



Republic of the Philippines
Department of Education
REGION X – NORTHERN



DIVISION OF MISAMIS ORIENTAL

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April 24, 2018

DIVISION MEMORANDUM

No. 204, s. 2018

TO: DIVISION INSPECTORATE TEAM (TVL)

**DANNY A. ASIO
CELIETO MAGSAYO
IRISH KARYLLE MONTE**

Subject: **CONDUCT OCULAR INSPECTION OF TECHNICAL-VOCATIONAL
AND LIVELIHOOD (TVL) TOOLS/EQUIPMENT FOR THE SELECT
SHS BY DIAMOND STAR TRADING**

1. You are hereby requested to conduct an ocular inspection of the deliveries of the Technical-Vocational and Livelihood (TVL) Tools and Equipment by **DIAMOND STAR TRADING** on **April 25, 2018 at 9:00 a.m. at Caliber Yard, Filipinas Jongko St., Apovel Subdivision, Bulua, Cagayan de Oro City (Diamond Star Trading Warehouse).**
2. Final Inspection and Acceptant Report shall then be prepared and submitted immediately upon completion of the inspection.
3. Travel Expenses shall be charged against School MOOE Funds.
4. For information and guidance

RANDOLPH B. TORTOLA
Schools Division Superintendent

RBT/egpc
Encl.: As stated