



Republic of the Philippines
Department of Education
 REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

April 27, 2020

DIVISION MEMORANDUM

No. 137 s. 2020

**DIVISION ONLINE TRAINING FOR UTILIZATION
 AND DEVELOPMENT OF EBOOK FOR LEARNERS**

**TO: Education Program Supervisors
 Public Schools District Supervisors/Districts In-Charge
 Elementary and Secondary School Heads
 Elementary and Secondary School Teachers**

1. This is to inform the field of the conduct of **Division Online Training for Utilization and Development of Ebook for Learners** as roll out activity of the Department of Education's *Online Training for the Utilization and Development of Ebook* (OUA Memo No. 420, s. 2020). The series of online sessions will be on **May 4 – 15, 2020**. Training Matrix and Poster are herein attached as enclosures.

2. Every session/batch is composed of one learning area/group (24 or 25 participants). Below is the schedule of online sessions with the corresponding learning area/group as participants:

Date (Day)	Learning Area/Group	
	Elementary (8-11 am) 24 participants	Secondary (1-4 pm) 25 participants
May 4 (Monday)	English	
May 5 (Tuesday)	Science	
May 6 (Wednesday)	Mathematics	
May 7 (Thursday)	Araling Panlipunan	
May 8 (Friday)	Filipino	
May 11 (Monday)	Edukasyon sa Pagpapakatao	
May 12 (Tuesday)	EPP/TLE	
May 13 (Wednesday)	MAPEH	
May 14 (Thursday)	Mother Tongue	SHS
May 15 (Friday)	Open to all teachers and school heads, but with a maximum of 25 participants per session	



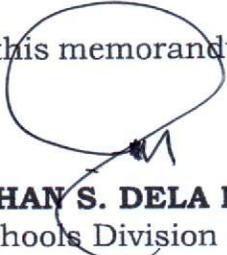
Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000
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3. There will be only one (1) representative per district per learning area/group as recommended by the Public Schools District Supervisor/District In-Charge or the school principal in case of Misamis Oriental General Comprehensive High School (MOGCHS).
4. Participants must register in advance to **bit.ly/MisOr_EbookDevelopmentRegistration**, and download the latest version of Kotobee Author application at **<https://www.kotobee.com/en/products/author/version>**, as well as the Kotobee Reader application at **<https://www.kotobee.com/products/reader>**. It is advised that participants should use laptops or desktops, and could connect to an internet with high bandwidth during the training.
5. Immediate and wide dissemination of this memorandum is highly desired.


JONATHAN S. DELA PEÑA, PhD, CESO V
Schools Division Superintendent

CID-LRMS



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SCHOOLS DIVISION OF MISAMIS ORIENTAL

Enclosure No. 1 of Division Memo No. ____, s. 2020

**DIVISION ONLINE TRAINING FOR UTILIZATION
AND DEVELOPMENT OF EBOOK FOR LEARNERS**
May 4, 5, 6, 7, 8, 11, 12, 13, 14, and 15, 2020

Training Matrix

TIME	Activity/Topic	Person/s In-charge
8:00-8:30 am/ 1:00-1:30 pm	Preliminaries	Learning Area Supervisor Education Program Supervisor
	Prayer	Teacher-Participant
	Message	Jonathan S. dela Peña, PhD, CESO V Schools Division Superintendent
	Statement of Purpose	Erlinda G. Dael Chief ES, CID Learning Area Supervisor Education Program Supervisor
8:30-10:30 am/ 1:30-3:30 pm	Training Proper	Kim Eric G. Lubguban Project Development Officer II Learning Area Supervisor Education Program Supervisor
10:30-11:00 am/ 3:30-4:00 pm	Wrap Up	Learning Area Supervisor Education Program Supervisor

Training Facilitators: Education Program Supervisors



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Republic of the Philippines
Department of Education
 REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Enclosure No. 2 of Division Memo No. _____, s. 2020



DepEd
DEPARTMENT OF EDUCATION



Sulong Edukalidad

Tayo
PARASANG
EDUKASYON

DIVISION ONLINE TRAINING FOR UTILIZATION AND DEVELOPMENT OF E-BOOK FOR LEARNERS

May 4 - 15, 2020 @ 8:00 am - 11:00 am and 1:00 pm - 4:00 pm

Schedules of Participants:

May 4, 2020	English [ELEM - pm & SEC - pm]
May 5, 2020	Science [ELEM - pm & SEC - pm]
May 6, 2020	Mathematics [ELEM - pm & SEC - pm]
May 7, 2020	Araling Panlipunan [ELEM - pm & SEC - pm]
May 8, 2020	Filipino [ELEM - pm & SEC - pm]
May 11, 2020	Esp [ELEM - pm & SEC - pm]
May 12, 2020	EPP/TLE [ELEM - pm & SEC - pm]
May 13, 2020	MAPEH [ELEM - pm & SEC - pm]
May 14, 2020	MTB-MLE (am) & SHS (pm)
May 15, 2020	Open to all teachers, max of 25 participants per session/ batch only.

NOTE:

1. There will be only one (1) Representative / District / Learning Area as recommended by the Public Schools District Supervisor / District In-Charge.
2. Please Register to: bit.ly/Misor. **EbookDevelopmentRegistration**.
3. Download the latest version of Kotabee app and install it.
LINK: <https://www.kotabee.com/en/products/author/versions>
4. Download and install also Kotabee Reader app for Windows on your device.
LINK: <https://www.kotabee.com/products/reader>



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Republic of the Philippines
Department of Education
REGION X
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division
Superintendent

20 APRIL 2020

DIVISION MEMORANDUM

No. *MS* s. 2020

**IMPLEMENTATION OF FLEXIBLE LEARNING MODALITY (Flexi LM) FOR
SUMMER CLASSES 2020 IN DEPED MISAMIS ORIENTAL**

To: Education Program Supervisors
Public Schools District Supervisors
School Heads Concerned
Teachers Concerned

- 1 The Division of Misamis Oriental shall implement **FLEXIBLE LEARNING MODALITY (Flexi LM) for Summer classes 2020** in response to Executive Order No. 922, declaring the country under National State of Public Health Emergency brought about by the COVID 19 Pandemic.
- 2 The FLM shall be implemented **from May 4 - 27, 2020**. A conference will be conducted before FLM ends to discuss the process on learners' portfolio assessment and the submission of Recomputed Final Grade (RFG) to the Planning Office.
- 3 Education Program Supervisors (EPS) shall:
 - *quality assure all modules/worksheets before FLM starts*
 - *supervise and provide technical assistance to the school heads/teachers*
 - *craft and submit Instructional Supervisory Plan and Accomplishment Report on supervision and technical assistance given to ensure quality of learning delivery.*
4. Public Schools District Supervisors (PSDS) concerned shall:
 - *supervise and provide technical assistance to the school heads/teachers*
 - *craft and submit Instructional Supervisory Plan*
 - *submit Accomplishment Report on supervision, monitoring, and technical assistance given to ensure quality of learning delivery*



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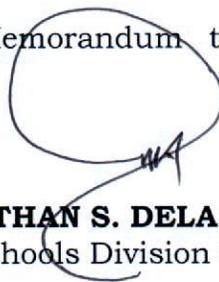
Republic of the Philippines
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SCHOOLS DIVISION OF MISAMIS ORIENTAL

Below is the list of schools with learners attending summer classes under FLM:

- | | |
|-------------------|-------------------------|
| 1) Baliwagan NHS | 8) Lourdes Alubijid NHS |
| 2) Binuangan NHS | 9) Mantangale NHS |
| 3) Bobontugan NHS | 10) Matangad NHS |
| 4) Dampil NHS | 11) San Isidro NHS |
| 5) IS Cruz ES | 12) San Juan NHS |
| 6) Jasaan NHS | 13) Talisayan NHS |
| 7) Kibanban IS | 14) Kalingagan ES |
| | 15) Kalingagan NHS |
| | 16) Villanueva SHS |

5. School Heads concerned shall:
- implement FLM based on the design discussed during the Webinar
 - provide financial assistance on the reproduction of modules/worksheets
 - provide instructional supervision and technical assistance to teachers
 - craft Instructional Supervisory Plan and Accomplishment Report on the supervision, monitoring and technical assistance given.
6. Flexible Learning Facilitators (FLFs) and the previous teachers shall:
- craft learners' materials/modules/worksheets
 - ensure that learners' materials/ modules/worksheets are based on the least mastered competencies of the learners concerned
 - ensure that all learners' materials/ modules/ worksheets are complete and quality assured before giving to the learners.
- FLFs shall take charge of the performance and assessment results of the learners assigned to him/her
- 7 **Learners' materials/modules/ worksheets shall be given to the learners FOR FREE. Summer classes under FLM is totally FREE of charge.**
8. Immediate dissemination of this Memorandum to all concerned is enjoined.


JONATHAN S. DELA PEÑA PhD, CESO V
Schools Division Superintendent

JSD/CID/egd



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