS	Lantad IS		ronelramoso2017@gmail.com		
159	RANALAN, ANGELITA S.	Accountant III	DIVISION	SDO			YES	LIVE-IN
160	RAPAL, ROCHELLE A.	ADAS II	SHS	Esperanza SHS		jaypay04che@gmail.com		
161	RITA, MISHELE G.	ICT DATA ENCODER	DISTRICT	Laguindingan CS	Laguindingan			
162	SABELLA, MARY JOY D.	ICT DATA ENCODER	JHS	Laguindingan NHS	Laguindingan			
163	SAGUING, FAMILA S.	ADAS III	JHS	Matangad NHS				
164	SAGUING, MARIO CARLO A.	ADAS III	DISTRICT	Laguindingan	Laguindingan			
165	SALIDO, MAILEEN N.	ADAS II	DISTRICT	Sugbongcogon CS	Sugbongcogon			
166	SALIRING, BETTY P.	ADA VI	DIVISION	SDO			YES	LIVE-IN
167	SALISID, JOCELYN B.	ADAS III	DIVISION	SDO	Jasaan	jbsalisid@yahoo.com	YES	LIVE-IN
168	SALON, MA. FLORITA O.	ADAS III	JHS	Esperanza NHS				
169	SALUANA, MARICEL C.	ICT DATA ENCODER	DISTRICT	Kinoguitan CS	Kinoguitan			
170	SALVAÑA, JEELOR A.	ADAS III	DISTRICT	Inobulan HG NHS	Salay			
171	SALVAÑA, LUDMILLA D.	ADAS III	DISTRICT	Talisayan	Talisayan			
172	SANDOVAL, MICHAEL E.	REG I	SHS	INCHS	Initao			
173	SIAREZ, DULCE CRISTINA C.	ADAS II	DISTRICT	Balingasag CS	Balingasag North			
174	SIMBORIO, CHRISTINE C.	ADAS II	JHS	Consuelo NHS				
175	SINADJAN, JENNIFER JANNETTE B.	ADAS II	DISTRICT	Alubijid CS	Alubijid			
176	SOGOAN, JOBERT S.	ICT DATA ENCODER	JHS	Dg Sabal MNHS	Claveria - I			
177	SUAREZ, JEWOLAC J.	ADAS III	DISTRICT	Binuangan NHS				
178	TABUDLONG, MAURILLO JR. C.	ADAS II	DISTRICT	Baliwagan CS	Balingasag South			
179	TACNA, CHRISTINE C.	ICT DATA ENCODER	JHS	MOGCHS	CDO			
180	TACNA, DAISY A.	ADAS II	SHS	Binuangan SHS		daisyasriol@gmail.com		
181	TAGANAS, JULIET C.	ADAS III	JHS	Sta.Ana NHS	Tagoloan			
182	TAGARDA, ERICKA P.	ICT DATA ENCODER	JHS	Consuelo NHS	Magsaysay II			
183	TAHUD, CRISTINE GRACE E.	ADA VI	DIVISION	SDO			YES	LIVE-IN
184	TAMAYO, MARKCON GERARD O.	ADAS II	JHS	Kalacapan NHS				
185	TEJANO, MARILOU T.	ICT DATA ENCODER	DISTRICT	Medina CS	Medina			
186	TEJANO, MARK LORREN T.	AO V	DIVISION	SDO		mark.tejano@deped.gov.ph	YES	LIVE-IN
187	TINOY, CHARES MYLENE B.	ADAS II	SHS	Balingasag S.A. SHS	Balingasag	chareshmylenetino@gmail.com		
188	TUCMO, GERALD C.	ADAS III	JHS	Lumbo NHS				
189	TUMAMAC, MAY MARYNILLE V	ADAS II	DISTRICT	Binuangan NHS	Sugbongcogon			
190	UBALDE, IVY ANN M.	ICT DATA ENCODER	DISTRICT	Claveria CS	Claveria - I			
191	UBALDE, MAIDA LYNN S.	ICT DATA ENCODER	JHS	Mat-I NHS (Claveria)	Claveria - II			
192	UDARBE, MA. CORAZON L.	ADAS III	IU	Opol NSTS	Opol			

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Mallberry Suites Hotel, Cagayan de Oro City

**LIST OF PARTICIPANTS: Please register online at: <http://bit.ly/MISORBEPS2018>**

	COMPLETE NAME	POSITION / DESIGNATION	DIVISION? DISTRICT? JHS? SHS? IU? ELEM?	SCHOOL	DISTRICT	EMAIL ADDRESS	YES - I will attend. NO - I cannot attend.	LIVE-IN or LIVE-OUT
193	VALMORES, ARLENE C.	PDO I	SHS	Alubijid NCHS	Alubijid			
194	VALMORES, CHERRYL B.	ADAS III	DIVISION	SDO			YES	LIVE-IN
195	VIENTE, AILENE G.	ADAS II	SHS	Malagana SHS		ailene.viente@deped.gov.ph		
196	VILLADORES, DALE VINCENT C.	ADAS II	JHS	San Isidro NHS				
197	VILLAR, MARILYN B.	ADAS III	DISTRICT	Lagonglong CS	Lagonglong			
198	ZAPORTIZA, ZACHARY G.	ADAS II	SHS	Salay SHS	Salay	zaczaportiza@yahoo.com		
199	ZERNA, ELSIE B.	ADAS II	DIVISION	SDO		ebatalazerna@yahoo.com	YES	LIVE-IN
200	ZULUETA, JENNIFER G.	ADAS III	DISTRICT	Salay	Salay			

**PROGRAM OF ACTIVITIES**  
**Training Workshop on Online Submission of**  
**FY 2018 Budget Execution Plans (PPMP, APP, WFP & SOB)**  
**November 24-25, 2017**  
**Mallberry Suites Hotel, Cagayan de Oro City**

Time	Activity	Person Responsible
<b>DAY 1   November 24, 2017 (Friday)</b>		
08:00-09:00	<b>Registration</b>	WorkingCom
09:00-09:30	Opening Program	
	Roll Call of Attendance	
	Message from SDS	Cherry Mae L. Limbaco-SDS
	House Rules	
	Training Workshop Overview	
09:30-10:00	Groupings/Sorting/Checking of Reports by District	
10:00-10:15	Working Snacks	
10:00-12:00	<b>Workshop-Online Encoding of BEPs</b>	All Finance AO2/Registrars
12:00-01:00	Lunch Break	
01:00-02:00	Open Forum	All Finance AO2/Registrars
02:00-03:00	Check-In Time	
03:00-03:15	Working Snacks	
03:00-04:00	<b>Session 1: School Operating Budget</b>	Mark Lorren T. Tejano-Budget Officer
04:00-05:00	<b>Session 2: Annual Procurement Plan &amp; PPMP</b>	Eleonor P. Cruz-Supply Officer
05:00-06:00	<b>Session 3: Work &amp; Financial Plan &amp; PMIS</b>	Edwin L. Gamorot-Planning Officer
06:00-07:00	Dinner	
07:00-08:00	Workshop/Socials	Newly Hired Personnel
<b>DAY 2   November 25, 2017 (Saturday)</b>		
06:00-07:00	Breakfast	
07:30-08:00	Management of Learning	
08:00-09:00	<b>Session 4: ICT System: Webpage &amp; Database</b>	Freddiejun T. Delig-IT Officer
10:00-10:15	Working Snacks	
10:00-12:00	<b>Workshop - Online Transparency Board</b>	
12:00-01:00	Lunch Break	
01:00-01:15	Unfreezing	
01:15-04:00	Presentation of Output	
03:00-03:15	Working Snacks	
04:00-06:00	Closing Program	WorkingCom
	Giving of Certificates	
	Photo Op	
	Makabayan Song	
	Closing Prayer	