



Republic of the Philippines  
**Department of Education**  
REGION X  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

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Office of the Schools Division  
Superintendent

**04 APRIL 2024**


**DIVISION MEMORANDUM**


No. **244**, s. 2024

**GUIDELINES ON THE DISTRIBUTION OF 421 UNITS OF  
ANDROID TABLETS FOR SCHOOL DRRM COORDINATORS**

To: PUBLIC SCHOOLS DISTRICT SUPERVISORS  
SCHOOL HEADS  
DISTRICT PROPERTY CUSTODIANS  
SCHOOL PROPERTY CUSTODIANS  
SCHOOL DRRM COORDINATORS  
This Division

1. This Office announces the distribution of 421 units of android tablets for School DRRM Coordinators as a tool in performing their duties and responsibilities such as but not limited to submission of Rapid Assessment of Damages Report (RADaR), submission of situation reports and provide real-time updates to the Schools Division Office.
2. The schedule of pick-up shall be on **April 11-12, 2024** at the Division Property and Supply Office. It shall be received by the District Property Custodians through the issuance of Inventory Custodians Slips (ICS) and Inventory Transfer Reports (ITR) by this Office. On the same manner, District Property Custodians shall issue ICS and ITR to the recipients within the district.
3. Enclosed is the Number of Tablets per District.
4. Travel and transportation expenses incurred shall be charged against MOOE.
5. Preferential action is hereby enjoined.

  
**MARY ANN M. ALLERA**  
Assistant Schools Division Superintendent  
Officer In-Charge  
Office of the Schools Division Superintendent



Enclosure to DM No. \_\_\_\_\_ s. 2024

DISTRICT	NO. OF TABLETS
ALUBIJID EAST	9
ALUBIJID WEST	11
BALINGASAG CENTRAL	13
BALINGASAG NORTH	12
BALINGASAG SOUTH	14
BALINGOAN	11
CDO-MOGCHS	1
CLAVERIA CENTRAL	8
CLAVERIA NORTH EAST	19
CLAVERIA WEST	17
GITAGUM	12
INITAO NORTH	9
INITAO SOUTH	10
JASAAN NORTH	10
JASAAN SOUTH	9
KINOGITAN	15
LAGONGLONG	14
LAGUINDINGAN	13

DISTRICT	NO. OF TABLETS
LIBERTAD	9
LUGAIT	9
MAGSAYSAY 1	13
MAGSAYSAY 2	17
MANTICAO	19
MEDINA NORTH	12
MEDINA SOUTH	12
NAAWAN	15
OPOL EAST	7
OPOL WEST	11
SALAY	18
SUGBONGCOGON	20
TAGOLOAN WEST	7
TAGOLOAN EAST	8
TALISAYAN	22
VILLANUEVA SOUTH	7
VILLANUEVA SOUTH	8
<b>TOTAL</b>	<b>421</b>