



Republic of the Philippines
Department of Education
REGION X

SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division
Superintendent

December 28, 2023

DIVISION MEMORANDUM

No. 751 s. 2023

**REGIONAL WORKSHOP ON THE RECONCILIATION OF ACCOUNTS AND
PREPARATION OF CY 2023 YEAR-END FINANCIAL REPORTS**

To: Misamis Oriental Finance Service Team

Mark Lorren T. Tejano	Budget Officer III
Elmar G. Anoc, CPA	Accountant III
Christy Joy J. Bacas	Administrative Officer II
Patricia April M. Butron	Administrative Officer II
Peter June R. Chan	Administrative Assistant III
Gerly G. Dequino	Administrative Officer II
Sheila Mae L. Estoque	Administrative Assistant II
Kristoffer C. Galarpe	Administrative Officer II
Daisy G. Ipanag	Administrative Officer II
Pocholo Ralph P. Lanozo	Administrative Officer II
Cecil Emely D. Paler	Administrative Officer II
Analou B. Quiblat	Administrative Officer II
Gladjori B. Cordova	Administrative Officer II
Johaina A. Tangoti	Administrative Officer II
Jocelyn B. Salisid	Administrative Assistant III
Elsie B. Zerna	Administrative Officer II
Ricardo A. Caminade	Administrative Aide III
Kimberly C. Cabalida	Administrative Assistant I
Alyssa E. Gabatan	Provident Incharge

**All Implementing Units Secondary School Senior Bookkeepers / Designate /
Finance Personnel**

1. In compliance to Regional Memorandum No. 0800, s. 2023, you are directed to attend the **Regional Workshop on the Reconciliation of Accounts and the Preparation of CY 2023 Year-end Financial Reports** on **January 15 - 19, 2024**. The said workshop will be hosted by the Division of Camiguin. The venue will be announced in a separate memorandum.



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000
Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)
Website: www.deped.misor.net
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2. Registration fee of P12,000.00 for the divisional and field participants of the secondary IUs, including travel expenses and other incidental expenses, are chargeable against local funds, subject to the usual budgeting, accounting, and auditing policies, rules, and regulations.

3. For strict compliance


EDILBERTO L. OPLENARIA, EdD, CESO V
Schools Division Superintendent

Encls.: As stated.

References:

Regional Memo No. 0353, s.2023 Regional Workshop on the Reconciliation of Accounts and the Preparation of CY 2023 Midyear Financial Reports.

To be indicated in the Perpetual Index
under the following subjects:

TRAINING	IUs	RECON
SDO	REPORTS	YEAREND



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