




May 10, 2019

DIVISION MEMORANDUM

No. 216 s. 2019

TO : Public School District Supervisors
District Property Custodians
Secondary School Heads
Secondary School Property Custodians

FROM: 
RANDOLPH B. TORTOLA
Schools Division Superintendent
& ADDENDUM

**Re: CORREGINDUM ^ TO DIVISION MEMORANDUM 150 S. 2019
RE: SCHEDULE AND GUIDELINES IN THE CONDUCT OF OCULAR
INSPECTION, PHYSICAL COUNTING AND DISPOSAL OF SCHOOL
PROPERTIES CY 2019**

4. This Office hereby informs for the Changes in Schedule in the Conduct of Ocular Inspection, Physical Counting and Disposal of Properties CY 2019 for the following Districts:

May 15, 2019	Villanueva District
May 27, 2019	Kinoguitan District
May 28, 2019	MOGCHS-CDO

5. Other provisions of this Division Memorandum remain imposed.
6. Immediate dissemination of this Memorandum to all concerned is desired.