



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

DIVISION MEMORANDUM.
No. **136** s.2024

19 FEB 2024

ERRATUM TO DIVISION MEMORANDUM NO. 57, S. 2024
(2024 TRAINING-WORKSHOP ON PUBLIC SERVICE CONTINUITY PLAN (PSCP)
FOR DEPED MISOR DIVISION AND SCHOOL PERSONNEL)

To: Public Schools District Supervisors
District DRRM Coordinators
Select Division Personnel
All Others Concerned

1. In consonance with the Division Memorandum No.57, s. 2024, re: 2024 Training-Workshop on Public Service Continuity Plan (PSCP) for DepEd MisOr Division and School Personnel, this Office hereby issues changes as to the list of participants. To wit:

	DISTRICT	NAME
1	Alubijid East District	ADEFER B. CAÑO
2	Alubijid East District	LEO BENEDICT G. MAGHUYOP
3	Alubijid West District	GERRY G. FABRIA
4	Alubijid West District	QUINT BECKER A. SAGUING
5	Balingasag Central District	BEATRIZ E. ACDAL
6	Balingasag Central District	OSHIN S. BANTUG
7	Balingasag North District	NIEVA E. BITONGA
8	Balingasag North District	JOEL A. CONCEPCION
9	Balingasag South District	DAYLINDA O. VEQUEZO
10	Balingasag South District	JOHN PHER F. PADEROG
11	Balingoan District	AILEEN F. DABON
12	Balingoan District	CARLOSITA P. LACBAY
13	Claveria Central District	EDWIN V. AMPARO
14	Claveria Central District	KRISTIAN REY M. JALAGAT
15	Claveria North East District	MARIFE D. BALABA
16	Claveria North East District	GENES P. LESACA



17	Claveria North East District	CHESTER VAN T. NAVARETTE
18	Claveria West District	MARIA FIDELA C. SALVADOR
19	Claveria West District	JANINE CH O. CABUNOC
20	Gitagum District	MARCEL J. TAGALOGON
21	Gitagum District	LILIAN G. EDMILAO
22	Initao North District	MARY ANN C. MAGDALE
23	Initao North District	CHERRY MAE M. CAÑEDA
24	Initao South District	MARIA LEALOU C. FABRIA
25	Initao South District	CLAUDETTE B. IDNAY
26	Jasaan North District	EVAH B. ENTUSIASMO
27	Jasaan North District	QUEENIE C. RAMERI
28	Jasaan South District	CYDEL P. VALMORES
29	Jasaan South District	JULIUS MATIAS BALBIDO
30	Kinoguitan District	LILIBETH C. BACO
31	Kinoguitan District	QUEENNIE O. GUMAHIN
32	Lagonglong District	EMERE C. JENISAN
33	Lagonglong District	FELOCHE M. TAHADLANGIT
34	Laguindingan District	ROIE M. UBAYUBAY
35	Laguindingan District	AUBREY MARIE CRISTINE B. TABOR
36	Libertad District	JOYLITO O. VILLASTIQUE
37	Libertad District	JEMAR G. VIDAL
38	Lugait District	ELCRIS E. CAÑO
39	Lugait District	MARY ANN T. OMANDAM
40	Lugait District	HAZEL JOY P. PAGADOR
41	Magsaysay I District	NORMAN P. SAYSON
42	Magsaysay I District	JERRAHMAE M. BABAYLAN
43	Magsaysay II District	LEONOR D. CAGALAWAN
44	Magsaysay II District	EDISON A. CAGAMPANG
45	Manticao District	GERLYN P. SEÑORON
46	Manticao District	MHERLYN D. AGLUBA



47	Medina North District	NILDA M. MEJOS
48	Medina North District	JOSEPH M. RAMBOYON
49	Medina South District	ELLY H. LOFRANCO
50	Medina South District	WILLIAM G. GUMANIT JR
51	MOGCHS	ABDON R. BACAYANA
52	MOGCHS	WENCHITO G. TEOPIZ
53	Naawan District	VEVIAN T. TUASON
54	Naawan District	RITCHELYN P. BALBUTIN
55	Opol East District	PATRICK JAMES S. RABE
56	Opol West District	HORACE AMELIA Q. NACUA
57	Opol West District	ROJ AL JAMIR A. JANUBAS
58	Opol West District	NERISSA AMOR B. LUMAYOG
59	Salay District	GRETHEL R. LUBI
60	Salay District	JERLENE O. KUAN
61	Sugbongcogon District	GINA I. CAGANG
62	Sugbongcogon District	ROY D. TRABAJO
63	Tagoloan EAST District	CARNILA D. SIMACON
64	Tagoloan EAST District	RANDOLF M. RIO
65	Tagoloan WEST District	LYNNETH R. ABROGUENA
66	Tagoloan WEST District	ZOREN RAY S. FRIAS
67	Talisayan District	MARYLEN D. TRAPAL
68	Talisayan District	AILANE MAE A. BASADRE
69	Villanueva North District	JOEL L. JAYME
70	Villanueva North District	HELPHA Z. VIRTUDAZO
71	Villanueva South District	EVA C. GUILARAN
72	Villanueva South District	CARMEN LOURDES R. MADRID
73	DO-ACCOUNTING OFFICE	ELMAR G. ANOC
74	DO-ACCOUNTING OFFICE	ALYSSA E. GABATAN
75	DO-ACCOUNTING OFFICE	MARK LORREN T. TEJANO
76	DO-AO V - ADMIN	JANICE LOURDES S. RESURRECCION




77	DO-AO V - ADMIN	MARIFE T. BAHIAN
78	DO-ASDS OFFICE	MARY ANN M. ALLERA
79	DO-ASDS OFFICE	ELIZABETH A. IPULAN
80	DO-BAC	JENNIFER C. ARIASA
81	DO-BAC	ADORA ANGELICA G. BAHIAN
82	DO-CASHIERING	MELODIE C. SANDIGAN
83	DO-CASHIERING	KIRKISH CHLOIE D. REYES
84	DO-CID	CELIETO B. MAGSAYO
85	DO-CID	MERCY B. AGUILAR
86	DO-ICT	FREDDIEJUN T. DELIG
87	DO-ICT	VICENTE Y. HALLASGO III
88	DO-LEGAL	REINER L. ONG
89	DO-LEGAL	AMAYLYN M. PESCADOR
90	DO-LEGAL	CHRISTOPHER F. PASCO
91	DO-LRMDS	KIM ERIC G. LUBGUBAN
92	DO-LRMDS	JEANETTE L. DUAT
93	DO-LRMDS	MELISSA B. PACULBA
94	DO-MEDICAL / DENTAL	ENRIQUE MIGUEL M. DEGAMO
95	DO-MEDICAL / DENTAL	LOUIE U. GALLOGO
96	DO-PHYSICAL FACILITIES	SANDY S. SIMO
97	DO-PHYSICAL FACILITIES	MARIE JO T. ASA
98	DO-PLANNING	EDWIN L. GAMORROT
99	DO-PLANNING	ALDREICH LOIS A. GENITA
100	DO-RECORDS	KENON H. PARA-ON
101	DO-RECORDS	GRACE GEAN L. GENEROL
102	DO-SDS OFFICE	EDILBERTO L. OPLENARIA, EdD, CESO V
103	DO-SDS OFFICE	NUR MUHAMMAD A. MAPANDI
104	DO-SDS OFFICE	AIKHO M. RABE
105	DO-SGOD	MARIA TERESA M. ABSIN
106	DO-SGOD	MICHAEL MERVIN M. ACENAS



107	DO-SGOD	JOSEPHINE D. LABARES
108	DO-SUPPLY AND PROPERTY	ELEONOR P. CRUZ
109	DO-SUPPLY AND PROPERTY	ARLENE C. VALMORES
110	TWG	CIRILO K. RUBIATO II
111	TWG	ANDREW HEROE R. JANUBAS
112	TWG	DANIEL B. CRUZ
113	TWG	JOY E. RAGANDANG
114	TWG	CHERIE K. RUBIATO
115	TWG	AMABEL D. HUGUETE
116	TWG	RALPH WALDO ALVIN V. PAGARA
117	TWG	GINO M. SEÑARA
118	TWG	CINDY C. ANCHETA

2. Other provisions stated in Division Memorandum No.57, s. 2024 are still in effect.
3. Wide dissemination of this Memorandum is enjoined.


EDILBERTO L. OPLENARIA, EdD., CESO V
 Schools Division Superintendent





Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
No. 57 S. 2024

31 JAN 2024

**2024 TRAINING-WORKSHOP ON
PUBLIC SERVICE CONTINUITY PLAN (PSCP)
FOR DEPED MISOR DIVISION AND SCHOOL PERSONNEL**

TO: Public Schools District Supervisors
District DRRM Coordinators (PDO1 or AO2)
Select Division Personnel
All Others Concerned

1. The Schools Governance and Operations Division (SGOD), through the partnership of DepEd-MisOr DRRM Office and Office of the Civil Defense-R10, will be conducting a training-workshop on **Public Service Continuity Plan (PSCP) on February 20-23, 2024** at Pearlmont Hotel, Cagayan de Oro City.
2. The training-workshop aims to highlight internal capacities, recovery requirements and strategies of an agency that leans toward the continuous delivery of quality public services even in times of disaster.
3. Participants to this training are selected Division Office Personnel, Public Schools District Supervisors and District DRRM Coordinators. Please see Enclosure 1 for the complete list of participants.
4. It is advised that participants shall bring their own laptops.
5. Participation in the said activity is treated as OFFICIAL BUSINESS. Traveling expenses shall be charged against local funds, subject to the usual accounting and auditing rules and regulations. This memorandum shall also serve as the travel order of the identified participants.
6. Immediate dissemination of this Memorandum is desired.


EDILBERTO L. OPLENARIA, EdD, CESO V
Schools Division Superintendent



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000
Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)
Website: www.deped.misor.net
Email: misamis.oriental@deped.gov.ph

MATATAG
Lansang Makabata Batang Makabansa

**2024 TRAINING-WORKSHOP ON
PUBLIC SERVICE CONTINUITY PLAN (PSCP)
FOR DEPED MISOR DIVISION AND SCHOOL PERSONNEL
February 20-23, 2024**

**LIST OF PARTICIPANTS
SCHOOL PERSONNEL**

	DISTRICT	DRRM FOCAL PERSON (PSDS or School Head	DISTRICT DRRM TECHNICAL MEMBER
1	Alubijid East District	ADEFER B. CAÑO (PSDIC)	LEO BENEDICT G. MAGHUYOP (ADAS III)
2	Alubijid West District	GERRY G. FABRIA (PSDS)	QUINT BECKER A. SAGUING (AO II)
3	Balingasag Central District	BEATRIZ E. ACDAL (PSDS)	OSHIN S. BANTUG (PDO I)
4	Balingasag North District	NIEVA E. BITONGA (PSDIC)	JOEL A. CONCEPCION (HT III)
5	Balingasag South District	DAYLINDA O. VEQUEZO (PSDS)	JOHN PHER F. PADEROG (PDO I)
6	Balingoan District	AILEEN F. DABON (PDIC)	CARLOSITA P. LACBAY (AO II)
7	Claveria Central District	EDWIN V. AMPARO (PSDIC)	KRISTIAN REY M. JALAGAT (Nurse II)
8	Claveria North East District	MARIFE D. BALABA (PSDS)	CHESTER VAN T. NAVARETTE (PDO I)
9	Claveria West District	MARIA FIDELA C. SALVADOR (PSDIC)	JANINE CH O. CABUNOC (AO II)
10	Gitagum District	MARCEL J. TAGALOGON (PSDIC)	LILIAN EDMILAO (AO II)
11	Initao South District	MARIA LEALOU C. FABRIA (PSDS)	CLAUDETTE B. IDNAY (AO II)
12	Initao North District	MARY ANN C. MAGDALE (PSDIC)	LYRA S. TAGLE (AO II)
13	Jasaan North District	EVAH B. ENTUSIASMO (PSDS)	QUEENIE C. RAMERI (PDO I)
14	Jasaan South District	CYDEL P. VALMORES (PSDS)	JULIUS MATIAS BALBIDO (AO II)
15	Kinoguitan District	LILIBETH C. BACO (PSDIC)	QUENNIE O. GUMAHIN (AO II)
16	Lagonglong District	EMERE C. JENISAN (PSDIC)	FELOCHE M. TAHADLANGIT (PDO I)
17	Laguindingan District	ROIE M. UBAYUBAY (PSDS)	AUBREY MARIE CRISTINE B. TABOR (PDO I)
18	Libertad District	JOYLITO O. VILLASTIQUE (PSDIC)	JEMAR G. VIDAL (AO II)
19	Lugait District	ELCRIS E. CAÑO (PSDIC)	MARY ANN T. OMANDAM (PDO I)
20	Magsaysay I District	NORMAN P. SAYSON (PSDIC)	JERRAHMAE M. BABAYLAN (AO II)
21	Magsaysay II District	LEONOR D. CAGALAWAN (PSDIC)	EDISON A. CAGAMPANG (PDO I)
22	Manticao District	RIC D. GABE (PSDS)	MHERLYN D. AGLUBA (HT III)
23	Medina North District	NILDA M. MEJOS (PSDS)	JOSEPH M. RAMBOYON (PDO I)
24	Medina South District	ELLY H. LOFRANCO (PSDS)	WILLIAM G. GUMANIT (AO II)
25	MOGCHS	ABDON R. BACAYANA (Principal IV)	WENCHITO G. TEOPIZ (HT VI)
26	Naawan District	VEVIAN T. TUASON (PSDS)	RITCHELYN P. BALBUTIN (PDO I)
27	Opol East District	PIO R. BAGARES (PSDS)	PATRICK JAMES S. RABE (AO II)
28	Opol West District	HORACE AMELIA Q. NACUA (PSDS)	KAREN J. PAMA (PDO I)
29	Salay District	GRETHEL R. LUBI (PSDIC)	JERLENE O. KUAN (PDO I)
30	Sugbongcogon District	REYNALDO VEGA MAGAN (P3)	RHYAN BERT G. ALMIROL (ADAS III)
31	Tagoloan WEST District	LYNNETH R. ABROGUENA (PSDS)	ZOREN RAY S. FRIAS (PDO I)
32	Tagoloan EAST District	CARNILA D. SIMACON (PSDIC)	RANDOLPH M.RIO (ADA I)
33	Talisayan District	MARYLEN D. TRAPAL (PSDIC)	AILANE MAE A. BASADRE (PDO I)
34	Villanueva North District	JOEL L. JAYME (PSDS)	HELPHA Z. VIRTUDAZO (AO II)
35	Villanueva South District	EVA C. GUILARAN (PSDS)	CARMEN LOURDES R. MADRID (PDO I)

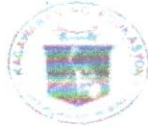
**2024 TRAINING-WORKSHOP ON
PUBLIC SERVICE CONTINUITY PLAN (PSCP)
FOR DEPED MISOR DIVISION AND SCHOOL PERSONNEL
February 20-23, 2024**

**LIST OF PARTICIPANTS
DIVISION PERSONNEL**

OFFICE/SECTION		Participant 1	Participant 2
1	SDS OFFICE	SDS EDILBERTO L. OPLENARIA, EdD, CESO V	NUR MUHAMMAD A. MAPANDI AIKOH M. RABE
2	ASDS OFFICE	ASDS MARY ANN M. ALLERA	ELIZABETH A. IPULAN
3	ACCOUNTING OFFICE	ATTY. ELMAR G. ANOC	MARK LORREN T. TEJANO
4	AO V - ADMIN	JANICE LOURDES S. RESURRECCION	MARIFE T. BAHIAN
5	BAC	JENNIFER C. ARIASA	ADORA ANGELICA G. BAHIAN
6	CASHIERING	MELODIE C. SANDIGAN	KIRKISH CHLOIE D. REYES
7	CID	CELIETO B. MAGSAYO	MERCY B. AGUILAR
8	ICT	FREDDIEJUN T. DELIG	VICENTE Y. HALLASGO III
9	LEGAL	REINER L. ONG	AMALYN M. PESCADOR
10	LRMDS	KIM ERIC G. LUBGUBAN	MELISSA B. PACULBA JEANETTE L. DUAT
11	MEDICAL / DENTAL	DR. ENRIQUE MIGUEL M. DEGAMO	LOUIE U. GALLOGO
12	PHYSICAL FACILITIES	SANDY S. SIMO	MARIE JO T. ASA
13	PLANNING	EDWIN L. GAMORROT	ALDREICH LOIS A. GENITA
14	RECORDS	KENON H. PARA-ON	GRACE GEAN L. GENEROL
15	SGOD	MARIA TERESA M. ABSIN	JOSEPHINE D. LABARES MICHAEL MERVIN M. ACENAS
16	SUPPLY AND PROPERTY	ELEONOR P. CRUZ	ARLENE C. VALMORES

MEMBERS OF THE TECHNICAL WORKING GROUP (TWG)

CIRILO K. RUBIATO II (program holder/facilitator)	AMABEL D. HUGUETE (stand-by nurse)
DANIEL B. CRUZ (master of ceremonies)	RALPH WALDO ALVIN V. PAGARA (room assignments)
JOY E. EMANO (attendance, usherette)	GINO M. SEÑARA (room assignments, usher)
CHERIE K. RUBIATO (logistics, attendance, crowd control)	CINDY C. ANCHETA (logistics, attendance, crowd control)



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO

SCHOOLS DIVISION OF MISAMIS ORIENTAL

TRAINING/ACTIVITY DESIGN

The Training Design is an HRD template that indicates learning and development solutions for employees in the workplace. This form shall be filled up by Program Holders/Section Heads. Please provide an original or photocopy of the design to the office of the Human Resource Development Unit.

A. Training Information

Title of Training or Program	TRAINING-WORKSHOP ON PUBLIC SERVICE CONTINUITY PLAN FOR DEPED MISOR PERSONNEL
Description	A program designed to orient and equip School Heads with necessary knowledge and skills in doing a School Based Contingency Plan. The legal basis of this training is Republic Act (RA) 10121 otherwise known as the Philippine Disaster Risk Reduction and Management Act of 2010, mandated all government agencies to institutionalize policies, structures, coordination mechanisms and programs With Continuing budget appropriation on disaster risk reduction and management (DRRM) from national to local levels.
Pre-Requisite (optional)	NONE
Proposed Training Date/s	FEBRUARY 20-23, 2023
No. of Training Hours	32 hours
Type of Learning & Development for Participants	<input type="checkbox"/> Managerial <input type="checkbox"/> Supervisory <input checked="" type="checkbox"/> Technical <input checked="" type="checkbox"/> Competency-Based <input type="checkbox"/> Behavioral <input checked="" type="checkbox"/> Function-Based
Management Level for Program Holders	School/District/Division/ Regional/ International
School/Office/Division/Section/Unit	School Governance and Operations Division
Delivery Mode	<i>You may choose more than one (1):</i> <input type="checkbox"/> Orientation <input type="checkbox"/> Classroom Training <input checked="" type="checkbox"/> Seminar-Workshop <input type="checkbox"/> Self-Paced-Modular <input type="checkbox"/> Self-Paced-Multimedia <input type="checkbox"/> Others: Onsite/online platforms orientation, rehearsal and in the provision of various technical assistance

	Additional: <input type="checkbox"/> Virtual <input checked="" type="checkbox"/> Face to Face <input type="checkbox"/> Others: _____
Target Group	<input checked="" type="checkbox"/> Teaching <input type="checkbox"/> Teaching-Related <input checked="" type="checkbox"/> Non-Teaching
Number of Participants	No. of Participants: 35 -Public Schools District Supervisor, 35 -District DRRM Coordinators and 30 -Select Division Personnel No. of Speakers: 3
Cost/Budget	<i>Php 7000 per participant (food, venue and hotel accommodation for 4days)</i>
Rationale	OUOPS No. 2023-04-2551 re: Revised Guidelines on the Utilization of Comprehensively Released Funds under the FY 2023 Disaster Preparedness and Response Program (DPRP) Funds and OUOPS No. 2023-04-6762 re: Guidelines on the Utilization and Reporting of the FY 2023 Disaster Preparedness and Response Program (DPRP) Funds releases funds to Regional and Division Offices in the Department to support the conduct of various DRRM-related programs, projects, and activities.

B. Training Goals

Training Objectives	Implement prescribed activities of the DRRMS which is Public Service Continuity Plan in schools and in the Division office.
Program Outputs	Enhanced Division and School Public Service Continuity Plan.
Expected Outcomes	Actual roll out of the manuals on the conduct and facilitation of Public Service Continuity Plan in schools and in the Division office.
Program Content Focus	Training and Workshops on Division and School Public Service Continuity Plan.

C. Budget and Material Requirements

Please indicate N/A if item is not applicable or required for the training

	Particulars			Total
	Qty	Item	Amount	
Training materials for the participants	100	ConPlan Training manual	282	Php 28,200
	100	Ballpen	11	Php 1,100
	100	Notebook	25	Php 2,500
Training materials for the participants and speakers	103	ID holder with lanyard	100	Php 10,300
Food, venue and hotel accommodation	103pax x 7000 (4days)			Php 721,000

GRAND TOTAL Php 763,100

Source of Fund: LAA-10-23-358

OSEC-10-23-4252

Amount: 7,350,800

Provision of Funds for Disaster Preparedness Related PPASs

Prepared By:

[Signature]
CIRILO K. RUBIATO II
 PDO II - DRRM
 Reviewed By:

[Signature]
RHODORA L. GALLARES
 Education Program Supervisor

Certified Appropriation Available:

[Signature]
MARK LOREN T. TEJANO
 AO-V - Budget Officer

Recording Approval

[Signature]
VAEL
 Division Superintendent

Noted by:

[Signature]
IRISH KARYLLE D. MONTE
 SEPS-HRD
 Reviewed By:

[Signature]
MARIA TERESA M. ABSIN
 Chief, SGOD

Certified Funds Available:

[Signature]
ELMAR G. TANOC, CPA
 Accountant III

Approved:

[Signature]
EDILBERTO L. OPLENARIA, EdD, CESO V
 Schools Division Superintendent