



DIVISION OF MISAMIS ORIENTAL

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DIVISION MEMORANDUM

No. 289, s.2019


TO: **ALL CONCERNED SECONDARY SCHOOL HEADS**

DATE: July 8, 2019

SUBJECT: **PRE-PROCUREMENT CONFERENCE, PRE-BID CONFERENCE AND RECEIPT, OPENING OF BIDS & ELIGIBILITY CHECK**

1. You are hereby directed to attend the **Pre-Procurement Conference, Pre-Bid Conference and Receipt, Opening of Bids and Eligibility Check** for the **SUPPLY AND DOOR TO DOOR DELIVERY OF TOOLS AND EQUIPMENT FOR TECHNICAL-VOCATIONAL-LIVELIHOOD (TVL) PROGRAM OF VARIOUS SENIOR HIGH SCHOOL OF DEPED, DIVISION OF MISAMIS ORIENTAL - REBID CHARGEABLE AGAINST FY 2019 GAA-OSEC-10-18-15174 LAA-10-19-129** at the **3rd Floor Division Conference Room, DepED, Division of Misamis Oriental, Cagayan de Oro City.**
2. Secondary School Heads shall be designated as Representative from the End-User during the Pre-Procurement Conference, Pre-Bid Conference and Receipt, Opening of Bids & Eligibility Check.
3. The List of Schools are indicated in **Enclosure 1.**
4. The Procurement Activity and Schedule are indicated in **Enclosure 2.**
5. Travel expenses shall be charged against School MOOE Funds.
6. For your information and compliance.

Thank you.


RANDOLPH B. TORTOLA
Schools Division Superintendent

RBT/sym
Encl.:As stated



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Enclosure 2

<u>Procurement Activity</u>	<u>Schedule</u>
Pre-Procurement Conference	July 19, 2019, 9:00 AM
Advertising/Posting of Invitation	July 20 – 26, 2019
Issuance of Bidding Documents	July 20 – August 8, 2019, 5:00 PM
Pre-Bid Conference	July 29, 2019, 9:00 AM
Receipt and Opening of Bids and Eligibility Check	August 9, 2019, 9:00 AM
Bid Evaluation	August 12, 2019
Post Qualification	August 13-14, 2019
Approval of Resolution/Issuance of Notice to Award (NOA)	August 15, 2019
Contract Preparation and Signing	August 16, 2019
Approval of Contract by Higher Authority	August 19, 2019
Issuance of Notice to Proceed	August 20, 2019



Enclosure 1

- 1 Alubijid NCHS
- 2 Baliwagan NHS
- 3 Consuelo NHS
- 4 Dr. Gerardo Sabal MNHS
- 5 Initao NCHS
- 6 Jasaan NHS
- 7 Laguindingan NHS
- 8 Libertad NHS
- 9 Lugait SHS (within TESDA site)
- 10 Lumbo NHS
- 11 Manticao NHS
- 12 Medina NCHS
- 13 Opol NSTS
- 14 Portulin NHS
- 15 Salay NHS
- 16 SHS within Maputi ES
- 17 Talisayan NHS