



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

7 MARCH 2024

**DIVISION MEMORANDUM**  
No. 147 Series 2024

**CORRIGENDUM TO DIVISION MEMORANDUM No. 4, s. 2024 re:  
PARTICIPATION TO THE CONDUCT OF ADVANCING BASIC EDUCATION  
(ABC+) INSTRUCTIONAL LEADERSHIP TRAINING (ILT) REGIONAL TRAINING  
OF TRAINERS (RTOT)**

To: **SHELLA B. DIANGO** - EPS  
**SALLY S. AGUILAR** - EPS  
**ELCRIS E. CAÑO** - PSDIC  
**AILEEN F. DABON** - PSDIC  
**GLADYS S. BANAC** - EPS  
**EMMA A. ABREGANA** - Principal I  
**AURA O. VILLASTIQUE** -Principal I  
This Division

1. Relative to Division Memorandum No. 4, s. 2024 re: The Conduct of Advancing Basic Education (ABC+) Instructional Leadership Training (ILT) Regional Training of Trainers, you are hereby informed that the said RTOT is moved to **March 11-15, 2024** at **NEAP R-X**, Lapasan, Cagayan de Oro City.
2. All other provisions of Division Memorandum No. 508, s. 2023, Division Memorandum No. 4, s. 2024 and Regional Memorandum No. 474 remain enforced.
3. Travel and other expenses shall be charged to the Division MOOE/local funds subject to the accounting and auditing rules and regulations.
4. For your information and guidance.

For the Schools Division Superintendent

**MARY ANN M. ALLERA**

Assistant Schools Division Superintendent  
OIC- Office of the Schools Division Superintendent

Encls.:

References: None

To be indicated in the Perpetual Index  
under the following subjects:

TRAININGS  
PROFESSIONAL DEVELOPMENT  
ELO/MMA/HRD-imonte



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
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Email: misamis.oriental@deped.gov.ph



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Enclosure to Division Memorandum No. \_\_\_, s. 2023

**PARTICIPATION TO THE CONDUCT OF ADVANCING BASIC EDUCATION  
(ABC+) INSTRUCTIONAL LEADERSHIP TRAINING (ILT) REGIONAL TRAINING  
OF TRAINERS (RTOT)**

NEAP R10, Lapasan, Cagayan de Oro City | October 16-20, 2023

Schools Division of Misamis Oriental

**Official Participants**

	<b>Name of Participants</b>	<b>To Attend on</b>
Learning Facilitators (NTOT Participants)	<b>Emma A. Abregana</b> (Principal I) <b>Aura O. Villastique</b> (Principal I)	<b>October 11-12, 2023, Check in: October 10, Check Out: October 13.</b>  <b>October 16-20, 2023, Check in: October 15, Check Out: October 20.</b>
CID Chief	<b>Sheilla B. Diango</b> EPS	<b>October 16-20, 2023, Check in: October 15, Check Out: October 20.</b>
Early Literacy Supervisor	<b>Sally S. Aguilar</b> EPS	
Reading Coordinators	<b>Elcris E. Caño</b> (PSDIC) <b>Aileen F. Dabon</b> (PSDIC)	
Education Supervisor in English	<b>Gladys S. Banac</b> EPS	

-nothing follows-



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DCS : 24-112923

Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO

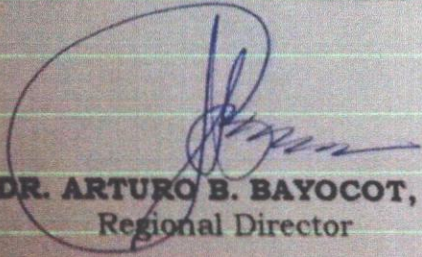
REGIONAL MEMORANDUM  
No. \_\_\_\_\_, s. 2024

February 29, 2024

CHANGES IN REGIONAL MEMORANDUM NO. 0585, S. 2023 (REGIONAL TRAINING OF TRAINERS (RTOT) FOR THE ABC+ INSTRUCTIONAL LEADERSHIP TRAINING (ILT): STRENGTHENING LEARNING CONDITIONS FOR EARLY LITERACY)

To: Schools Division Superintendents  
All Others Concerned

1. The Regional Training of Trainers (RTOT) for the ABC+ Instructional Leadership Training (ILT): Strengthening Learning Conditions for Early Literacy at NEAP-Region X, Cagayan de Oro City, has been rescheduled for March 11-15.
2. The participants' attendance at the activity shall be on official business. The first meal will be dinner on Day 0, March 10, and the last meal will be lunch on Day 5, March 15.
3. See Enclosure 1 for the ABC+ Regional Program Management Team (PMT) and Learning Facilitators, Enclosure 2 for the List of Participants.
4. All other provisions of the previous Memorandum remain the same.
5. This Office directs the immediate and wide dissemination of this Memorandum.

  
**DR. ARTURO B. BAYOCOT, CESO III**  
Regional Director

ATCH: As stated  
To be indicated in the Perpetual Index  
under the following subject:

**TRAINING PROGRAMS**

HRDD/mdtan



Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO  
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

2 January 2024

**DIVISION MEMORANDUM**

No. 4 Series 2024


**CORRIGENDUM TO DIVISION MEMORANDUM No. 508, s. 2023 re:  
PARTICIPATION TO THE CONDUCT OF ADVANCING BASIC EDUCATION  
(ABC+) INSTRUCTIONAL LEADERSHIP TRAINING (ILT) REGIONAL TRAINING  
OF TRAINERS (RTOT)**

To: **SHEILA B. DIANGO** - OIC CID Chief  
**SALLY S. AGUILAR** - EPS  
**ELCRIS E. CAÑO** - PSDIC  
**AILEEN F. DABON** - PSDIC  
**GLADYS S. BANAC** - EPS  
This Division

1. Relative to Division Memorandum No. 508, s. 2023 re: The Conduct of Advancing Basic Education (ABC+) Instructional Leadership Training (ILT) Regional Training of Trainers, you are hereby informed that the said RTOT is moved to **January 22-26, 2024** at **NEAP R-X**, Lapasan, Cagayan de Oro City.
2. All other provisions of Division Memorandum No. 508, s. 2023 and Regional Memorandum No. 474 remain enforced.
3. Attached to this Division Memorandum is Regional Memorandum No. 474, s. 2023 and Division Memorandum No. 508, s. 2023, for your reference.
4. For your information and guidance.

  
**EDILBERTO L. OPLENARIA, EdD, CESO V**  
Schools Division Superintendent 

Encls.: As stated  
References: None  
To be indicated in the Perpetual Index  
under the following subjects:

 TRAININGS  
PROFESSIONAL DEVELOPMENT  
ELO/MMA/HRD-imonte



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Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO  
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

8 September 2023

**DIVISION MEMORANDUM**

No. 508 Series 2023

**PARTICIPATION TO THE CONDUCT OF ADVANCING BASIC EDUCATION  
(ABC+) INSTRUCTIONAL LEADERSHIP TRAINING (ILT) REGIONAL TRAINING  
OF TRAINERS (RTOT)**

To: **CYDEL P. VALMORES** - OIC CID Chief  
**SALLY S. AGUILAR** - EPS  
**ELCRIS E. CAÑO** - PSDIC  
**AILEEN F. DABON** - PSDIC  
**GLADYS S. BANAC** - EPS  
This Division


1. Pursuant to the Regional Memorandum No. 474, s. 2023 re: Conduct of Advancing Basic Education (ABC+) Instructional Leadership Training (ILT) Regional Training of Trainers (RTOT), you are hereby directed to attend the said RTOT on **October 16-20, 2023, at NEAP R10, Lapasan, Cagayan de Oro City.**
2. The participant's attendance in this activity shall be on Official Business.
3. The participants' and learning facilitators' meals and accommodation shall be charged against RO HRDD funds while their travel and other incidental expenses shall be charged to local funds, subject to the usual accounting, budgeting and auditing rules and regulations.
4. Attached to this Division Memorandum is Regional Memorandum No. 474, s. 2023, for your reference.
5. For your information and guidance.

  
**EDILBERTO L. OPLENARIA, EdD, CESO V**  
Schools Division Superintendent

Encls.: As stated

References: None

To be indicated in the Perpetual Index  
under the following subjects:

 TRAININGS  
PROFESSIONAL DEVELOPMENT  
ELO/MMA/HRD-imonte



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Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO  
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Enclosure to Division Memorandum No. \_\_\_\_, s. 2023

**PARTICIPATION TO THE CONDUCT OF ADVANCING BASIC EDUCATION  
(ABC+) INSTRUCTIONAL LEADERSHIP TRAINING (ILT) REGIONAL TRAINING  
OF TRAINERS (RTOT)**

NEAP R10, Lapasan, Cagayan de Oro City | October 16-20, 2023

Schools Division of Misamis Oriental

**Official Participants**

	<b>Name of Participants</b>	<b>To Attend on</b>
Learning Facilitators (NTOT Participants)	<b>Emma A. Abregana</b> (Principal I) <b>Aura O. Villastique</b> (Principal I)	<b>October 11-12, 2023, Check in: October 10, Check Out: October 13.</b>  <b>October 16-20, 2023, Check in: October 15, Check Out: October 20.</b>
CID Chief	<b>Cydel P. Valmores</b> PSDS/OIC CID Chief	<b>October 16-20, 2023, Check in: October 15, Check Out: October 20.</b>
Early Literacy Supervisor	<b>Sally S. Aguilar</b> EPS	
Reading Coordinators	<b>Elcris E. Caño</b> (PSDIC) <b>Aileen F. Dabon</b> (PSDIC)	
Education Supervisor in English	<b>Gladys S. Banac</b> EPS	

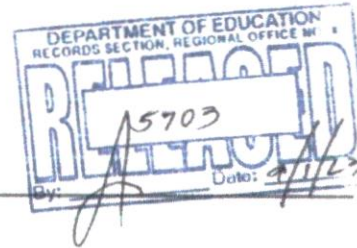
-nothing follows-



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Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO



August 30, 2023

REGIONAL MEMORANDUM

No. 0474, s. 2023

CONDUCT OF ADVANCING BASIC EDUCATION (ABC+) INSTRUCTIONAL LEADERSHIP TRAINING (ILT) REGIONAL TRAINING OF TRAINERS (RTOT)

To: Schools Division Superintendents  
All Others Concerned

1. Following **Memorandum DM-OUHROD-2022-0184** dated October 14, 2022, this Office will facilitate the **Regional Training of Trainers (RTOT) for the ABC+ Instructional Leadership Training (ILT): Strengthening Learning Conditions for Early Literacy at NEAP-Region X, Cagayan de Oro City, on October 16-20.**
2. The activity has the following objectives:
  - a. Capacitate the participants on the content and platform to be used in divisional rollouts;
  - b. Draft research-based and data-driven project initiatives that will improve learning outcomes of the K to 3 learners in their divisions; and
  - c. Form linkages and share with other divisions' and schools' noteworthy practices aligned with Instructional Leadership Training (ILT) principles.
3. The divisions shall endorse their identified participants by filling out the shared online spreadsheet <https://bit.ly/RTOT-ABC-10> on or before September 8.
4. The participants' attendance in this activity shall be on **official business**. The first meal will be dinner on Day 0, October 15, and the last meal will be lunch of Day 5, October 20.
5. The regional PMT members and learning facilitators shall likewise conduct a **pre-work meeting at NEAP-Region X, Cagayan de Oro City, on October 11-12**. Check-in will be on October 10 with dinner as first meal and check-out will be on October 13 with lunch as the last meal.



DepEd Regional Office X, Zone 1, Upper Balulang, Cagayan de Oro City  
(088) 856-3932 | (088) 881-3137 | (088) 881-3031  
Department of Education Region 10  
region10@deped.gov.ph  
<http://deped10.com>

Doc. No.	Date	Prepared by	Checked by	Approved by



6. The participants' and learning facilitators' meals and accommodation shall be charged against RO HRDD funds while their travel and other incidental expenses shall be charged to local funds, subject to the usual accounting, budgeting, and auditing rules and regulations.
7. See Enclosure 1 for the ABC+ Regional Program Management Team (PMT) and Learning Facilitators, Enclosure 2 for the List of Participants.
8. For queries and clarifications, contact Michael Dave B. Tan, EPS II-HRDD RX through [michaeldave.tan@deped.gov.ph](mailto:michaeldave.tan@deped.gov.ph).
9. This Office directs the immediate and wide dissemination of this Memorandum.

  
**DR. ARTURO B. BAYOCOT, CESO III**  
Regional Director

ENCL.: As stated  
To be indicated in the Perpetual Index  
under the following subjects:

SCHOOLS DIVISION TRAININGS

RE: Regional Training of Trainers (RTOT)  
for the ABC+ Instructional Leadership Training (ILT):  
Strengthening Learning Conditions for Early Literacy  
at NEAP Region X, Cagayan de Oro City, on October 16-20

HRDD/mdtan



**REGIONAL TRAINING OF TRAINERS (RTOT) FOR THE ABC+  
INSTRUCTIONAL LEADERSHIP TRAINING (ILT): STRENGTHENING  
LEARNING CONDITIONS FOR EARLY LITERACY**

NEAP-REGION X, CAGAYAN DE ORO CITY  
OCTOBER 16-20, 2023

**LIST OF PROGRAM MANAGEMENT TEAM**

	<b>Name</b>	<b>Position</b>	<b>Office</b>	<b>Station</b>
1	Enerio E. Ebisa	Chief EPS	HRDD	Regional Office
2	Rebecca P. Postrano	EPS	HRDD	Regional Office
3	Annalyn Salcedo	EPS	QAD	Regional Office
4	Mark John Gabule	EPS	HRDD	Regional Office
5	Michael Dave B. Tan	EPS	HRDD	Regional Office
6	Shirley Ampo	ADAS-II	HRDD	Regional Office
7	Ranie Livero Villamin	SEPS	HRDD	Regional Office

**LIST OF LEARNING FACILITATORS (NTOT PARTICIPANTS)**

	<b>Name</b>	<b>Position</b>	<b>SDO</b>
1	Said Macabago	PSDS	Bukidnon
2	Prescilla Rebaya	MT II	Bukidnon
3	Airene Suan	MT II	Cagayan de Oro
4	Vissie A. Casero	MT	Camiguin
5	Karen Rose Serrania	SEPS	El Salvador
6	Mitchel Rodriguez	EPS	Gingoog
7	Norma S. Torreon	Principal I	Gingoog
8	Irene Quilang	MT I	Iligan
9	Marilyn Cajeta	Principal I	Iligan
10	Carol R. Balwit	EPS	Lanao del Norte
11	Maria Eva Edon	EPS	Lanao del Norte
12	Mary Jane Ramo	Principal I	Misamis Occidental
13	Emma E. Abregana	Principal I	Misamis Oriental ✓
14	Aura O. Villastique	Principal I	Misamis Oriental ✓
15	May P. Edullantes	EPS	Ozamiz
16	Nimfa Magsayo	Principal I	Oroquieta
17	JD Ace Palanas	Teacher III	Oroquieta
18	German C. Suminguit, Jr.	DIC	Tangub
19	John Wronel Esto	MT II	Valencia
20	Sarah Jane Valdez	EPS	Valencia

**REGIONAL TRAINING OF TRAINERS (RTOT) FOR THE ABC+  
INSTRUCTIONAL LEADERSHIP TRAINING (ILT): STRENGTHENING  
LEARNING CONDITIONS FOR EARLY LITERACY**

NEAP-REGION X, CAGAYAN DE ORO CITY  
OCTOBER 16-20, 2023

**REGIONAL OFFICE PARTICIPANTS**

	<b>Name</b>	<b>Position</b>	<b>Office</b>	<b>Station</b>
1	Mala Epra B. Magnaong	Chief EPS	CLMD	Regional Office
2	Carlos Llamas III	EPS	CLMD	Regional Office
3	Ramon G. Abrera Jr.	EPS	CLMD	Regional Office

**RTOT PARTICIPANTS PER DIVISION / OFFICE**

<b>SDO</b>	<b>Early Literacy Supervisor</b>
Bukidnon (8)	1 CID Chief  1 Early Literacy Supervisor ✓  5 Reading Coordinators  1 English Supervisor / PSDS
Cagayan de Oro (6)	1 CID Chief  1 Early Literacy Supervisor  3 Reading Coordinators  1 English Supervisor / PSDS
Camiguin (4)	1 CID Chief  1 Early Literacy Supervisor  3 Reading Coordinators
El Salvador (5)	1 CID Chief  1 Early Literacy Supervisor  3 Reading Coordinators
Gingoog (5)	1 CID Chief

	<p>1 Early Literacy Supervisor</p> <p>2 Reading Coordinators</p> <p>1 English Supervisor / PSDS</p>
Iligan (5)	<p>1 CID Chief</p> <p>1 Early Literacy Supervisor</p> <p>2 Reading Coordinators</p> <p>1 English Supervisor / PSDS</p>
Lanao del Norte (5)	<p>1 CID Chief</p> <p>1 Early Literacy Supervisor</p> <p>2 Reading Coordinators</p> <p>1 English Supervisor / PSDS</p>
Malaybalay (6)	<p>1 CID Chief</p> <p>1 Early Literacy Supervisor</p> <p>3 Reading Coordinators</p> <p>1 English Supervisor / PSDS</p>
Misamis Occidental (6)	<p>1 CID Chief</p> <p>1 Early Literacy Supervisor</p> <p>3 Reading Coordinators</p> <p>1 English Supervisor / PSDS</p>
Misamis Oriental (5)	<p>1 CID Chief</p> <p>1 Early Literacy Supervisor</p> <p>2 Reading Coordinators</p> <p>1 English Supervisor / PSDS</p>
Ozamiz (5)	<p>1 CID Chief</p> <p>1 Early Literacy Supervisor</p> <p>2 Reading Coordinators</p>

	1 English Supervisor / PSDS
Oroquieta (4)	1 CID Chief 1 Early Literacy Supervisor 1 Reading Coordinator 1 English Supervisor / PSDS
Tangub (5)	1 CID Chief 1 Early Literacy Supervisor 3 Reading Coordinators
Valencia (4)	1 CID Chief 1 Early Literacy Supervisor 1 Reading Coordinator 1 English Supervisor / PSDS



Control No.

Republic of the Philippines  
**Department of Education**  
 REGION X - NORTHERN MINDANAO

**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

**AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name/s:</b>	<b>1. SHEILLA B. DIANGO</b> <b>2. SALLY S. AGUILAR</b> <b>3. ELCRIS CE. CANO</b> <b>4. AILEEN F. DABON</b> <b>5. GLADYS S. BANAC</b>	<b>6. EMMA A. ABREGANA</b> <b>7. AURA O. VILASTIQUE</b>
<b>Position/Designation:</b>	SGOD Personnel	
<b>Permanent Station:</b>	DepEd Misamis Oriental SDO	
<b>Purpose of Travel:</b> <i>(must be supported by attachments)</i>	To participate in the Conduct of Advancing Basic Education (ABC+) Instructional Leadership Training RTOT	
<b>Host of Activity:</b>	DepEd Misamis Oriental	
<b>Inclusive Dates:</b> <i>(Inclusive of Travel Time)</i>	March 11-15, 2024	
<b>Destination:</b>	NEAP R-X, Lapanan CDO	
<b>Fund Source:</b>	Division MOOE	

**PREPARED BY**

*I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.*

*Irish Karylle D. Monte*  
**IRISH KARYLLE D. MONTE**  
 SEPS- HRD

\_\_\_\_\_  
*Name and Signature of Requesting Employee*

March 7, 2024

\_\_\_\_\_  
*Date*

**RECOMMENDING APPROVAL**

*This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.*

*Mary Ann M. Allera*  
**MARY ANN M. ALLERA**

Assistant Schools Division Superintendent

\_\_\_\_\_  
*Name and Signature of Recommending Authority*

\_\_\_\_\_  
*Date*

**APPROVED**

*For the Schools Division Superintendent*

**MARY ANN M. ALLERA**

ASDS/ OIC Office of the Schools Division Superintendent

\_\_\_\_\_  
*Name and Signature of Approving Authority*

\_\_\_\_\_  
*Date*