



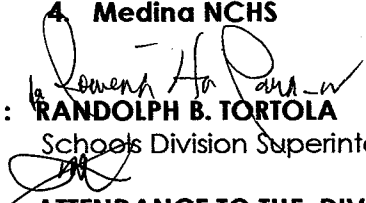
Republic of the Philippines
Department of Education
Division of Misamis Oriental

June 21, 2019

DIVISION MEMORANDUM
No. 262 s.2019

TO : Division Accountant
Budget Officer
Admin Officer IV-HRMO
OIC-Admin Officer V
Division PSIPOP in-charge
All Principals and Book Keepers
of the following Implementing Units

- | | |
|---------------------|---------------------|
| 1. Alubijid NCHS | 5. MOGCHS |
| 2. Initao NCHS | 6. Opol NSTS |
| 3. Laguindingan NHS | 7. Salay NHS |
| 4. Medina NCHS | 8. Sugbongcogon NHS |

FROM : 
RANDOLPH B. TORTOLA
Schools Division Superintendent

Subject: ATTENDANCE TO THE DIVISION SPECIAL MEETING

1. To discuss and solve some issues on salary claim and other monetary benefits of some Division personnel, this Office will have a special meeting on **June 25, 2019 at 2:00 pm in the Division Conference Hall**, Division Office, A. Velez St., Cagayan de Oro City to the select and concerned Principals and book keepers of Alubijid National Comprehensive High Schools, Initao National Comprehensive High School, Laguindingan NHS, Medina NCHS, Misamis Oriental General Comprehensive High School(MOGCHS), Opol NSTS, Salay NHS, Sugbongcogon NHS, Division Accountant, Budget Officer, Admin Officer IV-HRMO, OIC-Admin Officer V and Division PSIPOP In-charge.

2. Travel expenses of the participants shall be charge to the schools's MOOE charge to the usual government accounting and auditing rules and regulations.

3. For guidance and compliance.

RBT/sgod/rlg