



Republic of the Philippines
Department of Education
REGION X
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division
Superintendent

29 December 2022

DIVISION MEMORANDUM

No. *766* s. 2022

**REGIONAL WORKSHOP ON THE RECONCILIATION OF ACCOUNTS AND THE
PREPARATION OF CY 2022 YEAR-END FINANCIAL REPORTS**

To: Misamis Oriental Finance Service Team

Mark Lorren T. Tejano	Budget Officer III
Elmar G. Anoc	Accountant III
Christy Joy J. Bacas	Administrative Officer II
Patricia April M. Butron	Administrative Officer II
Kimberly C. Cabalida	Administrative Assistant I
Jucel Charity V. Casiño	Administrative Officer II
Peter June R. Chan	Administrative Assistant III
Rendolph G. Dela Victoria	Administrative Assistant III
Gerly G. Dequino	Administrative Assistant III
Sheila Mae L. Estoque	Administrative Assistant II
Kristoffer C. Galarpe	Administrative Assistant III
Daisy G. Ipanag	Administrative Officer II
Jairen Pearl L. Lagrosas	Administrative Officer II
Pocholo Ralph P. Lanozo	Administrative Officer II
Maria Rizza V. Oclarit	Administrative Assistant II
Cecil Emely D. Paler	Administrative Officer II
Gerlyn O. Pasco	Administrative Officer II
Analou B. Quiblat	Administrative Officer II
Gladys M. Salvador	Administrative Assistant III
Johaina A. Tangoti	Administrative Assistant III
Rosafel G. Tolentino	Administrative Assistant II
Elsie B. Zerna	Administrative Officer II

All Implementing Units Secondary School Senior Bookkeepers/Designate

1. In compliance to Regional Memorandum No. 327, s. 2022, you are directed to attend the **Regional Workshop on the Reconciliation of Accounts and The Preparation of CY 2022 Year-End Financial Reports on January 9 - 13, 2022**. The said workshop will be hosted by the Division of Valencia City. The venue shall be at Loiza's Pavilion, Casisang, Malaybalay City.
2. Registration fee of P12,000.00 for the divisional participants and bookkeepers of the secondary IUs, including travel expenses and other incidental



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expenses, are chargeable against local funds, subject to the usual budgeting, accounting, and auditing policies, rules, and regulations.

3. For strict compliance

JONATHAN S. DELA PEÑA, PhD, CESO V
Schools Division Superintendent

Encls.: As stated.

References:

Regional Memo No. 327, s.2022 Regional Workshop on the Reconciliation of Accounts and the Preparation of CY 2022 Midyear Financial Reports.

To be indicated in the Perpetual Index
under the following subjects:

TRAINING	IUs	RECON
SDO	REPORTS	YEAREND



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