



Republic of the Philippines
Department of Education
 REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Division Memorandum

February 02, 2023

No. 064 s. 2023

**TIMELINE OF EVENTS FOR THE CONDUCT OF SCHOOL-BASED,
 DISTRICT AND DIVISION RESEARCH CONGRESS**

TO: Education Program Supervisors,
 Public Schools District Supervisors/OICs
 Elementary and Secondary School Heads
 SDO Section Heads and Personnel
 Teachers,
 All Others Concerned

1. In preparation for Research Conference for Academic Year 2023-2024, this Office through the planning and Research Unit announce the TIMELINE OF EVENTS FOR THE CONDUCT OF SCHOOL-BASED, DISTRICT AND DIVISION RESEARCH CONGRESS AND SUBMISSION OF COMPLETED RESEARCH PAPER
2. The research activities shall abide with guidelines stipulated in DepEd Order 16, s. 2017, re: Research Management Guidelines and other applicable guidelines thereto.
3. To ensure a timely and orderly conduct of research activities in accordance to DepEd Order No. 9, s. 2005 re: Instituting Measures to Increase Engaged Time-On-Task or “No Disruption-of-Classroom Policy” shall be adhered to; therefore, the activity must be conducted outside class hours; and that ethical issues in conducting research should be observed by the researcher.
4. Here is the suggested timeline to facilitate the research activities.

Date/Month	Activity	Level	Persons In-Charge
February 2024	Call for Research Proposal (BERF)	School, Districts, Division	PSDS/SICs SDRCs District Research Committee Teacher/Researcher
March 2024	Call Research Proposal School-Based	School	School Heads, Research Committee Teacher/Researcher
April -2024	Presentation of Research Proposal	District	PSDS/SICs, SDRCs District Research Committee Teacher/Researcher
May - June 2024	Implementation Finalization of Research Papes	School, District	PSDS/SICs, SDRCs District Research Committee Teacher/Researcher
July – 2024	District Research Congress	District	PSDS/SICs, SDRCs District Research Committee Teacher/Researcher
September 23-25,2024	2024-DIVISION RESEARCH CONGRESS	DIVISION	PSDS/SICs SDRCs District Research Committee Teacher/Researcher



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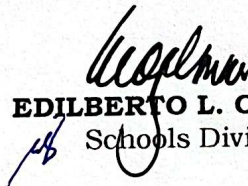
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October 2024	Finalization & Submission of Research Manuscripts	Districts, Division	SDRCs District Research Committee Teacher/Researcher
November 2024	Attendance to Regional Research Conference	Regional	Schools Division's Research Committee
December 2024	Compilation of Research Abstract for Compendium Publication	Districts, Division	SDRCs District Research Committee Teacher/Researcher

5. To ensure quality research outputs, all researchers/presenters are required to incorporate all recommendations, and suggestions and other technical assistance provided by the panelist during their presentation prior to the submission of Completed Research Paper.

6. The planning and Research Unit will **only accept research papers that are duly presented, approved, and endorsed by the District Research Committee to the Division.**

7. Immediate dissemination and compliance of this memorandum is directed.


EDILBERTO L. OPLENARIA, EdD, CESO V
Schools Division Superintendent



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