



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

DIVISION MEMORANDUM

NO. 109, SERIES 2020

TO : Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Chief, Schools Governance and Operations Division
Members, Schools Division Research Committee
Education Program Supervisors
PS District Supervisors/Districts in-Charge
2019 Basic Education Research Fund (BERF) Grantees

This Division

SUBJECT : **CONSULTATIVE WORKSHOP FOR 2019 BASIC
EDUCATION RESEARCH FUND (BERF) GRANTEES**

DATE : March 2, 2020

1. In the light of updating and reviewing further the BERF grant's deliverables, this Office will hold a Consultative Workshop to the 2019 Basic Education Research Fund (BERF) Grantees and the members of the Schools Division Research Committee (SDRC) on March 16, 2020; 9:00 o'clock in the morning onwards at the 3rd Floor, Division Office Conference Hall, Don Apolinar Velez St., Cagayan de Oro City.

2. This activity is aimed at accomplishing the following:

a) Discuss issues and concerns encountered in the conduct and writing of the research under the 2019 BERF

b) Revisit the provisions indicated at DepEd Order No. 16, series 2017 re: Research Management Guidelines

c) Reiterate the strict observance on the technicalities of the conduct and writing in research.

3. The grantees are expected to bring with them the refined hard and soft copies of the research proposals previously submitted. Further, soft copies of the following parts of the manuscripts submitted in powerpoint slides should be prepared for presentation, to wit:





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- 3.1. Work Plan
- 3.2. Certificate of Acceptance
- 3.3. Copy of MOA
- 3.4. Cost Estimates

4. It is presumed that BERF grantees have thoroughly reviewed the provisions stipulated at DepEd Order No. 16, series 2017, re: Research Management Guidelines. They are expected to prepare the deliverables prior to the scheduled workshop.

5. Strict compliance to the approved timeline in the conduct and writing of your respective research studies need to be observed.

6. This memorandum serves as your Travel Order.

7. Travelling, food and other expenses relative to the attendance of this workshop shall be charged to your respective remaining 20% of the Basic Education Research Fund (BERF) grant subject to usual accounting and auditing rules and regulations.

8. Immediate and wide dissemination of this memorandum is desired.

JONATHAN S. DELA PEÑA, PhD, CESO V
Schools Division Superintendent

Enc.:

As stated

References:

DepEd Order No. 16, series 2017

To be indicated in the Perpetual Index under the following subjects:

POLICIES

RESEARCH

