



Republic of the Philippines
Department of Education

DIVISION OF MISAMIS ORIENTAL

Date :February 20, 2020

DIVISION MEMORANDUM

NO. 088 s.2020

To : Education Program Supervisor
Public School District Supervisor/District In-charge
ALL Principals/School Heads (Elementary , Junior & Senior)
Senior Education Program Specialist (as identified)

Subject: POLICY GUIDELINES ON THE DIVISION ACADEMIC PROFICIENCY PROGRAM (DAPP) OF STUDENTS LEARNING FOR K TO 12 PROGRAM

1. The Division office is adopting the enclosed Policy Guidelines on the Division Academic Proficiency Program (DAPP) for the K to 12 Basic Education Program.(enclosure # 1)
2. The assessment of student learning is an integral part of DAPP assessment framework. It aims to:
 - a. monitor the schools for public accountability;
 - b. assess the effectiveness and efficiency of the delivery of education services using learning outcomes as indicators;
 - c. provide information that will guide decisions on instructional practices;
 - d. determine if learners are meeting the learning standards of the curriculum;
4. DAPP Assessments will be scheduled on February 26, 2020 and to be administered (one hour test) in Grade 6, Grade 10 and Grade 12 to determine if learners are meeting the learning standards of the Elementary, Junior High School and Senior High School curriculum.
5. Materials for DAPP assessment, like test booklets, attendance sheets and answer sheets shall be charged to School MOOE subject to usual accounting rules and regulations policy.
5. For strict compliance.

JONATHAN S. DELA PEÑA, PhD, CESO V
Schools Division Superintendent 



Enclosure # 1

POLICY GUIDELINES

The following guidelines are designed to maintain the academic integrity of examinations in accordance with the Division Academic Proficiency Program (DAPP) guidelines on the Conduct of Examinations.

1. The Division Academic Proficiency Program (DAPP) examinations will be scheduled on February 26 - 28, 2020 at the respective schools.
2. The school head shall provide the materials (attendance sheet, test booklet and answer sheets) for Division Academic Proficiency Program examinations.
3. The room(s) assigned for a DAPP examination shall be of sufficient capacity to allow for appropriate seating and monitoring of students sitting the examination in order to discourage cheating.
4. DAPP examinations shall be conducted by a teacher designated by the school head.
5. Whenever possible, more than one teacher shall be present for a examination; if this is not possible, it is recommended that arrangements be made for periodic checks on the exam room.
6. The number of teacher assigned for a DAPP examination shall be determined by the School head, in accordance with the recommended minimum of one (1) teacher/proctor for each thirty (30) students.
7. The class adviser/subject shall direct the admission, seating and identification of students and the signing of the attendance roster.
8. The adviser/subject teacher shall make any necessary announcements during or at the end of the examination and direct the distribution and collection of examination question sheets and answer sheets.
9. The official start and end time of examination shall be determined and announced by the adviser/subject teacher.
10. When the teacher announces the conclusion of the examination, students shall be instructed to stop writing and remain seated while examination booklets (and question papers in some cases) are collected. Once exam booklets have been collected, the proctor will announce that students are to collect their belongings and leave the exam room.
11. Following the examination, the proctor shall ensure that all used and unused exam booklets are accounted for, with all used exam booklets delivered to the designated markers or office.
12. Checking of test results will be done a day after the examinations and to be submitted to the respective district office.(enclosure # 2)
13. ALL District supervisors will submit hard copy of the summary of DAPP results to the division office on March 4 to 6, 2020.(enclosure # 3)

Enclosure # 2

School: _____

Grade 6 Total Pupils Population: _____

Subjects	Number of Highly Proficient	Number of Proficient	Number of Nearly Proficient	Number of low Proficient	Number of Not Proficient
English					
Math					
Science					
Filipino					
Araling Panlipunan					

Grade 10 Total Students Population: _____

Subjects	Highly Proficient	Proficient	Nearly Proficient	low Proficient	Not Proficient
English					
Math					
Science					
Filipino					
Araling Panlipunan					

Grade 12 Total Students Population: _____

Subjects	Highly Proficient	Proficient	Nearly Proficient	low Proficient	Not Proficient
English					
Math					
Science					
Filipino					
Araling Panlipunan					

CRITERIA OF PROFICIENCY LEVELS	
Highly Proficient	90 – 100
Proficient	75 – 89
Nearly Proficient	50 – 74
Low Proficient	25 – 49
Not Proficient	0 – 24

Enclosure # 3

District: _____

Grade 6 Total Pupils Population: _____

Subjects	Number of Highly Proficient	Number of Proficient	Number of Nearly Proficient	Number of low Proficient	Number of Not Proficient
English					
Math					
Science					
Filipino					
Araling Panlipunan					

Grade 10 Total Students Population: _____

Subjects	Highly Proficient	Proficient	Nearly Proficient	low Proficient	Not Proficient
English					
Math					
Science					
Filipino					
Araling Panlipunan					

Grade 12 Total Students Population: _____

Subjects	Highly Proficient	Proficient	Nearly Proficient	low Proficient	Not Proficient
English					
Math					
Science					
Filipino					
Araling Panlipunan					

CRITERIA OF PROFICIENCY LEVELS	
Highly Proficient	90 – 100
Proficient	75 – 89
Nearly Proficient	50 – 74
Low Proficient	25 – 49
Not Proficient	0 – 24

DAPP Scheduled February 26-28, 2020

Subjects/Activity	Time Schedule	Total minutes
Introduction of DAPP & Attendance	7:30 – 8:30 A.M.	60 minutes
English	8:30 – 9:30 A.M.	60 minutes
Break	9:30 – 10:00 A.M.	30 minutes
Math	10:00 – 11:00 A.M.	60 minutes
Science	11:00 – 12:00 A.M.	60 minutes
Lunch Break	12:00 – 1:00 P.M.	60 minutes
Filipino	1:00 – 2:00 P.M.	60 minutes
Araling Panlipunan	2:00 – 3: 00 P.M.	60 minutes

How to determine the proficiency level?

Example : Student A got a score = 45

Total items: 50

$$\text{Rating} = \frac{\text{total correct items}}{\text{total items}} \times 100\%$$

$$\text{Rating} = 45/50(100\%)$$

$$= .90 \times 100$$

$$= 90$$

Proficiency level = Highly Proficient

CRITERIA OF PROFICIENCY LEVELS		
Highly Proficient	90 – 100	1
Proficient	75 – 89	
Nearly Proficient	50 – 74	
Low Proficient	25 – 49	
Not Proficient	0 – 24	

DAPP ANSWER SHEET

Name: _____

Score: _____

School: _____

Grade: _____

Subject: _____

	A	B	C	D	E		A	B	C	D	E
1.	O	O	O	O	O	26.	O	O	O	O	O
2.	O	O	O	O	O	27.	O	O	O	O	O
3.	O	O	O	O	O	28.	O	O	O	O	O
4.	O	O	O	O	O	29.	O	O	O	O	O
5.	O	O	O	O	O	30.	O	O	O	O	O
6.	O	O	O	O	O	31.	O	O	O	O	O
7.	O	O	O	O	O	32.	O	O	O	O	O
8.	O	O	O	O	O	33.	O	O	O	O	O
9.	O	O	O	O	O	34.	O	O	O	O	O
10.	O	O	O	O	O	35.	O	O	O	O	O
11.	O	O	O	O	O	36.	O	O	O	O	O
12.	O	O	O	O	O	37.	O	O	O	O	O
13.	O	O	O	O	O	38.	O	O	O	O	O
14.	O	O	O	O	O	39.	O	O	O	O	O
15.	O	O	O	O	O	40.	O	O	O	O	O
16.	O	O	O	O	O	41.	O	O	O	O	O
17.	O	O	O	O	O	42.	O	O	O	O	O
18.	O	O	O	O	O	43.	O	O	O	O	O
19.	O	O	O	O	O	44.	O	O	O	O	O
20.	O	O	O	O	O	45.	O	O	O	O	O
21.	O	O	O	O	O	46.	O	O	O	O	O
22.	O	O	O	O	O	47.	O	O	O	O	O
23.	O	O	O	O	O	48.	O	O	O	O	O
24.	O	O	O	O	O	49.	O	O	O	O	O
25.	O	O	O	O	O	50.	O	O	O	O	O