



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

November 18, 2022

DIVISION MEMORANDUM

No. 714 s. 2022

PROCUREMENT ON THE SUPPLY AND DOOR TO DOOR DELIVERY OF SOTA TVL TOOLS AND EQUIPMENT CHARGEABLE AGAINST THE REMAINING BALANCE OF THE DOWNLOADED MISAMIS ORIENTAL PROVINCIAL SCHOOL BOARD FUND PER LOCAL SCHOOL BOARD RESOLUTION NO. 17-2018

To: All Concerned Division, District and School Personnel

1. You are hereby directed to attend the Pre-Procurement Conference, Pre-Bidding Conference, and Receipt, Opening of Bids and Eligibility Check on the **Supply and Door to Door Delivery of SOTA TVL Tools and Equipment Chargeable Against the Remaining Balance of the Downloaded Misamis Oriental Provincial School Board Fund per Local School Board Resolution No. 17-2018.**
2. The Procurement Activity and Schedule for the said project are the following:

Procurement Activity	Schedule
Pre-Procurement Conference	November 22, 2022 10:30 a.m.
Advertising/Posting of Invitation	November 23, 2022- December 15, 2022 9:00 a.m.
Issuance of Bidding Documents	November 23, 2022- December 15, 2022 9:00 a.m.
Pre-Bid Conference	December 1, 2022 9:00 a.m.
Receipt and Opening of Bids and Eligibility Check	December 15, 2022 9:00 a.m.
Bid Evaluation	December 16, 2022 9:00 a.m.
Post Qualification	December 20, 2022
Approval of Resolution / Issuance of Notice of Award	December 21, 2022
Contract Preparation and Signing	December 22, 2022
Issuance of Notice to Proceed	December 23, 2022

3. The venue will be at Division Conference Room, 3rd Floor of DepEd Misamis Oriental Division Office Building, Velez St. Cor. Del Pilar St., Cagayan de Oro City.
4. Travelling expenses shall be charged against School MOOE Funds subject to the usual government accounting and auditing rules and regulations.
5. For your information and guidance.


JONATHAN S. DELA PEÑA, PhD, CESO V
Schools Division Superintendent

jsd/pbp



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