



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division
Superintendent

2 September 2020

No. 271 s. 2020

**CONDUCT OF DRY RUN OF THE BASIC EDUCATION LEARNING
CONTINUITY PLANS (BE LCPs) OF ALL SCHOOLS**

MEMORANDUM:

To: Education Program Supervisors
Public School District Supervisor
School Heads
Teachers

1. Pursuant to Regional Memorandum No. 314, s. 2020 entitled **Dry run of the Basic Education Learning Continuity Plans (BE LCPs) of All Schools in Light of COVID 19 Public Health Emergency**, all schools are advised to conduct dry run/ simulation of the Distance Learning Modality. **The dry run shall be conducted by all schools in one (1) section only for all subject areas** using the printed copy of the Self Learning Modules (SLMs) together with the digital materials (if available) that is complimentary to the print SLMs. The SLMs and the digital materials will be validated through the attached validation tools.
2. The District Supervisors shall assign the grade level per school.
3. The district consolidated result of the validation shall be submitted to the Division via link to be posted by LRMS Office.
4. Documentation of activities in Phase 1, Phase 2, and Phase 3 shall be prepared for presentation during the monitoring.
5. The schedule is as follows:
Phase 1 – Pre implementation - August 24 to Sept 4
Phase 2 – Implementation - Sept 7 to Sept 11
Phase 3 – Post implementation – Sept 14 & 15
Submission of District Consolidated validation report- Sept 16
5. Download Regional Memo No. 314 s. 2020 for the dry run readiness plan for the 3 phases and the complete monitoring tools for reference.
6. Immediate and wide dissemination of this Memorandum is desired.

JONATHAN S. DELA PEÑA, PhD, CESO V
Schools Division Superintendent *Jael*



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000
Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)
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SCHOOLS DIVISION OF MISAMIS ORIENTAL

*Enclosure No. 1 to Division Memo No. 231 s. 2020 entitled **Conduct of Dry Run of the Basic Educational Learning Continuity Plans (BE LCPs) of all Schools***

Onsite Monitoring Team

Name of Monitors	Districts
Merly Mabilin Nestor Lofranco Arlyn Omahoy Ely Lofranco	Magsaysay 1 & 2 Medina
Danny Asio Nieva Bitonga	Talisayan
Danny Asio Pamfila Zarate	Kinoguitan
Maria Teresa Absin Lynneth Abroguena	Sugbongcogon
Mar Grace Gallana Rosana Emanel	Salay
Mary Grace Gallana Joel Jayme	Lagonglong
Eman Lachica Evah Entusiasmo	Balingasag North
Eman Lachica Beatriz Acdal	Balingasag South
Maria Teresa Absin Cydel Valmores	Jasaan
Norberto Rosales Daylinda Vequezo	Villanueva
Lindo Cayadong Edwin Amparo Eva Guillaran	Claveria 1 & 2
Vivian Tuazon Nilda Mejos	Tagoloan
Vivian Tuazon Pedro Estano Jr.	MOGCHS
Ferminia Labis Roie Ubayubay	Opol
Ferminia Labis Imelda Galarrita	Alubijid
Sally Aguilar Horace Nacua	Laguindingan



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Norberto Rosales Pio Bagares	Libertad
Johnny Redondo Marcel Tagalogon	Initao
Catherine Anne Balanay Ric Gabe	Naawan
Lindo Cayadong Gerry Fabria	Manticao
Catherine Anne Balanay Joylito Villasteque	Lugait

Travel Schedule of DepEd Service Vehicle

Date	Districts
September 9, 2020	Tagoloan to Salay
September 10, 2020	Opol to Lugait
September 11, 2020	Tagoloan to Claveria
September 14, 2020	Tagoloan to Salay
September 15, 2020	Opol to Lugait



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Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO

DepED-X
Cagayan de Oro City

4445

AUG 21

RELEASED

Office of the Regional Director

August 20, 2020

REGIONAL MEMORANDUM

No. 314 s.2020

**DRY RUN OF THE BASIC EDUCATION LEARNING CONTINUITY PLANS
(BE LCP'S) OF ALL SCHOOLS IN LIGHT OF THE COVID-19
PUBLIC HEALTH EMERGENCY**

To: Schools Division Superintendents
Assistant Schools Division Superintendents
SDO Chiefs/Education Program Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. Committed to enabling all learners to complete quality basic education and in preparation for the opening of the School Year 2020-2021, the Department of Education (DepEd) Regional Office X directs all Schools Division Offices (SDOs) to conduct a five-day **Dry Run of the Basic Education Learning Continuity Plans (BE LCPs) of All Schools in Light of the Covid-19 Public Health Emergency from August 24 to September 30.**
2. As per agreement during the 10th Regional Management Committee Video Conference, the SDOs shall conduct a simulation of Distance Learning Delivery Mode in all schools, all grade levels, and in all learning areas. The SDOs shall utilize in the simulation the locally-developed self-learning modules, as well as the learning episodes and other digital formats of the SLMs, which will also be validated through the attached validation tools.
3. The validation tools shall be submitted for analysis to EPS-LRMDS whose observations and suggestions will be incorporated into the learning resources utilized.
4. It is advised that the SDOs shall submit their schedules of the said simulation, at least, a week before the conduct of the activity.
5. Further, for Radio/TV Based Instruction, the SDOs shall coordinate among themselves and submit their final schedules to the RO.



Address : DepEd Regional Office X, Zone 1, Upper Balulang, Cagayan de Oro City
Telephone Nos.: (088) 856-3932 | (088) 881-3137 | (088) 881-3031
Email Address : region10@deped.gov.ph
Web site : <http://deped10.com>



6. Attached are copies of the suggested dry-run readiness plan for the three phases and the monitoring tools for reference.
7. Immediate and wide dissemination of this Memorandum is desired.



DR. ARTURO B. BAYOCOT, CESO III
Regional Director

ATCH.: As stated

CLMD/mem

Attachment No. 1 to Regional Memorandum No. _____, s. 2020

**CONDUCT OF DRY RUN OF THE BASIC EDUCATION LEARNING CONTINUITY
PLAN OF ALL SCHOOLS IN THE REGION (BE LCP) IN LIGHT OF THE COVID-19
PUBLIC HEALTH EMERGENCY**

Schools Division Office	
District	
School	
Grade Level	
School Typology	
Distance Learning Delivery Mode Adopted	
School Head	

PHASE 1: SCHOOL READINESS

AREAS	DESCRIPTIONS/ DETAILS	TIME FRAME (if needed)	RESOURCES NEEDED	PERSONS INVOLVED
Organizing the class for dry run				
Class Size/Group				
Assignment of Teacher				
Preparation of Learning Packages				
Matrix of Requirements of the Distance Learning Delivery Mode				
Class Program				
External Stakeholders' Orientation (Parents & Community)				
Health & Safety Measures Against COVID 19				
Source of Funds				
Documentation (Narratives, Video Clips, Interviews, Pictures, etc.)				

PHASE 2: IMPLEMENTATION

AREAS	DESCRIPTIONS/ DETAILS	TIME FRAME (if needed)	RESOURCES NEEDED	PERSONS INVOLVED
Distance Learning Delivery Modalities				
Weekly Home Learning Plan				
Distribution System				
Class Monitoring /Individual Learning Plan				
Retrieval System				
Documentation (Narratives, Video clips, interview, pictures, etc.)				

PHASE 3: POST ANALYSIS *Sept. 14-15 monitoring*

PHASES	AREAS	CHALLENGES/ PROBLEMS /SUCCESS ENCOUNTERED	RECOMMENDATIONS
1 School Readiness	Organizing the class for dry run		
	Class Size		
	Assignment of Teachers		
	Preparation of Learning Packages		
	Matrix of Requirements of the Distance Learning Delivery Mode		
	Class Program		
	Health & Safety Measures Against COVID 19		
	Source of Funds		
	External Stakeholders' Orientation (Parents & Community)		
2 Implement- ation	Distance Learning Delivery Modalities		
	Weekly Home Learning Plan		
	Distribution System		
	Class Monitoring /Individual Learning Plan		
	Retrieval System		

Other Remarks

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Attachment No. 2 to Regional Memorandum No. _____, s. 2020

Learner's Materials

Validation Instrument for Learner *Sept. 14 § 15 mandatory*

Name of Learner _____ Grade & Section _____

Name of School: _____ Division/District: _____

Name of Teacher: _____ Region: _____

Instruction: Please tick the appropriate column of your honest answer for each criterion.

Particulars	Yes	No	Remarks	
			Page No.	Comments
1. Is the language in the Learner's Materials easily understood?				
2. Are the instructions easily followed?				
3. Can you accomplish the activity independently?				
4. Can you do the activity for a required period of time?				
5. Are the illustrations/pictures interesting?				
6. Do the illustrations/pictures help you understand the lessons and activities?				
7. Are the illustrations/pictures clear?				
Suggestion/Recommendation				

Name and Signature of the Learner

Date

MONITORING TOOL: DRY RUN OF THE BASIC EDUCATION LEARNING

CONTINUITY PLAN (BE LCP)

Schools Division Office	
District	
School	
Grade Level	
School Typology	
Distance Learning Delivery Mode Adopted	
School Head	

PHASE 1: SCHOOL READINESS

AREAS	DESCRIPTIONS/ DETAILS	Resources Needed	Hindering Factors	Facilitating Factors	Remarks
ORGANIZING THE CLASS FOR DRY RUN					
CLASS SIZE/GROUP					
ASSIGNMENT OF TEACHER					
PREPARATION OF LEARNING PACKAGES					

MATRIX OF REQUIREMENTS OF THE DISTANCE LEARNING DELIVERY MODE					
CLASS PROGRAM					
EXTERNAL STAKEHOLDERS' ORIENTATION (PARENTS & COMMUNITY)					
HEALTH & SAFETY MEASURES AGAINST COVID					

SOURCE OF FUNDS					
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PHASE 2: IMPLEMENTATION

AREAS	DESCRIPTIONS/ DETAILS	Hindering Factors	Facilitating Factors	Remarks
DISTANCE LEARNING DELIVERY MODALITIES				
WEEKLY HOME LEARNING PLAN				
DISTRIBUTION SYSTEM				
CLASS MONITORING				

/INDIVIDUAL LEARNING PLAN				
RETRIEVAL SYSTEM				
DOCUMENTATIO N (NARRATIVES, VIDEO CLIPS, INTERVIEW, PICTURES, ETC.)				

PHASE 3: EXIT CONFERENCE *Sept. 9, monitoring*
(School with SDO Representative)

PHASES	ISSUES & CONCERNS	RECOMMENDATIONS
SCHOOL READINESS		
IMPLEMENTATION		

Documentation Needed: Narratives, Video clips, Interview, Pictures

Note: Pls send immediately your pictures, videos, brief narratives to: roxclmd@deped.gov.ph

Monitored by: _____ Date: _____

Reminders: Submission of LDM validation tools for learners and teachers to SDO-EPS in LRMS only.

Checklist for the General Findings on _____

Instruction: Please tick the appropriate column of your honest answer for each criterion.

Criterion	Yes	No	Remarks	
			Page No.	Action Taken
Deficiency in Content				
1 Some texts, topics & discussions are repeated				
2 Many visuals (illustrations) have no captions, w/ incorrect citations				
3 There are some violations on Social Content Guidelines				
Incorrect grammar and language use				
1 Shifting from 2nd person singular/plural to 3rd person singular/plural				
2 Incorrect use of daw, raw, din, ng, nang				
3 Sentences w/ plural words must delete "mga" of the words repeated				
4 Retain the original name of ethnic groups				
5 Remove quotation marks for proper nouns in English, Filipino, or mother-tongue				
6 Objectives must be stated in action word (verb) and in present tense				
7 Indent the first sentence of paragraphs and instructions				
8 Use colon (:) after every Aralin number				
9 Serial comma- insert comma before "at" or "o" in series				
10 Use colon in the stem of the objectives				
11 Use semi-colon if there are two or more objectives				
12 Spell out numbers 0-100 & 100 but numbers in scientific units				
13 All numbers must be set in Arabic Numbers not in Roman Numerals except the Region Numbers				
14 Numbers in 4 digits must use space not comma				
15 Retain the original name of ethnic groups then add "mga" before the name (ex mga Tausug not Tausugs)				
16 Spell the following words correctly and consistently: Kuwento, Probinsiya, Estrukturang Barangay, Komersiyo, Impuraestruktura, Aspekto Kabuoan, Setyembre, Pangkat-etniko, Diyalekto				
Inconsistency (w/in the LM & across the Regional LMs)				
1 Lesson elements must be present in all lessons:				
2 -Panimula (Introduction) -Alamin Mo (Springboard) -Tuklasin Mo (Presentation) -Gawin Mo (Activities) -Tandaan Mo (Generalization) -Natutuhan Ko (Assessment)				

Criterion	Yes	No	Remarks	
			Page No.	Action Taken
3 Titles of each unit must be consistent for all regional LMs				
Yunit 1- Mga Lalawigan sa Ating Rehiyon Yunit 2- Mga Kuwento ng Lalawigan sa Ating Rehiyon Yunit 3- Ang Pagkakakilanlang Kultural ng Ating Rehiyon Yunit 4- Ekonomiya at Pamamahala ng Ating Rehiyon				
4 Unit and Lesson Numbers must be set in Arabic Numbers (Yunit 1, Yunit 2, Yunit 3, etc.)				
Inconsistency in book design				
1 Aralin titles must be in capital lower case letters (clc) and must be centered within a box				
2 Does not follow the required layout				
3 Does not follow the appropriate icons				
4 Unclear illustrations				
5 Region Numbers must be set in Roman Numerals				
6 Number the lessons continuously from Unit 1 to Unit 4				
7 Terms/words for emphasis are being defined must be set in boldface (bf) on first mention in the book				
8 Avoid/shorten blank lines that may encourage learners to write on the book				
9 Provide instructions for the learners to write their answers in their notebook or separate sheet of paper				
10 Test construction must be done as follows:				
-For Multiple Choice- Choices must be in alphabet and in capital letters -For Matching Type- Column A must be in numerical listing and Column B in alphabetical listing and in small letters				
11 All English or foreign words/terms must be treated as follows:				
-1st time mentioned in the book should be set in boldface (bf) -Set in normal font in the succeeding pages				

Signature Over Printed Name

Date

Position

Criterion	Yr	No	Priority	
			Page No.	Action Item

Criterion	Yes	No	Page No.	
			Page No.	Other Page