



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Office of the Schools Division  
Superintendent

December 7, 2022

**DIVISION MEMORANDUM**

No. 733 s. 2022

**IN-DEPTH ORIENTATION ON GENDER EQUALITY REPLICICT ACT NO.11313  
( An Act Defining Gender-Based Sexual Harassment in Streets, Public  
Spaces, Online, Workplace and Educational and Training Providing  
Protective Measures and Prescribing Penalties Therefor ) Its  
Implementing Rules and Regulations.**

To: All Public Schools District Supervisors / Districts In-charge  
All Division Office Personnel  
This Division

1. Pursuant to Joint Memorandum Circular No. 12 of the Philippine Commission on Woman (PWC), Department of Budget and Management ( DBM), and National Economic Development Authority ( NEDA), and in accordance with Section 36 of the Magna Carta of Woman (MCW), the Division Office shall conduct an **In-depth Orientation on Gender Equality Republic Act No. 11313** on December 16, 2022 at Chali Beach Resort, Cugman, Cagayan de Oro City.
2. Participants to this activity shall wear **GAD- Advocacy Polo Shirt ( RED)** in the morning and to wear **GATSBY Attire during the Team Building / Group Presentation** to be done in the afternoon.
3. The Group shall comprise the personnel from the Schools Governance and Operations Division, Curriculum Implementation Division, Administration and Finance. Each group will also prepare their game(s) and prizes.
4. Wide dissemination with this Memorandum is desired.

  
**JONATHAN S. DELA PEÑA, PhD, CESO V**  
Schools Division Superintendent

SGOD, SMN- CATHY



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

**Division IN-DEPTH ORIENTATION ON GENDER EQUALITY REPUBLIC ACT NO.11313 (An act Defining Gender-Based Sexual Harassment in Streets, Public Spaces, Online, Workplace and Educational or Training Institutions, Providing Protective Measures and Prescribing Penalties Therefor) Its implementing rules and regulations.**

December 16, 2022  
Chali Beach Resort, Cugman, Cagayan de Oro City

<b>TIME</b>	<b>ACTIVITY</b>	<b>PERSON IN-CHARGE</b>
9:00am- 10:00am	Registration	Ms. Eva Dela Peña Carmen Lourdes Madrid Gino M. Señara
10:00am – 10:30am	Preliminaries: <ul style="list-style-type: none"><li>- Invocation</li><li>- National Anthem</li><li>- Acknowledgment of Participants</li> <li>- Welcome Remarks</li> <li>- Statement of Purpose</li> <li>- Message</li></ul>	Dr. Rhodora L. Gallares OIC Admin Officer / ES-1  Dr. Erlinda G. Dael, PhD., CESE OIC Asst. Schools Div. Superintendent  Dr. Maria Teresa M. Absin, PhD. Chief, SGOD  Jonathan S. Dela Peña, PhD.,CESO V Schools Division Superintendent
10:30am- 12:00nn	PRESENTATION OF THE ANNUAL GENDER AND DEVELOPMENT (GAD) PLAN AND BUDGET FY 2023  PROVISION OF TECHNICAL ASSISTANCE / FOR IMPROVEMENT	Catherine Anne S. Balanay OIC – SEPS / Division GAD Focal Person
12: 00 – 1:00pm	LUNCH BREAK	
1:00- 2:30pm	IN-DEPTH ORIENTATION ON GENDER EQUALITY REPUBLIC ACT NO.11313 (An act Defining Gender-Based Sexual Harassment in Streets, Public Spaces, Online, Workplace and Educational or Training Institutions, Providing	Atty. Christopher Pasco



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)



Republic of the Philippines  
**Department of Education**  
**REGION X – NORTHERN MINDANAO**  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

	Protective Measures and Prescribing Penalties Therefor) Its implementing rules and regulations.	
2:30pm – 5:00pm	Planning of Activities for Calendar Year 2023	
5:30pm	Closing Remarks	Dr. Cydel P. Valmores OIC- CID Chief
5:30pm to 8:00pm	Part II : Fellowship Dinner / Team Building Activities Presentation per Section	c/o Supply Office Personnel Dr. Ronjie Rosete Dr Eman Lachica

**RUBIE JOY P. BARING – AO-II**  
**PETE JOHN NESTY B. PONGCOL – AO-II**  
Hosts



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

**IN-DEPTH ORIENTATION ON GENDER EQUALITY REPUBLIC ACT NO.11313 (An act Defining Gender-Based Sexual Harassment in Streets, Public Spaces, Online, Workplace and Educational or Training Institutions, Providing Protective Measures and Prescribing Penalties Therefor) Its implementing rules and regulations.**

December 16, 2022  
Chali Beach Resort, Cugman, Cagayan de Oro City

COMMITTEES	PERSONNEL INVOLVED	TASKS
Overall Head, TWG	<b>Chairman :</b> CATHERINE ANNE S. BALANAY <b>Members:</b> AZUNCION RAFOLS VEVIAN T. TUASON GINO M. SEÑARA	Prepares the following documents relative to the conduct of the activity:  a. Training Design b. Activity Design c. Prepares terminal reports of the Activity d. Troubleshoots problem areas
Program and Invitation	<b>Chairman :</b> RONJIE ROSETE <b>Members:</b> MARK LLOREN TEJANO ELMAR G.ANOC EMAN LACHICA NIÑOJOMAR S. CABLAY	a. Prepares the Opening and Closing Program  b. Coordinates with the Registration Committee on the number of participants  c. Invites resource persons and delivers letters of invitation to the concerned persons
Venue and Registration	<b>Chairman :</b> ELEONOR P. CRUZ <b>Members:</b> EVA DELA PEÑA MARY KHONI V. LAO JULIETA BORLADO MARISAA FAYE JADAP CINDY KARL DELA PEÑA	a. Ensures that all participants are registered b. Prepares Registration Form c. Submits attendance to the overall TWG d. Arrangement of the Venue  e. Ensures that the food will be served on time
Transportation	<b>Chairman :</b> FELLY QUEZON <b>Members:</b> JENNIFER ARIASA RALPH PAGARA MICHELLE MIGABON	a. Ensures the availability of transportation for all the participants





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Decoration / Lay for the Speakers	<b>Chairman :</b> CHERYL D. UBALDE  <b>Member:</b> MERCY AGUILAR	a. Responsible for the decoration of the venue. b. Ensures that the venue is conducive for the training/ seminar
Documentation / Sound System / Technical Support	<b>Chairman:</b> IRISH KARYLLE D.MONTE  <b>Members:</b> FREDDIEJUN DELIG KARL NORIGA	a. Documents the proceedings of the Opening program, break out sessions and closing program b. Takes charge of the sound system, projector, laptops, and other related functions c. Takes charge of the sound system, projector, laptop and other related functions
Awards / Token / Certificates	<b>Chairman :</b> LILIAN B. SALAN  <b>Members:</b> ARLENE C. VALMORES CARMEN LOURDES MADRID	a. Prepares the Certificate of Participation, Recognition and Token for the Speakers
Advisers	JONATHAN S. DELA PEÑA, PhD  ERLINDA G. DAEL, PhD  MARIA TERESA ABSIN, PhD  CYDEL P. VALMORES, PhD  RHODORA L. GALLARES, PhD  ATTY. CHRISTOPHER PASCO	a. To provide guidance and advice relating to the conduct of all the Division Gender and Development (GAD) activities. b. To perform a range of support to assist the GAD- Technical Working Group of the Division Office

