



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division
Superintendent

February 1, 2023

DIVISION MEMORANDUM
No. 089 s. 2023

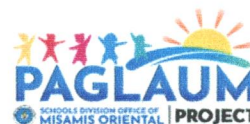
**MONITORING FOR THE CONDUCT OF DIVISION LEVEL
IN-SERVICE TRAINING FOR SCHOOL HEADS AND TEACHERS**

**To: Public Schools District Supervisors
School Heads
Teachers**

1. In consonance to continuous and regular professional development of teachers and school leaders as scheduled in the DO No. 34, s. 2022 titled School Calendar and Activities for the School Year 2022-2023, this office will conduct monitoring on the implementation of the in-service training in the different districts on February 9, 2023.
2. The monitoring aims to:
 - a. ensure smooth and efficient conduct of the in-service training.
 - b. account the participation of the school heads and teachers.
 - c. gather data on issues and concerns encountered during the conduct of the training.
 - d. provide technical assistance.
3. A monitoring tool shall be complied with the district for the purpose of evaluation and recommendation.
4. Enclosed is the assignment for monitoring and the monitoring tool.



Address: Del Pilar-Velez Sts., Brgy. 29, Cagayan de Oro City 900
Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)
Website: www.deped.misor.com
Email: misamis.oriental@deped.gov.ph





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5. Travel expenses of the Education Program Supervisors (*Monitoring Personnel*) will be charged to Division MOOE subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum to all concerned is desired.

JONATHAN S. DELA PEÑA, PhD, CESO V
Schools Division Superintendent

JSD/egd/cid/cpv



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**ASSIGNMENT OF THE EDUCATION PROGRAM SUPERVISORS
FOR MONITORING**
February 9, 2023

No.	NAME OF MONITORING PERSONNEL	ASSIGNED DISTRICT
1	Sheilla B. Diango	Magsaysay 1 Magsaysay 2
2	Rafunzil D. Epanis	Medina North Medina South Balingoan
3	Mary Grace V. Gallana	Talisayan Kinoguitan
4	Merly B. Mabilen	Sugbongcogon Salay
5	Celieto B. Magsayo	Lagonglong Balingasag North Balingasag Central
6	Joanna Ruby L. Presente	Balingasag South Jasaan North Jasaan South
7	Ma. Asuncion G. Rafols	Claveria Central Villanueva North Villanueva South
8	Norberto E. Rosales	Claveria Northeast Claveria West
9	Lilian B. Salan	Tagoloan West Tagoloan East Opol West Opol East
10	Sally S. Aguilar	Alubijid West Laguindingan Gitagum
11	Gladys S. Banac	Libertad Initao North Manticao
12	Gines C. Cacayan Ma. Teresa M. Absin	Initao South Naawan Lugait
13	Cydel P. Valmores	Misamis Oriental General Comprehensive High School



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Enclosure to Division Memo _____, s. 2023

**MONITORING TOOL FOR THE CONDUCT OF DIVISION LEVEL
IN-SERVICE TRAINING FOR SCHOOL HEADS AND TEACHERS**

District: _____
Name of PSDS: _____

A. PARTICIPATION							
Number of Teachers Participated:		SPED	Kinder	Elem	JHS	SHS	TOTAL
1	English						
2	Science						
3	Mathematics						
4	Araling Panlipunan						
5	Filipino						
6	EPP/TLE/TVL						
7	MAPEH						
8	EsP						
9	MTB-MLE						

No.	Number of Teacher Participated in other activities	Name of Activities
1		
2		
3		
4		
5		

B. ISSUES & CONCERNS

1. Challenges Encountered:

2. Action Taken:

C. TECHNICAL ASSISTANCE NEEDED FROM:

1. Stakeholders	
2. District	
3. Division Office	

Prepared by:

Monitored by:

Public School District Supervisor

Position