



DIVISION OF MISAMIS ORIENTAL

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MEMORANDUM

No. 218, series 2018

TO : **Division Chiefs**
Public Schools District Supervisor
Education Program Supervisors
Senior Education Program Specialists
Education Program Specialists II
Select Elementary & Secondary School Heads
This Division

FROM : **RANDOLPH B. TORTOLA**
Schools Division Superintendent

SUBJECT : **YEAR-END PERFORMANCE REVIEW, EVALUATION, & TARGET SETTING FOR SCHOOL HEADS (2nd ROUND)**

DATE : May 4, 2018

1. The Division will be conducting another round of **Year-End Performance Review, Evaluation & Target Setting for School Heads** who were unable to present last April 17, 18, and 19, 2018. This will be conducted on May 16, 2018 at the Division Office.
2. School Heads are advised to bring the following:
 - a. Powerpoint presentation (Slides should be arranged by KRA)
 - b. OPCR Form/ IPCR Form SY 2017-2018 / FY 2017
 - c. Evidences and artifacts to support rating.
3. The list of school heads and their respective evaluators is attached in this Division Memorandum for your reference. (Enclosure 1)
4. Travelling expenses in attending the activity shall be charged to local MOOE while meals and snacks shall be charged to Division Office funds subject to the usual accounting and auditing rules and regulations.
5. Wide dissemination of this Memorandum is hereby enjoined.

RBT/rom/ikm

Encl: as stated
To be indicated in the Perpetual Index
under the following subjects:
EMPLOYEES
OFFICIALS
PERFORMANCE
POLICY



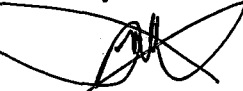
**LIST OF SCHOOL HEADS WHO WILL PRESENT DURING THE
YEAR-END PERFORMANCE REVIEW, EVALUATION, & TARGET SETTING
May 16, 2018, DepEd Mis Or Division Office**

School Heads	Evaluators	Facilitator
Secondary 1. Reina Marie G. Ebisa 2. Rosanna Cutamora Adaya 3. Gina Barcenal 4. Ronnie Uba 5. Wilfreda Palasan 6. Ritzy Mutia	Rudy O. Magdugo Chief, EPS SGOD Rhodora L. Gallares EPS I, SGOD Irish Karylle D. Monte SEPS, HRD	Gerry P. Madrid EPS II- SMME
7. Melende B. Catid 8. Anthony Y. Pacamalan 9. Pedro R. Estaño 10. Resurrecion C. Padon 11. Annaliza N. Chu 12. Luzviminda Labis	Erlinda G. Dael Chief, EPS CID Sally A. Aguilar EPS I, CID Vevian T. Tuason SEPS, SOCMOB	Christine C. Cabiasa Youth Formation Coordinator
13. Belen G. Zaportiza 14. Marsha Liza Ragot 15. Joemar Sinatao Elementary 1. Jenny E. Padero 2. Esmer L. Gaid	Ma. Teresa M. Absin EPS I, CID Nelson Absin EPS I, CID Lindo M. Cayadong SEPS, Planning & Research	Catherine Anne Orasan EPS II- SOCMOB

Prepared by


IRISH KARYLLE D. MONTE
 SEPS – HRD

Noted by


RUDY O. MAGDUGO
 Chief, SGOD

Approved:


RANDOLPH B. TORTOLA
 Schools Division Superintendent