



**DIVISION OF MISAMIS ORIENTAL**

**DIVISION MEMORANDUM**

No. 710, s.2018


TO: **ALL CONCERNED SECONDARY SCHOOL HEADS**

DATE: November 23,2018

SUBJECT: **PRE-PROCUREMENT CONFERENCE, PRE-BIDDING CONFERENCE AND RECEIPT, OPENING OF BIDS & ELIGIBILITY CHECK**

1. You are hereby directed to attend the **Pre-Procurement Conference, Pre-Bidding Conference and Receipt, Opening of Bids and Eligibility Check** for the **ELECTRIFICATION OF UN-ENERGIZED SCHOOLS AND MODERNIZATION OF ELECTRICAL SYSTEMS ON-GRID SCHOOLS BATCH 1 TO VARIOUS SECONDARY SCHOOLS UNDER CY 2019 BASIC EDUCATIONAL FACILITIES FUND(BEFF)** at the 3<sup>rd</sup> Floor Division Conference Room, DepED, Division of Misamis Oriental, Cagayan de Oro City.
2. Secondary School Heads shall be designated as Representative from the End-User during the Pre-Procurement Conference.
3. The List of Schools are indicated in **Enclosure 1**.
4. The Procurement Activity and Schedule are indicated in **Enclosure 2**.
5. Travel expenses shall be charged against School MOOE Funds.
6. For your information and compliance.

Thank you.

  
**RANDOLPH B. TORTOLA**  
Schools Division Superintendent

RBT/cbv  
Encl.:As stated



Enclosure 2

<b><u>Procurement Activity</u></b>	<b><u>Schedule</u></b>
Pre-Procurement Conference	November 27, 2018, 10:00AM
Advertising/Posting of Invitation	November 28-December 5, 2018, 5:00PM
Issuance of Bidding Documents	November 29-December 18, 2018, 5:00PM
Pre-Bid Conference	December 6, 2018, 11:00AM
Receipt and Opening of Bids and Eligibility Check	December 21, 2018, 9:00AM
Bid Evaluation	December 26-28, 2018
Post Qualification	January 3-10, 2019
Approval of Resolution to Award	January 11, 2019



Enclosure 1

1. MARILYN ABAN-Baliwagan NHS
2. GILBERT D. BAILO-Consuelo NHS
3. REYNALDO CABILLAN-Alubijid NCHS
4. ADEFER B. CAÑO-INCHS
5. EDWARD A. JARALES-Laguindingan NHS
6. ANTHONY PACAMALAN-ONSTS