



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

**Office of the Schools Division
Superintendent**

April 26, 2024

DIVISION MEMORANDUM

No. 289 s. 2024

**CONDUCT OF PRESENTATION PORTFOLIO ASSESSMENT YEAR 5
FOR ALTERNATIVE LEARNING SYSTEM (ALS) ACCREDITATION
AND EQUIVALENCY ELEMENTARY AND JUNIOR HIGH
SCHOOL LEARNERS FOR SCHOOL YEAR 2023-2024**

To: OIC-CID Chief Supervisor
Education Program Supervisors
Public Schools District Supervisors/In-charge
Education Program Specialists II, ALS
ALS Teachers
All Others Concerned
This Division

1. Pursuant to the DM-CT-2024-025, titled “Reiteration of DepEd Memorandum No. 22, s. 2023 as Bases on the Conduct of Presentation Portfolio Assessment for Alternative Learning System Accreditation and Equivalency Elementary and Junior High School Learners for School Year 2023-2024”, this Office informs the field on the conduct of Presentation Portfolio Assessment (PPA) Year 5 on **May 3 to 15, 2024**, in all Districts.
2. Further, all ALS teachers shall adhere to the 2024 Inter-Revalida Schedule, Venue, and Validators; and the guidelines stipulated in the DepEd Memorandum No. 22, 2023, entitled “Conduct of Presentation Portfolio Assessment for Alternative Learning System Accreditation and Equivalency Elementary and Junior High School Learners for School Year 2022-2023” and DM-CT-2024-025.

ELO/MGVG/CID-JRLPresente



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000
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Republic of the Philippines
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SCHOOLS DIVISION OF MISAMIS ORIENTAL

3. Attached are the Copies of 2024 Inter-Revalida Schedule, Venue, and Validators, DepEd Memorandum no. 22, s. 2023 and DM-CT-2024-025.
4. Travel and meal expenses of the validators from the CID Division Section will be charged to the Division MOOE, while other expenses incurred during the activity may be charged to local funds (SEF) or other available funds, subject to the usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this Memorandum is highly desired.

For the Schools Division Superintendent:

MARY ANN M. ALLERA

Assistant Schools Division Superintendent

Officer-in-charge

Office of the Schools Division Superintendent

ELO/MGVG/CID-JRLPresente



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TEAM A “2024 Inter-Revalida Schedule, Venue, and Validators”

Persons Involved	Validators		East Districts	Venue	Date
	DsAFP	PSDSs/PSD-ICs			
<i>Overall Monitor:</i> JOANNA RUBY L. PRESENTE Division ALS Focal Person OIC-CID Chief Supervisor	Erika P. Valmorida	EVAH B. ENTUSIASMO	Jasaan North	District ALS Center	May 03, 2024
	Alfredo A Adis	CYDEL P. VALMORES	Jasaan South	District ALS Center	
<i>Team Leader/Validator:</i> EDEN F. BACARRA Education Program Specialist II - ALS	Janet S. Duat	NORMAN SAYSON	Magsaysay 1	<i>Medina Central School Covered Court/Medina North District</i>	May 06, 2024
	Virgel D. Ratilla	LEONOR D. CAGALAWAN JR.	Magsaysay 2		
	Joram Gil M. Ladao	NILDA M. MEJOS	Medina North		
	Ronel G. Estologa	NILDA M. MEJOS	Medina South		
	Jefferson C. Cena	MARYLEN D. TRAPAL	Talisayan		
	Oscar E. Borres	GRETHEL R. LUBI	Balingaon		
<i>Validators: Education Program Supervisors</i> Lilian B. Salan Mary Grace V. Gallana Gines C. Cacayan Sheilla B. Diango Ma. Asuncion G. Rafols	Rotsar S. Narisma	LILIBETH C. BACO	Kinoguitan	District ALS Center	May 07, 2024
	Ann Marie P. Cabactulan	AILEEN DABON	Sugbongcogon	District ALS Center	May 08, 2024
	Ma.Aselita B. Elarmo	GINA I. CAGANG	Salay	District ALS Center	
	Estanislao G. Vicente Jr.	BEATRIZ E. ACDAL	Balingasag Central	District ALS Center	May 09, 2024
	Nymyslloyd S. Salas	DAYLINDA O. VEQUEZO	Balingasag South	District ALS Center	
	Maria Celeste B. Salon	EMERE C. JENISAN	Lagonglong	District ALS Center	May 10, 2024
	Ruth C. Moreno	NIEVA E. BITONGA	Balingasag North	District ALS Center	
	Ralph S. Molinas	MARIFE D. BALABA	Claveria Northeast	District ALS Center	May 13, 2024
	Oliver G. Janubas	MARIA FIDELA C. SALVADOR	Claveria West	District ALS Center	May 14, 2024
	Floro S. Ampo	EDWIN V. AMPARO	Claveria Central	District ALS Center	

Prepared by :

EDEN F. BACARRA
Education Program Specialist II – ALS

Noted by:

JOANNA RUBY L. PRESENTE, PhD
Division ALS Focal Person / OIC-CID Chief Supervisor

TEAM B “2024 Inter-Revalida Schedule, Venue, and Validators”

Persons Involved	Validators		West Districts	Venue	Date
	DsAFP	PSDSs/PSD-ICs			
<p><i>Overall Monitor:</i> JOANNA RUBY L. PRESENTE Division ALS Focal Person OIC-CID Chief Supervisor</p> <p><i>Team Leader/Validator:</i> CHERYL D. UBALDE Education Program Specialist II - ALS</p> <p><i>Validators: Education Program Supervisors</i> Celieto B. Magsayo Norberto E. Rosales Rafunzel D. Epanes Sally S. Aguilar Gladys S. Banac</p>	Elme L. Lago	ADEFER B. CAÑO	Alubijid East	District ALS Center	May 03, 2024
	Juvelyn P. Romeo	HORACE AMELIA Q. NACUA	Opol West	District ALS Center	May 04, 2024
	Franklin L. Cabatingan	GERRY FABRIA	Alubijid West	District ALS Center	
	Riza P. Casino	CARNILA D. SIMACON	Tagoloan SBM	District ALS Center	May 06, 2024
	Bongbong Ely P. Eduave	LYNNETH R. ABROGUEÑA	Tagoloan West	District ALS Center	
	Riza P. Casino	CARNILA D. SIMACON	Tagoloan East	District ALS Center	
	Jason D. Pakino	PIO R. BAGARES	Opol East	District ALS Center	May 07, 2024
	Nina Marie Alberastine	ABDON R. BACAYANA	Provincial Jail	Provincial Jail	
	Maria Leonora L. Racho	ROIE M. UBAYUBAY	Laguindingan	District ALS Center	May 08, 2024
	Jerry E. Uy	MARCEL J. TAGALOGON	Gitagum	District ALS Center	
	Riza C. Paulin	JOYLITO O. VILLASTIQUE	Libertad	District ALS Center	May 09, 2024
	Reymart V. Bahian	MARIA LEALOU FABRIA	Initao South	District ALS Center	
	Lorna R. Tapasao	RIC D. GABE	Manticao	District ALS Center	May 10, 2024
	Betsy E. Madroño	ELCRIS E. CAÑO	Lugait	District ALS Center	
	Randy A. Durog	MARY ANN C. MAGDALE	Initao North	District ALS Center	May 13, 2024
	Ella Marie P. Cabanlit	VIVIAN V. TUAZON	Naawan	District ALS Center	
	Juvelyn P. Romeo	ABDON R. BACAYANA	MOGCHS	District ALS Center	May 14, 2024
	Remedios P. Virador	JOEL L. JAYME	Villanueva South	District ALS Center	May 15, 2024
Helen P. Cabrera	JOEL L. JAYME	Villanueva North	District ALS Center		

Prepared by :

EDEN F. BACARRA
Education Program Specialist II – ALS

Noted by:

JOANNA RUBY L. PRESENTE, PhD
Division ALS Focal Person / OIC-CID Chief Supervisor



Republic of the Philippines


Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM

DM-CT-2024- 025

TO : REGIONAL DIRECTORS
MINISTER, MBHTE - BARMM

FROM : 
GINA O. GOÑONG
Undersecretary

SUBJECT : REITERATION OF DEPED MEMORANDUM NO. 22 S.
2023 AS BASIS ON THE CONDUCT OF PRESENTATION
PORTFOLIO ASSESSMENT FOR ALTERNATIVE
LEARNING SYSTEM ACCREDITATION AND
EQUIVALENCY ELEMENTARY AND JUNIOR HIGH
SCHOOL LEARNERS FOR SCHOOL YEAR 2023-2024

DATE : January 23, 2024

The Department of Education (DepEd), through the Curriculum and Teaching Strand and the Bureau of Alternative Education (BAE), announces the conduct of the Presentation Portfolio Assessment (PPA) Year 5 for Alternative Learning System (ALS) Accreditation and Equivalency (A&E) Elementary and Junior High School Learners for School Year (SY) 2023-2024. This is in lieu of the A&E Test.

In this connection, please be informed that Regional and Schools Division offices shall follow the procedures stipulated in DepEd Memorandum No. 022, s. 2023 titled *Guidelines on the Conduct of Presentation Portfolio Assessment for Alternative Learning System Accreditation and Equivalency Elementary and Junior High School for the School Year 2022-2023*.

Please see the following attachments for additional reminders on the conduct of PPA 5:

1. Attachment 1 - Timeline on the Conduct of PPA 5
2. Attachment 2 - Rubrics for Oral Reading and Writing Proficiency Tests and Pointing System
3. Attachment 3 - Certificates

The Schools Division Office (SDO) shall submit the ***Masterlist and Summary of Report of Division PPA Passers for SY 2023-2024*** both in MS Excel and PDF format on or before **June 7, 2024** to the Regional Office who in turn shall consolidate the submission of the SDOs prior to the submission to BAE through email bae.pqad@deped.gov.ph on or before **June 14, 2024**.



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For any clarification or inquiry, contact the Bureau of Alternative Education - Program Management Systems Development Division (BAE-PMSDD) at bae.pmsdd@deped.gov.ph or at telephone number (02) 8636- 3603.

Immediate dissemination of and compliance with this Memorandum are desired.

Copy furnished:

ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations



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Attachment 1 of **DM-CT-2024-__**

TIMELINE ON THE CONDUCT OF PPA 5

Activity	Date
Initial Assessment	February 1 - 15, 2024
District Validation	February 16 - March 15, 2024
Final Assessment	March 16 - April 15, 2024
Inter-District Revalida	April 16 - May 15, 2024
Issuance of Certificate of Completion	May 16 - 31, 2024
Submission of Report of SDOs to RO	June 7, 2024
Submission of Consolidated Report of ROs to BAE	June 14, 2024

Reminder:

- Learners who are aged 11 years old and below for Elementary and 15 years old and below for Junior High School during the conduct of PPA 5 are **NOT ELIGIBLE** for PPA.



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Attachment 2 of **DM-CT-2024-**___

**RUBRICS FOR ORAL READING AND WRITING PROFICIENCY TESTS
 AND POINTING SYSTEM**

A. Rubric for Oral Reading

ORAL READING CRITERION/INDICATOR	3	2	1	0
	Proficient	Basic	Fair	Poor
Fluency <i>The learner</i> 1. reads naturally and fluidly; 2. exhibits a steady and suitable speed; and 3. demonstrates effective word selection and phrasing.	All indicators are highly evident	Only 2 indicators are highly evident	Only 1 indicator is highly evident	None of the indicators is evident
Accuracy <i>The learner</i> 1. pronounces words accurately and with few mistakes; 2. has a strong ability to recognize words; and 3. has rare mistakes in text representation accuracy and decoding.	All indicators are highly evident	Only 2 indicators are highly evident	Only 1 indicator is highly evident	None of the indicators is evident
Expression <i>The learner</i> 1. makes use of the proper pitch and tone; 2. efficiently highlights important words; and phrases and 3. uses a variety of emotive tones.	All indicators are highly evident	Only 2 indicators are highly evident	Only 1 indicator is highly evident	None of the indicators is evident

B. Rubric for Writing

WRITING CRITERION/INDICATOR	3	2	1	0
	Proficient	Basic	Fair	Poor
Topic Relatedness <i>The learner can compose a response that:</i> 1. provides a logical and clear progression of ideas between paragraphs; 2. directly addresses the question; and 3. illustrates and supports the key points.	All indicators are highly evident	Only 2 indicators are highly evident	Only 1 indicator is highly evident	None of the indicators is evident
Development of Idea and Details <i>The learner can compose a response that:</i> 1. articulates ideas and arguments clearly; 2. provides detail to ensure reader understanding; and 3. presents clear alignment between the main argument and content.	All indicators are highly evident	Only 2 indicators are highly evident	Only 1 indicator is highly evident	None of the indicators is evident

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Grammar and Mechanics <i>The learner can compose a response that:</i> 1. has no more than three grammatical errors; 2. has no more than three punctuations, spelling, and/or capitalization errors; and 3. includes a vocabulary suitable for the audience and task.	All indicators are highly evident	Only 2 indicators are highly evident	Only 1 indicator is highly evident	None of the indicators is evident

C. Pointing System

PART	MAX	MIN
Work Samples	28	21
<i>Learning Strand 1 (English)</i>	4	3
<i>Learning Strand 1 (Filipino)</i>	4	3
<i>Learning Strand 2</i>	4	3
<i>Learning Strand 3</i>	4	3
<i>Learning Strand 4</i>	4	3
<i>Learning Strand 5</i>	4	3
<i>Learning Strand 6</i>	4	3
Proficiency Tests	36	28
<i>Reading (English)</i>	9	7
<i>Reading (Filipino)</i>	9	7
<i>Writing (English)</i>	9	7
<i>Writing (Filipino)</i>	9	7
Interview	5	4
Note: the maximum points for the Inter-District Revalida (proficiency tests and interview) is 41 points, while the minimum points to pass is 32 points		
OVERALL TOTAL POINTS	69	53

D. Transmutation of Scores

PPA RAW SCORE	PERCENTAGE GRADE
69	100.00%
68	98.55%
67	97.10%
66	95.65%
65	94.20%
64	92.75%
63	91.30%
62	89.86%
61	88.41%
60	86.96%
59	85.51%

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58	84.06%
57	82.61%
56	81.16%
55	79.71%
54	78.26%
53	76.81%

Reminder:

- Only those Division Qualifiers who shall attain an overall score of **fifty-three (53) points or more** and meet the minimum required **thirty-two (32) points** [28 points in the Proficiency Tests and 4 points in the Interview] in the Proficiency Tests and Interview shall be considered as **Presentation Portfolio Assessment Passers**.



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Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

Attachment 3 of **DM-CT-2024-**_____

REMINDERS ON THE ISSUANCE OF CERTIFICATES

- The template certificate in PPA4 shall be used with the following Portfolio Certificate Number format - Community Learning Center (CLC) Number, School Year, and the sequential number as the Portfolio Certificate Number (Example: 31707833-2023-2024-0123)
- PPA Passers in specialized institutions like the Bureau of Jail Management and Penology (BJMP) and Bureau of Corrections (BuCor), rehabilitation centers, and similar facilities **shall NOT reflect the name of these institutions as CLC in their certificates.** Only the CLC Number shall be used in the Portfolio Certificate number.
- SDOs shall observe the timely release/issuance of the certificates as indicated in the timeline.



Republic of the Philippines
Department of Education

APR 19 2023

DepEd MEMORANDUM
No. **022**, s. 2023

**GUIDELINES ON THE CONDUCT OF PRESENTATION PORTFOLIO ASSESSMENT
FOR ALTERNATIVE LEARNING SYSTEM ACCREDITATION AND EQUIVALENCY
ELEMENTARY AND JUNIOR HIGH SCHOOL LEARNERS
FOR THE SCHOOL YEAR 2022-2023**

To: Undersecretaries
Assistant Secretaries
Minister, Basic, Higher, and Technical Education, BARMM
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. The Department of Education (DepEd), through the Curriculum and Teaching Strand and the Bureau of Alternative Education (BAE), issues the enclosed **Guidelines on the conduct of the Presentation Portfolio Assessment (PPA) Year 4 for Alternative Learning System (ALS) Accreditation and Equivalency (A&E) Elementary and Junior High School Learners for the School Year (SY) 2022-2023**. This is in lieu of the Accreditation and Equivalency (A&E) Test, administered by virtue of DepEd Order (DO) No. 55, s. 2016¹.

2. For SY 2022-2023, the A&E Test for ALS Elementary and Junior High School level completers **will be administered at a later date** due to development and procurement challenges. The BAE decided to proceed with the conduct of PPA for the fourth year in order to provide the appropriate program assessment for ALS A&E programs, and for the ALS learners to be promoted to the next learning level. As an alternative Certification, the results of PPA Year 4 for ALS A&E Elementary Level (EL) and Junior High School Level (JHSL) Learners for SY 2022-2023 shall be used as bases for the **issuance** of the following:

- **A&E Elementary Level - Elementary Certificate**
- **A&E Junior High School Level - Junior High School Certificate**

3. The following are eligible to submit their Presentation Portfolio for assessment:

- a. A learner enrolled in the Learner Information System (LIS) for SY 2022-2023 on or before **January 10, 2023**, who has satisfactorily met the set of competencies in the learning level of the A&E Program as agreed with the ALS Teacher/Community ALS Implementor/Learning Facilitator.

¹ DepEd Order No. 55, s. 2016, Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program

- b. Previous ALS Program Completer not registered in the LIS of the current school year who submitted but did not meet the minimum required points in the two previous Presentation Portfolio Assessments **BUT** underwent additional learning intervention in the ALS K to 12 Basic Education Curriculum (BEC) certified by the ALS Teacher/Community ALS Implementor/Learning Facilitator (Enclosure No. 2).
 - c. Previous ALS Program Completer not registered in the LIS of the current school year who did not submit a presentation portfolio **BUT** underwent appropriate learning intervention in the ALS K to 12 BEC and with duly updated formal records certified by the ALS Teacher/Community ALS Implementor/Learning Facilitator (Enclosure No. 2).
4. Schools division offices are encouraged to observe health and safety protocols in the conduct of all activities.
 5. For any clarification or inquiry, contact the **Bureau of Alternative Education-Policy and Quality Assurance Division** through email at bae.pqad@deped.gov.ph or at telephone number (02) 8636-3603.
 6. Immediate dissemination of this Memorandum is desired.

By Authority of the Secretary:


GINA O. GONONG
Undersecretary

Encls.:
As stated

Reference:
DepEd Order (No. 55, s. 2016)

To be indicated in the Perpetual Index
under the following subjects:

ASSESSMENT
BASIC EDUCATION
ELEMENTARY EDUCATION
LEARNERS
POLICY
RULES AND REGULATIONS
SCHOOLS
SECONDARY EDUCATION
STUDENTS



**GUIDELINES ON THE CONDUCT OF PRESENTATION PORTFOLIO ASSESSMENT
FOR ALTERNATIVE LEARNING SYSTEM ACCREDITATION AND EQUIVALENCY
ELEMENTARY AND JUNIOR HIGH SCHOOL LEARNERS
FOR SCHOOL YEAR 2022-2023**

I. Rationale

1. Section 10 of the Republic Act No. 11510² or the Alternative Learning System (ALS) Act states that the Department of Education (DepEd) shall regularly conduct ALS Accreditation and Equivalency (A&E) assessments and certification as a means to measure and certify competencies of ALS program completers and other learners who opt to secure elementary and secondary level certifications. Such assessments and certifications can be done both at the national and local levels.

Those who pass the junior high school A&E are qualified for senior high school or may enroll in selected technical vocational education and training programs, as appropriate, through the Technical Education and Skills Development Authority (TESDA).

2. Due to the restrictions imposed by the government in relation to the COVID-19 public health emergency, the Bureau of Education Assessment (BEA) was not able to administer the Accreditation and Equivalency (A&E) Test for School Year (SY) 2019-2020, 2020-2021, and 2021-2022 for Alternative Learning System (ALS) Elementary and Junior High School program completers.
3. In order to comply with the provision of the ALS Act and with the ALS Basic Education Learning Continuity Plan³, the Bureau of Alternative Education (BAE) proposed that an ALS Presentation Portfolio Assessment (PPA) be conducted in lieu of the A&E Test. The BAE, in consultation with the bureaus of the Curriculum and Teaching strand, Regional and Division ALS focal persons and implementors, proposed the guidelines for the conduct of the ALS PPA.
4. The three (3) ALS PPAs were conducted on March to May 2021⁴ (PPA I), August to October 2021⁵ (PPA II), and April to August 2022⁶ (PPA III), respectively.
5. As an alternative certification, the results of PPA Year 4 for ALS A&E Elementary Level (EL) and Junior High School Level (JHSL) Learners for SY 2022-2023 shall be used as bases for the **issuance** of the following:

- **A&E Elementary Level – Elementary Certificate**

² An Act Institutionalizing the Alternative Learning System in the Basic Education for Out-of-School Children in Special Cases and Adults, and Appropriating Funds Therefor.

³ DepEd Memorandum No. 067, s. 2020, Guidelines on the Implementation of the Alternative Learning System Programs in Light of the Basic Education Learning Continuity Plan.

⁴ DM-OUCI-2021-049, Guidelines on the Presentation Portfolio Assessment for ALS Elementary and Junior High School Completers of SY 2019-2020 and Previous Years.

⁵ DM-OUCI-2021-316, Guidelines on the Conduct of Presentation Portfolio Assessment for ALS Elementary Level and Junior High School Level Program Completers of SY 2020 – 2021 and Previous Years.

⁶ DM-CI-2022-126, Guidelines on the Conduct of Presentation Portfolio Assessment for Alternative Learning System Accreditation and Equivalency Elementary and Junior High School Learners for SY 2021-2022.

● **A&E Junior High School Level – Junior High School Certificate**

6. The conduct of the PPA Year 4 shall not only ensure that ALS learners are promoted to the next learning level. This too shall be in line with the **MATATAG Agenda** of DepEd to prepare learners for life, work, and sustainable development.

II. Definition of Terms

7. To ensure common understanding, the following terms in the guidelines are defined:
- a. **Certificate of ALS Program Completion** refers to the document issued to ALS Elementary or Junior High School program completer to qualify for the Presentation Portfolio Assessment (PPA).
 - b. **Certificate Number** refers to the unique number assigned by the Schools Division Office in the Certificate of Completion of the passer of the ALS Presentation Portfolio Assessment.
 - c. **Certificate of Rating (COR) Number** refers to the control number assigned by the Bureau of Education Assessment (BEA) to the Certificate of Rating of an Accreditation and Equivalency (A&E) test taker.
 - d. **District Qualifier** refers to an ALS learner who has satisfactorily completed the Presentation Portfolio Assessment requirements in the district validation.
 - e. **Division Qualifier** refers to District Qualifier who has met the minimum required points in the final assessment.
 - f. **Elementary Certificate** refers to the qualification document awarded to an ALS A&E Elementary (Grade 6) level PPA passer.
 - g. **Junior High School Certificate** refers to the qualification document awarded to an ALS A&E Junior High School (Grade 10) level PPA passer.
 - h. **Presentation Portfolio** refers to a collection of a learner's achievements, assembled specifically for assessment. It contains formal records that document the learner's background and experience, the learning process he/she has followed, and work samples selected by the learner to show what he/she can do. It also contains records documenting the learner's prior learning and records documenting the learner's progress toward achieving stated learning goals.
 - i. **Presentation Portfolio Assessment** refers to the process of measuring and certifying the competencies of ALS program completers through checking learners' formal records, evaluating, and validating the pieces of evidence in the work samples of their individual Presentation Portfolio. It covers four (4) phases which include - initial assessment, district validation, final assessment, and Inter-District Revalida .
 - j. **Presentation Portfolio Assessment Passer** refers to an ALS Division Qualifier who passed the Presentation Portfolio Assessment (PPA).

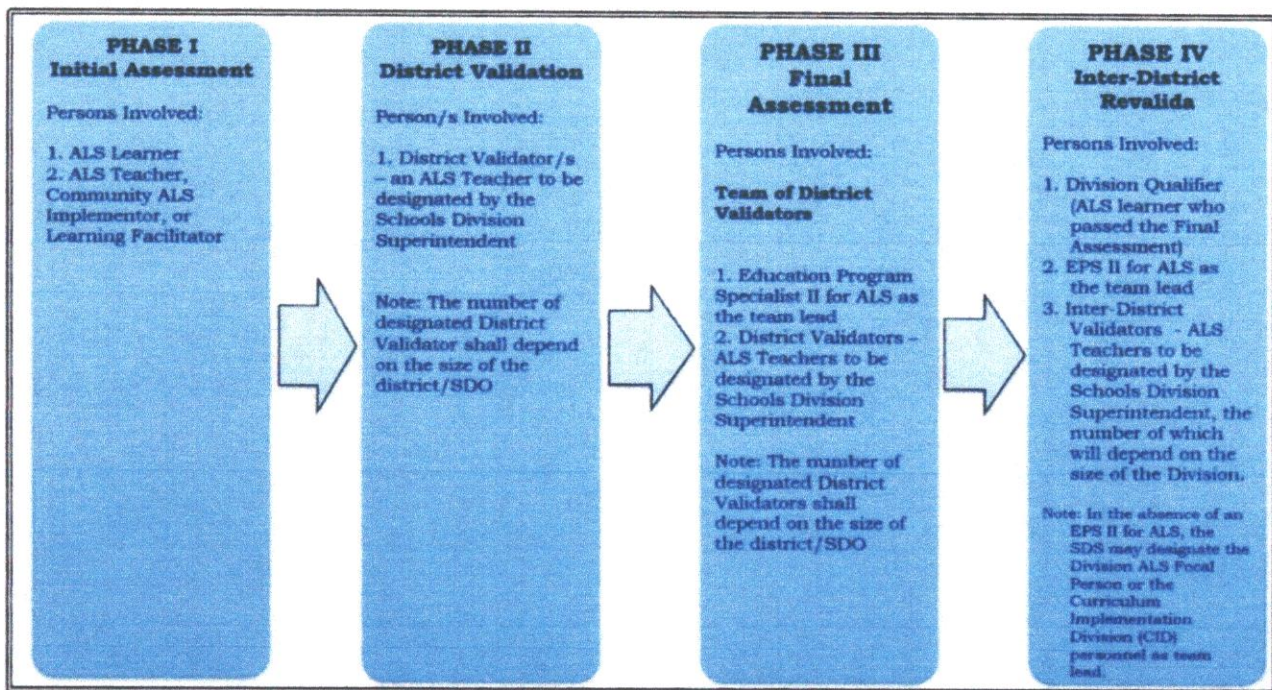
III. Procedures and Standards

A. Eligibility

8. The following are eligible to submit their Presentation Portfolio for assessment:
 - a. A learner enrolled in the Learner Information System (LIS) for SY 2022-2023 **on or before January 10, 2023**, who has satisfactorily met the set of competencies in the learning level of the A&E Program as agreed with the ALS Teacher/Community ALS Implementor/Learning Facilitator;
 - b. Previous ALS Program Completer not registered in the LIS of the current school year who submitted his/her Presentation Portfolio but did not meet the minimum required points in the three (3) previous Presentation Portfolio Assessments **BUT** underwent additional learning intervention in the ALS K to 12 Basic Education Curriculum (BEC) certified by the ALS Teacher/Community ALS Implementor/Learning Facilitator; and
 - c. Previous ALS Program Completer (SY 2019-2020, 2020-2021, and 2021-2022) not registered in the LIS of the current school year and did not undergo the three (3) previous PPAs provided that they underwent appropriate learning intervention in the ALS K to 12 Basic Education Curriculum (BEC) and with duly updated formal records certified by the ALS Teacher/Community ALS Implementor/Learning Facilitator.
9. An ALS learner who shall undergo the PPA process shall be **at least 12 years old for Elementary Level (EL) and at least 16 years old for Junior High School Level (JHSL) on or before June 30, 2023.**
10. **ALL ALS learners** who shall undergo the PPA process **must be duly certified to have completed** the corresponding ALS program learning intervention.

B. General Guidelines

11. In order to ensure a standardized conduct of the PPA Year IV, the Regional and Division ALS Focal Persons shall conduct an orientation with concerned designated officials and staff who shall be involved in the actual conduct and monitoring of the PPA.
12. The Schools Division Office (SDO) in coordination with the Regional Office (RO) shall come up with the mechanism, schedule, and modality of all activities related to the PPA, in accordance health and safety protocols set by the national and local Inter-Agency Task Force for the Management of Emerging and Infectious Diseases (IATF), as well as the most recent DepEd rules and/or policies.
13. The Presentation Portfolio Assessment Year IV shall be conducted from April to June 2023. The overall assessment process shall have four (4) phases and shall be conducted and facilitated by the following Division Personnel:



C. Specific Guidelines

Phase I – Initial Assessment

14. The ALS Teacher/Community ALS Implementor/Learning Facilitator shall conduct an initial assessment of the Presentation Portfolio of the learners from **April 20 - 30 2023**. He/She shall check the completeness and authenticity of all the required documents in the Presentation Portfolio.
15. An ALS learner's Presentation Portfolio must have the following documents as prerequisites to be eligible for the Presentation Portfolio Assessment (PPA). The checklist is attached as **Enclosure No. 2 (ALS Presentation Portfolio Initial Assessment Form)**.
 - a. **A Reflection Paper** will be the first part of the Presentation Portfolio. The reflection paper shall describe the knowledge and skills the learners gained from the ALS program and other life experiences as illustrated by the written work samples and Recognition of Prior Learning (RPL) forms presented for evaluation. **For Elementary level ALS learners, the reflection paper shall be two to three (2-3) paragraphs (either in English or Filipino). For Junior High School level ALS learners, the reflection paper shall be three to five (3-5) paragraphs (either in English or Filipino). At least 3 sentences per paragraph.**
 - b. **Ten (10) Formal Records** - If one (1) of the document is lacking, the learner's Presentation Portfolio shall be **automatically disqualified** in the final assessment.
 - i. Birth/marriage certificate or any proof of identification containing picture, complete name, and birthdate (government-issued ID, barangay certification, BJMP/BUCOR certification, or company ID);
 - ii. Enrollment Form (AF2);
 - iii. Personal Information Sheet (PIS);

- iv. Results of the Pre and Post Functional Literacy Test (FLT);
- v. Individual Learning Agreement (ILA) (Assessment Form 1);
- vi. Record of Module Use and Monitoring of Learner's Progress (Assessment Form 2);
- vii. Documentation of Life Experiences (Recognition of Prior Learning [RPL] Form 1);
- viii. Record of Training/Skills (RPL Form 2);
- ix. Summary of Work History (RPL Form 3); and
- x. Learner's Checklist of Competencies (RPL Form 4).

Note: In case the ALS learner does not have any entry in either or both RPL Form 2 and RPL Form 3, he/she shall write **"Not Applicable or N/A"** and affix his/her signature to these forms together with the ALS Teacher/Community ALS Implementor/Learning Facilitator.

- c. **Work Samples** are written and performance outputs of the learners that demonstrate learning accomplishments within and across all six (6) Learning Strands in the ALS K to 12 BEC. These shall contain comments, feedback, remarks, and signature of the ALS Teacher/Community ALS Implementor/Learning Facilitator. Below are the **possible work samples** that can be included in the Presentation Portfolio:

WRITTEN OUTPUT	PERFORMANCE OUTPUT
<input type="checkbox"/> Completed learning module self-assessment activities, pre-tests and post-tests, and module assignment <input type="checkbox"/> Activity sheets <input type="checkbox"/> Life skills written outputs <input type="checkbox"/> Essay/reflections/journals <input type="checkbox"/> Summative test <input type="checkbox"/> Narrative report <input type="checkbox"/> Compositions (poems, songs, short stories, scripts, jingles etc.)	<input type="checkbox"/> Training certificates <input type="checkbox"/> Life skills activities and projects <input type="checkbox"/> Research <input type="checkbox"/> Individual and group Project-Based Learning (PBL) outputs <input type="checkbox"/> Creative arts (Slogan, poster, illustration, graphic organizers etc.) <input type="checkbox"/> Digitized outputs (PowerPoint presentation, animation etc.) <input type="checkbox"/> Documentation of performances (role playing, interviews, simulations etc.) <input type="checkbox"/> Community service

- In selecting their work samples for inclusion in the Presentation Portfolio, the learners, with the assistance of their ALS Teacher/Community ALS Implementor/Learning Facilitator, shall choose five (5) work samples, which provide the best or strongest evidence of their mastery of competencies of the ALS K to 12 BEC **appropriate to their level, and shall be based on their Individual Learning Agreement (ILA).**
- For each Work Sample, the learner is encouraged to prepare a short-written reflection (1 paragraph) describing why they chose the sample as evidence of learning in terms of the new knowledge/skills that were gained.
- Selected Work Samples for each Learning Strand shall provide evidence of mastery of different competencies (not multiple samples covering the same competency) based on their level.

- **The quality of Work Samples must manifest clarity, completeness, and originality.**

16. The learner shall sign a **Declaration form (Enclosure No. 3, Presentation Portfolio Assessment Declaration and Certification Form)** that all submitted learning outputs are his/her own work and all information contained in the formal records are true and correct, and to be duly certified by the ALS Teacher/Community ALS Implementor/Learning Facilitator, to be true and correct. The ALS Teacher/Community ALS Implementor/Learning Facilitator shall certify that the learning contents of the Presentation Portfolio are the ALS Learner's own individual work and that each learning output is a valid evidence of learning/mastery of the ALS Learning Strand's competencies.
17. Upon checking that all the prerequisite documents are submitted and are contained in the Presentation Portfolio of the ALS learners, the ALS Teacher/Community ALS Implementor/Learning Facilitator shall then issue a Certificate of Program Completion (**Enclosure No. 4, Certificate of ALS Program Completion**), which shall be one of the bases for the next phase of the PPA.
18. The initially assessed Presentation Portfolios along with the **Masterlist of Enrolled Learners with End of Program/ Calendar Year Status (AF-3)**, shall be submitted to the designated District Validator for Phase II of the assessment - District Validation.

Phase II - District Validation

19. District Validation shall be conducted from **May 1 - 15 2023**. An ALS Teacher shall be designated by the Schools Division Superintendent (SDS) as **District Validator** to check the completeness and to quality assure all submitted Presentation Portfolios using the **ALS Presentation Portfolio Initial Assessment Form (Enclosure No. 2)**. The District Validator shall check that the submitted Presentation Portfolio also includes the Declaration form and Certification of Program Completion.
20. In case the submitted Presentation Portfolio is incomplete, the concerned ALS learner shall be given **ONE** chance to complete his/her Presentation Portfolio. He/She shall be given five (5) days to comply. The ALS Learner may be assisted by his/her ALS Teacher/Community ALS Implementor/Learning Facilitator. Failure to comply within 5 days shall be used as grounds for non-inclusion in the next step.

No Presentation Portfolio shall be accepted beyond May 20, 2023.

ALS Learners who shall pass the District Validation shall be referred as **District Qualifiers**.

21. Upon checking the Presentation Portfolio, the District Validator/s shall sign the ALS Presentation Portfolio Initial Assessment Form (Enclosure No. 2) and submit all validated Presentation Portfolios of the District Qualifiers to the Education Program Specialist II for ALS (EPS II for ALS) including the AF-3 for final assessment.

Phase III – Final Assessment

22. The Final Assessment shall be conducted from **May 16 to June 15, 2023**. Once the Presentation Portfolios are submitted for Final Assessment, **no changes shall be allowed** to ensure the validity and credibility of the assessment.
23. Using the **Presentation Portfolio Assessment Scoring Sheet Part I (Enclosure No. 5)**, the EPS II for ALS (team lead) and the team of District Validators (ALS Teachers designated by the SDS) shall conduct the Final Assessment by rating the Presentation Portfolio:
- a. **Reflection Paper**
 - i. Evident – reflects the learner’s progress towards achieving stated learning goals
 - ii. Not Evident – does not reflect the learner’s progress towards achieving stated learning goals
 - b. **Prerequisite Forms** (all 10 Formal Records)
 - i. Evident – Complete and duly accomplished
 - ii. Not Evident – Incomplete and/or not duly accomplished
 - c. **Work Samples** the submitted Work Samples shall be rated using the following criteria:

Criteria	Points
The contents of the Presentation Portfolio provide evidence of the learner’s progress toward achieving stated learning goals and levels of mastery of the competencies of the ALS K to 12 BEC.	
Five (5) Work Samples for each Learning Strand. Each Work Sample must show clear evidence of mastery of different competencies related to the Learning Strand.	
Learning Strand	Quality
LS 1 - Communication Skills: English	<ul style="list-style-type: none"> ● 4 points (Exceeds Expectations) – all of the 5 Work Samples directly address and demonstrate mastery of the intended competencies. ● 3 points (Meets Expectations) – 4 Work Samples directly address and demonstrate mastery of intended competencies. ● 2 points (Partially meets expectations) – 3 Work Samples are related and demonstrate mastery of to the intended competencies. ● 1 point (Does not meet Expectations) – 2 or less Work Samples are related and demonstrate mastery of the intended competencies.
LS 1 - Communication Skills: Filipino	<ul style="list-style-type: none"> ● 4 points (Exceeds Expectations) – all of the 5 Work Samples directly address and demonstrate mastery of the intended competencies. ● 3 points (Meets Expectations) – 4 Work Samples directly address and demonstrate mastery of intended competencies. ● 2 points (Partially meets expectations) – 3 Work Samples are related to and demonstrate mastery of and demonstrate mastery of the intended competencies. ● 1 point (Does not meet Expectations) – 2 or less Work Samples are related to and demonstrate mastery of the intended competencies.

Criteria	Points
LS 2 - Scientific Literacy and Critical Thinking Skills	<ul style="list-style-type: none"> ● 4 points (Exceeds Expectations) – all of the 5 Work Samples directly address and demonstrate mastery of the intended competencies. ● 3 points (Meets Expectations) – 4 Work Samples directly address and demonstrate mastery of intended competencies. ● 2 points (Partially meets expectations) – 3 Work Samples are related to and demonstrate mastery of the intended competencies. ● 1 point (Does not meet Expectations) – 2 or less Work Samples are related to and demonstrate mastery of the intended competencies.
LS 3 - Mathematical and Problem-Solving Skills	<ul style="list-style-type: none"> ● 4 points (Exceeds Expectations) – all of the 5 Work Samples directly address and demonstrate mastery of the intended competencies. ● 3 points (Meets Expectations) – 4 work samples directly address and demonstrate mastery of intended competencies. ● 2 points (Partially meets expectations) – 3 Work Samples are related to and demonstrate mastery of the intended competencies. ● 1 point (Does not meet Expectations) – 2 or less Work Samples are related to and demonstrate mastery of the intended competencies.
LS 4 - Life and Career Skills	<ul style="list-style-type: none"> ● 4 points (Exceeds Expectations) – all of the 5 Work Samples directly address and demonstrate mastery of the intended competencies. ● 3 points (Meets Expectations) – 4 Work Samples directly address and demonstrate mastery of intended competencies. ● 2 points (Partially meets expectations) – 3 Work Samples are related to and demonstrate mastery of the intended competencies. ● 1 point (Does not meet Expectations) – 2 or less Work Samples are related to and demonstrate mastery of the intended competencies.
LS 5 - Understanding the Self and Society	<ul style="list-style-type: none"> ● 4 points (Exceeds Expectations) – all of the 5 Work Samples directly address and demonstrate mastery of the intended competencies. ● 3 points (Meets Expectations) – 4 Work Samples directly address and demonstrate mastery of intended competencies. ● 2 points (Partially meets expectations) – 3 Work Samples are related to and demonstrate mastery of the intended competencies. ● 1 point (Does not meet Expectations) – 2 or less Work Samples are related to and demonstrate mastery of the intended competencies.
LS 6 - Digital Citizenship	<ul style="list-style-type: none"> ● 4 points (Exceeds Expectations) – all of the 5 Work Samples directly address and demonstrate mastery of the intended competencies. ● 3 points (Meets Expectations) – 4 Work Samples directly address and demonstrate mastery of intended competencies. ● 2 points (Partially meets expectations) – 3 Work Samples are related to and demonstrate mastery of the intended competencies. ● 1 point (Does not meet Expectations) – 2 or less Work Samples are related to and demonstrate mastery of the intended competencies.
MAXIMUM SCORE	28 Points

Criteria	Points
MINIMUM SCORE	21 Points

24. The maximum score for all submitted Work Samples is 28 points. The minimum is 21 points. In addition, **a learner must have at least three (3) points per Learning Strand** to be able to pass the final assessment. Failure to meet the criteria shall mean exclusion from the Masterlist of EL and JHSL Division Qualifier. A District Qualifier who obtains a **score below 21 points shall not proceed to the Inter-District Revalida**. Non-qualifier shall be advised to undergo additional learning intervention in the ALS K to 12 BEC in preparation for future PPA or A&E Test.

District Qualifiers who shall pass the Final Assessment shall be referred to as **Division Qualifiers**

25. The EPS II for ALS and the District Validators shall prepare the list of Division Qualifiers for Inter-District Revalida using the form provided in **Enclosure No. 6 (Masterlist of Division Qualifiers for Inter-District Revalida)**.

Phase IV – Inter-District Revalida

26. An Inter-District Revalida (within the division) shall be conducted from **June 15 to July 15, 2023** by the EPS II for ALS (as the lead), and the Inter-District Validators (ALS Teachers designated by the SDS) to ensure that the Presentation Portfolios are original outputs of the learner. The Division ALS Focal Person or the Curriculum Implementation Division (CID) personnel assigned by the Schools Division Superintendent (SDS) may perform the task in the absence of the EPS II for ALS. The number of ALS Teachers to be designated as members of the team shall depend on the size of the district.

The Inter-District Revalida shall be based on the Masterlist of Division Qualifiers.

The Inter-District Revalida shall be conducted based on the agreed upon mechanism, schedule, and modality.

27. In case there are Division Qualifiers who failed to continue the validation process due to valid reasons, such as but not limited to a medical condition, transfer of residence, or employment abroad, the SDO shall determine the validity of the submitted documents. SDO shall develop an mechanism to continue /conduct the Inter-District Revalida process for the above-mentioned special cases.
28. The EPS II for ALS and the Inter-District Validators shall conduct in-person/face-to-face oral reading and writing proficiency tests (in Filipino and English) and interview.
29. The EPS II for ALS and the Inter-Validators shall use the rubric below for the oral reading and writing proficiency tests:

Oral Reading

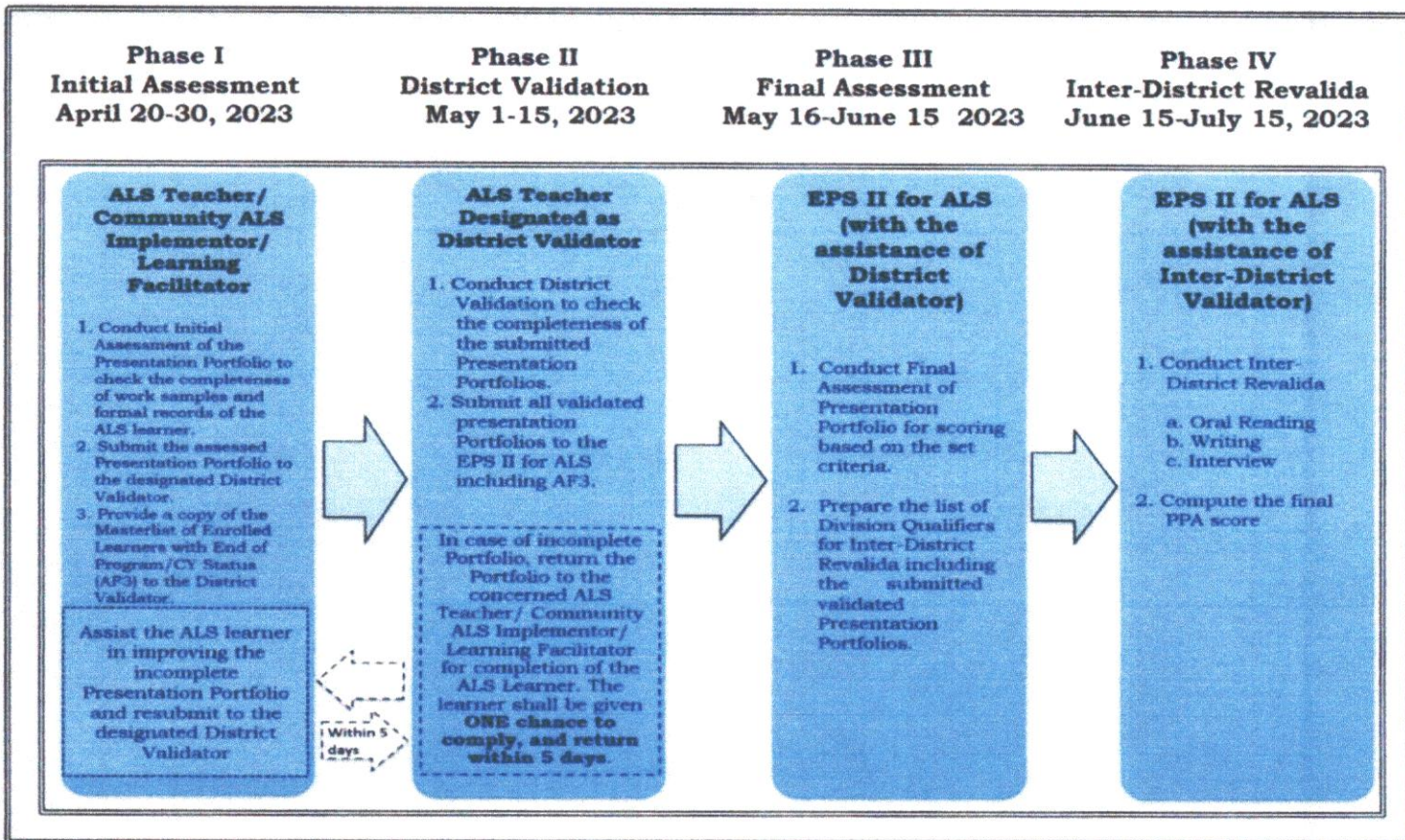
Score	Description
3	Can read all the words correctly and clearly. Can speak clearly and audibly.
2	Can read most of the words correctly and clearly. Can speak clearly and audibly most of the time.

1	Can read clearly but has the tendency to mispronounce some words. Frequently unable to speak clearly and audibly.
0	Mispronounce most of the words. Cannot speak clearly and audibly.

Writing

Score	Description
3	Can write legibly and provide clear and correct answers to the questions about the selection read. The ideas are logically sequenced and stated in complete sentences. Correct grammar, spelling, and punctuations are evident.
2	Can write legibly and provide broad answers to the questions about the selection read. The ideas are not sufficiently developed yet they are stated in complete sentence. Only few errors in grammar, spelling, and punctuations are observed.
1	Can write legibly but answers to the questions are incomplete about the selection read. The ideas lack organization, and they are stated in fragments. There are several errors in grammar, spelling, and punctuation that are identified and somehow affect the understanding of the answers.
0	Answer is inaccurate or not related to the question about the selection read. Not legible handwriting that makes it difficult to read with numerous errors in grammar, spelling and/or spelling that impede understanding. No answer was provided.

30. Division Qualifiers must demonstrate proficiency in oral reading and writing (both in Filipino and English) **with a minimum combined score of ten (10) points (with no individual proficiency test less than two (2) points).**
31. The guide for scoring the proficiency tests and the guide questions for the Inter-District Revalida interview are indicated in ***Enclosure No. 7 (Guide for Scoring the Inter-District Revalida Proficiency Tests and Interview).***
32. **Division Qualifiers must be able to satisfactorily answer at least four (4) questions to pass (minimum of 4 points and maximum of 5 points).**
33. The overall PPA process is summarized below:



34. In case the personnel involved in each Phase of the PPA complete ahead of the given schedule or time frame, they may proceed to the next Phase of the process.

35. The following is the summary of all prerequisite documents, forms, and minimum score requirements per Phase:

Phase I Initial Assessment	Phase II District Validation	Phase III Final Assessment	Phase IV Inter-District Revalida
Documentary Requirements			
<ol style="list-style-type: none"> 1. ALS Learner's Presentation Portfolio with Enclosure No. 3 (Presentation Portfolio Assessment Declaration and Certification Form) and Enclosure No. 4 (Certificate of ALS Program Completion) 2. Masterlist of Enrolled Learners with End of Program/CY Status (AF3) 3. Enclosure No. 2 (ALS Presentation Portfolio Initial Assessment Form), to be signed by the ALS Teacher/Community ALS Implementor/ 	<ol style="list-style-type: none"> 1. ALS Learner's Presentation Portfolio from the Initial Assessment 2. Masterlist of Enrolled Learners with End of Program/CY Status (AF3) 3. Enclosure No. 2 (ALS Presentation Portfolio Initial Assessment Form) to be signed by the designated District Validator. 	<ol style="list-style-type: none"> 1. Validated Learner's Presentation Portfolio 2. Masterlist of Enrolled Learners with End of Program/CY Status (AF3) 3. Enclosure No. 2 (Presentation Portfolio Assessment Scoring Sheet) 4. Accomplished Enclosure No. 5 (Masterlist of Division Qualifiers for Inter-District Revalida) 	<ol style="list-style-type: none"> 1. Validated Learner's Presentation Portfolio with Enclosure No. 2 (ALS Presentation Portfolio Initial Assessment Form) 2. Enclosure No. 5 (Masterlist of Division Qualifiers for Inter-District Revalida) 3. Enclosure No. 6 (Guide for Scoring the Inter-District Revalida Proficiency Tests & Interview)

Learning Facilitator			
Requirements to Move to the next Phase			
Completeness of the Documents	Completeness of the Documents	Completeness of the Documents	Completeness of the Documents
<ul style="list-style-type: none"> The Presentation Portfolio must contain a Reflection Paper, 10 Formal Records, and Minimum of five (5) Work Samples per Learning Strand. No grade is needed. 	<ul style="list-style-type: none"> ALS learner shall be given ONE chance to complete his/her Presentation Portfolio. He/She shall be given five (5) days to comply. No grade is needed. 	<ul style="list-style-type: none"> A minimum passing score of 21 points for all Work Samples across 6 Learning Strands (at least 3 points per Learning Strand) out of the maximum 28 points. 	<ul style="list-style-type: none"> A minimum passing score of 10 points out of a maximum of 12 points combined score in oral reading and writing proficiency test, and 4 out of a maximum of 5 in interview.

Computation of the PPA Final Score

36. After the conduct of the oral reading and writing proficiency tests and interview, the EPS II for ALS and the Inter-District Validators shall compute the final score of each Presentation Portfolio.

a. **Work Samples**

The Division Qualifier must meet the minimum passing score for all Work Samples across the 6 Learning Strands which is **21 points [at least three (3) points per Learning Strand]**.

b. **For Oral and Written Proficiency Tests**

The Division Qualifier must meet the minimum score of ten **(10) points [with no individual proficiency test of less than two (2) points]**.

c. **For Interview**

The Division Qualifier must answer at least **four (4) out of the 5 questions**.

The overall total for the Presentation Portfolio Assessment is **45 points**, while the minimum/passing score is **35 points**. The table below summarizes the maximum and minimum score to pass the Presentation Portfolio Assessment:

PART	MAX	MIN
Work Samples	28	21
<i>Learning Strand 1 (English)</i>	4	3
<i>Learning Strand 1 (Filipino)</i>	4	3
<i>Learning Strand 2</i>	4	3
<i>Learning Strand 3</i>	4	3
<i>Learning Strand 4</i>	4	3
<i>Learning Strand 5</i>	4	3
<i>Learning Strand 6</i>	4	3
Proficiency Tests	12	10
<i>Reading (English)</i>	3	No proficiency test score below 2 points A Division Qualifier is only allowed to score 2 points in 2 of the 4
<i>Reading (Filipino)</i>	3	
<i>Writing (English)</i>	3	
<i>Writing (Filipino)</i>	3	

PART	MAX	MIN
		proficiency tests to be able to get the minimum score of 10 points.
Interview	5	4
Note: The maximum points for the Inter-District Revalida (proficiency tests and interview) is 17 points, while the minimum points to pass, is 14 points.		
OVERALL TOTAL Points	45	35

37. Only those Division Qualifiers who shall attain an overall score of thirty-five (35) points or more **and meet** the minimum required **14 points** (10 points in the Proficiency Tests and 4 points in the Interview) in the Proficiency Tests and Interview shall be considered as **Presentation Portfolio Assessment Passers**.
38. The EPS II for ALS shall transmute the raw score (Overall total points) of the Division Qualifier by referring to *Enclosure No. 8, Presentation Portfolio Assessment Raw Score Percentage Grade Equivalent*.
39. All Division Qualifiers who shall not pass the Inter-District Revalida are advised to undergo additional learning intervention in the ALS K to 12 BEC in preparation for future PPA or A&E Test.

D. Preparation and Submission of the Masterlist of Presentation Portfolio Assessment Passers and Issuance of Certificates

40. PPA Passers shall be eligible to receive the Elementary Level or Junior High School Level Certificate.
41. The certificate shall have a Certificate Number with the following format - Community Learning Center (CLC) Number, year, and the sequential unique number as the Portfolio Certificate Number (Example: 31707833-2021-0123). The Certificate Number shall be placed in the upper right corner of the certificates. The release of the Certificate of Completion shall be from July 16-30, 2023.

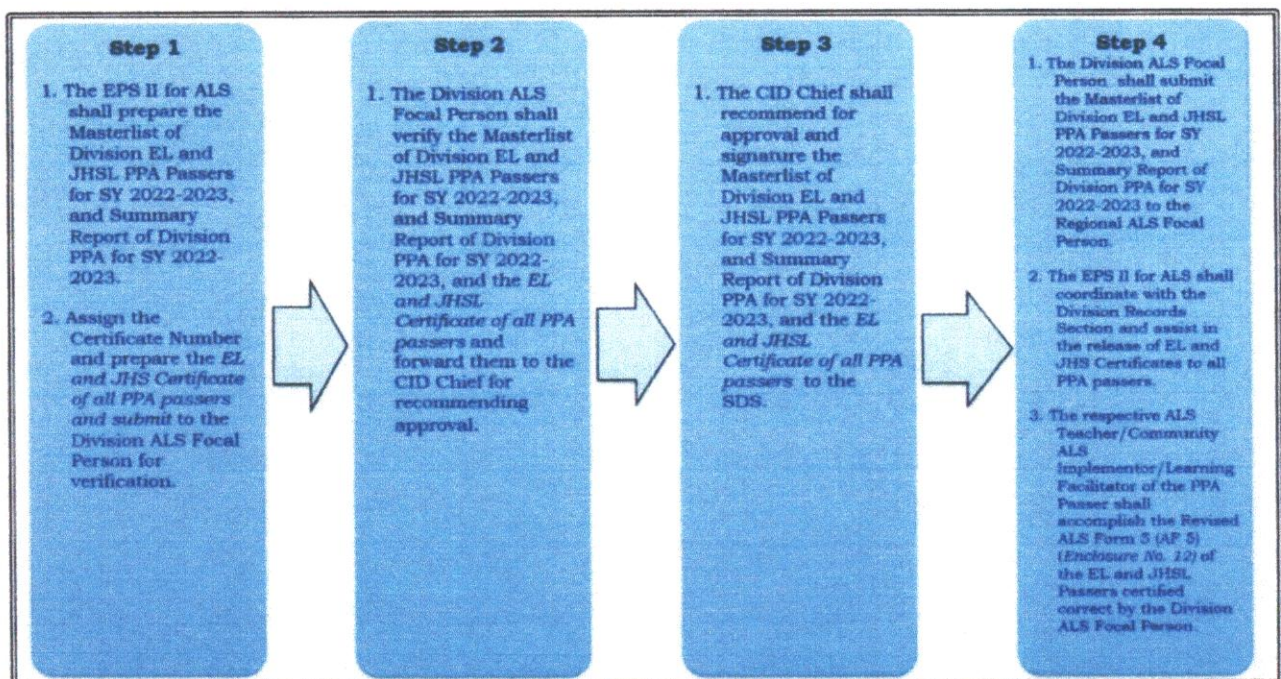
The Certificate Number and EL or JHS Certificate shall be in lieu of the A&E Certificate of Rating (COR) number.

The Certificate Number shall be used in updating the status of PPA passers (EL and JHSL) to either Grade 7 or 11 in the Learner Information System (LIS).

42. After the Inter-District Revalida, the EPS II for ALS shall prepare the **Masterlist of Division Presentation Portfolio Assessment Passers for SY 2022-2023 (Enclosure No. 9) and the Summary Report of Division Presentation Portfolio Assessment for SY 2022-2023 (Enclosure No. 10)**. These forms shall be made available online through Google Sheets. After filling up the Google Sheets, these shall be printed for signature of concerned Schools Division officials.
43. **The EPS II for ALS shall likewise assign the Certificate Number and prepare the EL or JHSL Certificate of all passers (Enclosure No. 11,**

Template for CLC or School-based ALS EL or JHSL Certificate) for submission to the Division ALS Focal Person for verification.

44. The Division ALS Focal Person shall verify the Masterlist of Division of PPA Passers for SY 2022-2023 (*Enclosure No. 9*), Summary Report of Division PPA for SY 2022-2023 (*Enclosure No. 10*), and EL and JHSL Certificates to be forwarded to the Curriculum and Implementation Division (CID) Chief for recommending approval.
45. Upon approval, the CID Chief shall forward the Masterlist of Division of PPA Passers for SY 2022-2023, Summary Report of Division PPA for SY 2022-2023, and EL and JHSL Certificates to the Schools Division Superintendent (SDS) for approval and signature
46. Upon approval and signature of the SDS, the Division ALS Focal Person shall submit the Masterlist of Division of PPA Passers for SY 2022-2023 and Summary Report of Division PPA for SY 2022-2023, the Division ALS Focal Person **shall submit the signed copy of both Enclosures 9 and 10 to the Central Office - BAE, through email at bae.pqad@deped.gov.ph on or before July 30, 2023, copy furnished the Regional Office through the Regional ALS Focal Person.**
47. Upon approval and signature of the SDS, the Division Records Section shall release the EL and JHSL Certificates to all PPA passers which shall be coordinated and assisted by the EPS II for ALS.
48. The respective ALS Teacher/Community ALS Implementor/Learning Facilitator of the PPA Passer shall accomplish the Revised ALS Form 5 (AF 5) (*Enclosure No. 12*) of the EL and JHSL Passers certified correct by the Division ALS Focal Person.
49. To ensure that the SDO personnel are properly guided, the table below summarizes the process for the preparation and submission of the Masterlist of PPA passers and Issuance of Certificates:



E. Timeline

50. In summary, the dates and the corresponding activity to be undertaken during the Presentation Portfolio Assessment IV are as follows:

Activity	Date
Initial Assessment	April 20 - 30, 2023
District Validation	May 1 - 15, 2023
Final Assessment	May 16 - June 15, 2023
Inter-District Revalida	June 15 - July 15, 2023
Preparation and Issuance of Certificate of Completion	July 16 - 30, 2023
Submission of Report to CO and RO	July 30, 2023

51. The SDOs shall conduct the Graduation Ceremony for ALS PPA Passers (EL) and Moving Up Ceremony for ALS PPA Passers (JHSL) upon submission of Masterlist of Division of PPA Passers for SY 2022-2023 to the Central Office. The conduct of Graduation and Moving-Up Ceremonies shall be in accordance with the DepEd Order on the Conduct of the K to 12 Basic Education Program End-of-School Year Rites for SY 2022-2023 and in accordance with health and safety protocols set by the national and local Inter-Agency Task Force for the Management of Emerging and Infectious Diseases (IATF), as well as the most recent DepEd rules and/or policies.

F. Fund source and incentives

52. A portion of the ALS Program Support Fund (PSF) shall be allocated to cover expenses, such as but not limited to the printing of documents, assessment forms, ALS Elementary and Junior High School Certificates, to supplement other fund source, as may be allowed by DepEd budgeting, accounting, and auditing rules and regulations.
53. All duly designated Schools Division officials and personnel who shall serve during the conduct of the PPA IV shall be given service credits/compensatory time off (beyond official time). Other expenses relative to the PPA IV process, except honorarium, shall be charged either in the ALS PSF, or the Schools Division Maintenance and Other Operating Expenses (MOOE) subject to the DepEd budgeting, accounting, and auditing rules and regulations.

ALS PRESENTATION PORTFOLIO INITIAL ASSESSMENT FORM



Republic of the Philippines
Department of Education
REGION _____
SCHOOLS DIVISION OF _____



Name of Learner: _____ LRN: _____
(Last Name, Given Name, Middle Name, Extension Name)
CLC: _____ Level: _____
CLC Number: _____ Sex: _____
Birthdate: _____ Age: _____ SY Completed: _____

Written Reflection on Portfolio Contents Completed (Check the appropriate box)

<input type="checkbox"/> Elementary Level	2-3 pages	
<input type="checkbox"/> Junior High School Level	3-5 pages	

ALS Presentation Portfolio Initial Assessment Form

Formal Records

- Birth/marriage certificate or any proof of identification containing picture, complete name, and birthday (e.g., government issued ID, barangay certification, BJMP/BUCOR certificate, or company ID).
- Enrollment Form (AF2)
- Personal Information Sheet (PIS)
- Functional Literacy Test (FLT) Pre and Post Test
- Individual Learning Agreement (ILA) (Assessment Form 1)
- Record of Module Use and Monitoring of Learner's Progress (Assessment Form 2)
- Documentation of Life Experiences (RPL Form 1)
- Record of Training/Skills (RPL Form 2)
- Summary of Work History (RPL Form 3)
- Learner's Checklist of Competencies (RPL Form 4)

Work Samples

LS 1 - Communication Skills (English)

WORK SAMPLE	ACCEPTED	NOT ACCEPTED	REMARKS (if not accepted)
1			
2			
3			
4			
5			

LS 1 - Communication Skills (Filipino)

WORK SAMPLE	ACCEPTED	NOT ACCEPTED	REMARKS (If not accepted)
1			
2			
3			
4			
5			

LS 2 - Scientific Literacy and Critical Thinking Skills

WORK SAMPLE	ACCEPTED	NOT ACCEPTED	REMARKS (If not accepted)
1			
2			
3			
4			
5			

LS 3 - Mathematical and Problem Solving Skills

WORK SAMPLE	ACCEPTED	NOT ACCEPTED	REMARKS (If not accepted)
1			
2			
3			
4			
5			

LS 4 - Life and Career Skills

WORK SAMPLE	ACCEPTED	NOT ACCEPTED	REMARKS (If not accepted)
1			
2			
3			
4			
5			

LS 5 - Understanding the Self and Society

WORK SAMPLE	ACCEPTED	NOT ACCEPTED	REMARKS (If not accepted)
1			
2			
3			
4			
5			

LS 6 - Digital Citizenship

WORK SAMPLE	ACCEPTED	NOT ACCEPTED	REMARKS (If not accepted)
1			
2			
3			
4			
5			

Certified by:

Validated by:

**ALS Teacher/Community ALS Implementor
 /Learning Facilitator**

Designated District Validator
 Signature over Printed Name

(Enclosure No. 3 to DepEd Memorandum No.022 s. 2023)

PRESENTATION PORTFOLIO ASSESSMENT DECLARATION AND CERTIFICATION FORM



Republic of the Philippines
Department of Education
REGION _____
SCHOOLS DIVISION OF _____



PRESENTATION PORTFOLIO ASSESSMENT DECLARATION AND CERTIFICATION FORM

DECLARATION

I hereby certify that all submitted learning outputs contained in my Presentation Portfolio, are my own work and that all information contained in the formal records are true and correct.

Learner

Signature over Printed Name

Date: _____

CERTIFICATION

This is to certify that all the learning contents of the Presentation Portfolio are the learner's own individual work and that each learning output is valid evidence of learning/mastery of the ALS Learning Strand's competencies.

Certified True and Correct

ALS Teacher/Community ALS Implementor/Learning Facilitator

Signature over Printed Name

Date: _____

CERTIFICATE OF ALS PROGRAM COMPLETION



Republic of the Philippines
Department of Education
REGION _____
SCHOOLS DIVISION OF _____



C E R T I F I C A T I O N

This is to certify that _____ with LRN
(Given Name, Middle Name, Last Name, Extension Name)

_____ of _____ is a/an _____
(CLC Name) Elementary or Junior High School

ALS PROGRAM COMPLETER in the Learners Information System (LIS) of SY

_____.

This certification is issued as one of the requirements for the Presentation Portfolio Assessment Year IV. The result of which shall be the basis for the issuance of an Elementary Certificate or Junior High School Certificate.

ALS Teacher/Community ALS Implementor/Learning Facilitator

Signature over Printed Name

Date: _____

PRESENTATION PORTFOLIO ASSESSMENT SCORING SHEET



Republic of the Philippines
Department of Education
REGION _____
SCHOOLS DIVISION OF _____



PRESENTATION PORTFOLIO ASSESSMENT SCORING SHEET

Name of Learner: _____ LRN: _____
Last Name, Given Name, Middle Name, Extension Name)
CLC: _____ Level: _____

PART I. FINAL ASSESSMENT

Check if the following documents are present in the Presentation Portfolio. All forms must be duly accomplished and complete before proceeding to the next part of the assessment.

	EVIDENT	NOT EVIDENT
Written Portfolio Reflection Paper		
The contents of the presentation portfolio provide evidence of the learner's progress towards achieving stated learning goals.		
Prerequisite Forms (Formal Records)		
• Birth/Marriage Certificate or any proof of identification		
• Enrollment Form (AF2)		
• Personal Information Sheet (PIS)		
• Functional Literacy Test Result (FLT) Pre and Post Test		
• Individual Learning Agreement (ILA) (Assessment Form 1)		
• Record of Module Use and Monitoring of Learner's Progress (Assessment Form 2)		
• Documentary of Life Experience (RPL Form 1)		
• Record of Training Skills (RPL Form 2)		
• Summary of Work History (RPL Form 3)		
• Learner's Checklist of Competencies (RPL Form 4)		
Five (5) Work Samples for each Learning Strand		POINTS
• LS 1 - Communication Skills (English)		
• LS 1 - Communication Skills (Filipino)		
• LS 2 - Scientific Literacy and Critical Thinking Skills		
• LS 3 - Mathematical and Problem-Solving Skills		
• LS 4 - Life and Career Skills		
• LS 5 - Understanding the Self and Society		
• LS 6 - Digital Citizenship		
TOTAL SCORE:		
REMARKS (PASSED/FAILED) (minimum total of 21 points with at least a score of 3 per Learning Strand):		

PART II. INTER-DISTRICT REVALIDA:

CRITERIA	ENGLISH	FILIPINO	TOTAL POINTS	REMARK (Passed/Failed) (minimum of 10 points combined for reading & writing + minimum 4 points for interview)
Oral Reading				
Writing				
Interview				

CONSOLIDATED SCORE:

Work Sample Score	Inter-District Revalida Score	PPA Final Score/Percentage (Work Sample Score+ Inter-District Revalida Score) (minimum of 35 to pass)

(1x1 picture of learner)

Evaluated by: _____ Date: _____
Education Program Specialist II for ALS
Signature over Printed Name

MASTERLIST OF DIVISION QUALIFIERS FOR INTER-DISTRICT REVALIDA



Republic of the Philippines
Department of Education

REGION _____
SCHOOLS DIVISION OF _____



MASTERLIST OF DIVISION QUALIFIERS FOR INTER-DISTRICT REVALIDA (SY 2022-2023)

LEVEL: **EL** **JHS**

LRN	NAME (Last Name, First Name, Middle Name, Ext)	Sex (M/F)	Birthdate (mm/dd/yyyy)	School Year of Program Completion in the LIS	CLC DETAILS				Work Sample Score
					CLC Name	CLC Type	Barangay	Municipal	

Prepared by:

Education Program Specialist II for ALS

Signature over Printed Name

Date: _____

GUIDE FOR THE INTER-DISTRICT REVALIDA

PART I. Guide in Scoring the Proficiency Tests and Interview

PART	MAX	MIN
Proficiency Test	12	10
<i>Reading (ENGLISH)</i>	3	
<i>Reading (FILIPINO)</i>	3	
<i>Writing (ENGLISH)</i>	3	
<i>Writing (FILIPINO)</i>	3	
Interview	5	4
*NO INDIVIDUAL PROFICIENCY TEST LESS THAN TWO (2) POINTS		

PART II. GUIDE QUESTIONS FOR THE INTER-DISTRICT REVALIDA INTERVIEW

1. Describe the process you underwent in preparing your Presentation Portfolio?
2. What challenges did you face and how did you overcome them?
3. What learning goals were stated in your Individual Learning Agreement (ILA)? Give at least one (1) per Learning Strand.

To what extent have you been able to achieve these learning goals?

4. Cite at least three (3) best Work Samples across six (6) Learning Strands which you are most proud of. Explain each work sample.
5. Cite at least three (3) significant learning you gained from the ALS interventions that you can apply in real-life situation.

Notes:

- *Questions may be contextualized, and the learner shall answer in the appropriate grade-level language.*
- *ALS program completers must be able to satisfactorily answer **at least four (4) questions to pass (minimum of 4 points, maximum of 5 points).***

PART III. GUIDE FOR PASSING THE INTER-DISTRICT REVALIDA PHASE

1. ALS program completers must meet the minimum scores in the Work Samples (21 points), District Validation (Oral and Writing Proficiency Tests) (10 points) and Inter-District Validation (Interview) (4 points) to pass.
2. If a program completer attains an overall score of **thirty-five (35)** or more but **DOES NOT** get the minimum required points in the Inter-District Revalida, he/she will not pass the Presentation Portfolio Assessment (PPA).

**PRESENTATION PORTFOLIO ASSESSMENT RAW SCORE
PERCENTAGE GRADE EQUIVALENT**

PPA RAW SCORE	PERCENTAGE GRADE
45	100.00
44	97.78
43	95.56
42	93.33
41	91.11
40	88.89
39	86.67
38	84.44
37	82.22
36	80.00
35	77.78
34	75.56
33	73.33
32	71.11
31	68.89
30	66.67
29	64.44
28	62.22
27	60.00
26	57.78
25	55.56
24	53.33
23	51.11
22	48.89
21	46.67
20	44.44
19	42.22
18	40.00
17	37.78
16	35.56
15	33.33
14	31.11

MASTERLIST OF DIVISION PRESENTATION PORTFOLIO ASSESSMENT PASSERS FOR SY 2022-2023



Republic of the Philippines
Department of Education
REGION _____
SCHOOLS DIVISION OF _____



MASTERLIST OF DIVISION PRESENTATION PORTFOLIO ASSESSMENT PASSERS FOR SY 2022-2023

Elementary Level:

LRN	COMPLETE NAME (Last Name, First Name, Middle Name, Ext in Alphabetical Order)	Sex (M/F)	Birthdate (mm/dd/yyyy)	Year of Program Completion in the LIS	CLC DETAILS				Presentation Portfolio Assessment Score				Date of Inter-District Revalida	Portfolio Certificate Number
					CLC Name	CLC Type	Barangay	Municipal	Work Sample	Oral Reading	Writing	Interview		

Prepared by:

Education Program Specialist II in ALS

Verified by:

Division ALS Focal Person

Recommended by:

Curriculum Implementation Division Chief

Approved by:

Schools Division Superintendent



Republic of the Philippines
Department of Education
REGION _____
SCHOOLS DIVISION OF _____



MASTERLIST OF DIVISION PRESENTATION PORTFOLIO ASSESSMENT PASSERS FOR SY 2022-2023

Junior High School Level:

LRN	COMPLETE NAME (Last Name, First Name, Middle Name, Ext in Alphabetical Order)	Sex (M/F)	Birthdate (mm/dd/yyyy)	Year of Program Completion in the LIS	CLC DETAILS				Presentation Portfolio Assessment Score				Date of Inter-District Revalida	Portfolio Certificate Number
					CLC Name	CLC Type	Barangay	Municipal	Work Sample	Oral Reading	Writing	Interview		

Prepared by:

Verified by:

Recommended by:

Education Program Specialist II in ALS




Division ALS Focal Person

Curriculum Implementation Division Chief

Approved by:

Schools Division Superintendent

TEMPLATE FOR CLC-BASED ALS ELEMENTARY LEVEL (GRADE 6) CERTIFICATE

	<p>Republika ng Pilipinas <i>Republic of the Philippines</i> Kagawaran ng Edukasyon <i>Department of Education</i> REHIYON XXX <i>REGION XXX</i> SANGAY NG XXXXXXXXX <i>DIVISION OF XXXXXXXX</i> PUROK NG XXXXXXXXX <i>DISTRICT OF XXXXXXXX</i></p>	<p>Certificate Number: xxxxxxxx-2023-xxxx</p>
	<p>Division Logo</p>	
<p>XXXXXXXXX COMMUNITY LEARNING CENTER</p>		
<p>Pinatutunayan nito na si <i>This certifies that</i></p>		
<p>JUAN R. DELA CRUZ</p>		
<p>Learner Reference Number (LRN) : xxxxxxxxxx</p>		
<p>ay kasiya-siyang nakatupad sa mga kinakailangan sa pagtatapos sa Kurikulum ng Elementarya na itinakda <i>has satisfactorily completed the requirements of the Elementary Curriculum as prescribed</i> ng Alternatibong Sistema ng Pagkatuto ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong <i>by the Alternative Learning System of the Department of Education and is therefore awarded this</i></p>		
<p>KATUNAYAN CERTIFICATE</p>		
<p>Nilagdaan sa XXXXXXXX, Pilipinas nitong ika- _____ ng _____, 20____ <i>Signed in XXXXXXXX, Philippines on the _____ day of _____, 20____</i></p>		
<p>XXXXXXXXX Pansangay na Tagapamanihala ng mga Paaralan <i>Schools Division Superintendent</i></p>		
		

TEMPLATE FOR SCHOOL-BASED ALS ELEMENTARY LEVEL (GRADE 6) CERTIFICATE



Republika ng Pilipinas
Republic of the Philippines
Kagawaran ng Edukasyon
Department of Education

REHIYON XXX
REGION XXX

SANGAY NG XXXXXXXXX
DIVISION OF XXXXXXXXX

PUROK NG XXXXXXXXX
DISTRICT OF XXXXXXXXX

XXXXXXXXX ELEMENTARY SCHOOL

Pinatitunayan nito na si
This certifies that

JUAN R. DELA CRUZ

Learner Reference Number (LRN) : XXXXXXXX.XXXXXX

ay kasiya-siyang nakatupad sa mga kinakailangan sa pagtatapos sa Kurikulum ng Elementarya na itinakda
has satisfactorily completed the requirements of the Elementary Curriculum as prescribed
ng Alternatibong Sistema ng Pagkatuto ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong
by the Alternative Learning System of the Department of Education and is therefore awarded this

KATUNAYAN
CERTIFICATE

Nilagdaan sa XXXXXXXX, Pilipinas nitong ika- _____ ng _____, 20____
Signed in XXXXXXXX, Philippines on the _____ day of _____, 20____

XXXXXXXXX
Punongguro
Principal

XXXXXXXXX
Pansangay na Tagapamanihala ng mga Paaralan
Schools Division Superintendent

Certificate Number: XXXXXXXX-2023-XXXXX



Division
Logo



SDO
Dry Seal

TEMPLATE FOR CLC-BASED ALS JUNIOR HIGH SCHOOL LEVEL (GRADE 10) CERTIFICATE



Republika ng Pilipinas
Republic of the Philippines
Kagawaran ng Edukasyon
Department of Education
REHIYON XXX
REGION XXX
SANGAY NG XXXXXXXXX
DIVISION OF XXXXXXXXX



Certificate Number: xxx-xxx-2023-xxxxx

Division
Logo



XXXXXXXXX COMMUNITY LEARNING CENTER

Pinatutunayan nito na si
This certifies that

JUAN R. DELA CRUZ

Learner Reference Number (LRN) : xxxxxxxxxxxxxx

ay kasiya siyang nakatupad sa mga kinakailangan sa pagtatapos sa Kurikulum ng Junior High School na itinakda
has satisfactorily completed the requirements of the Junior High School Curriculum as prescribed
ng Alternatibong Sistema ng Pagkatuto ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong
by the Alternative Learning System of the Department of Education and is therefore awarded this




KATUNAYAN
CERTIFICATE

Nilagdaan sa XXXXXXXXX, Pilipinas nitong ika- ____ ng ____, 20__
Signed in XXXXXXXX, Philippines on the ____ day of ____, 20__




XXXXXXXXX
Pansangay na Tagapamanihala ng mga Paaralan
Schools Division Superintendent

TEMPLATE FOR SCHOOL-BASED ALS JUNIOR HIGH SCHOOL LEVEL (GRADE 10) CERTIFICATE


	<p>Republika ng Pilipinas <i>Republic of the Philippines</i> Kagawaran ng Edukasyon <i>Department of Education</i> REHIYON XXX REGION XXX SANGAY NG XXXXXXXXX DIVISION OF XXXXXXXXX</p>	<p>Certificate Number: XXXXXXXX -2023-XXXXX</p> <p>Division Logo</p>  <p>LIFELONG LEARNING</p>
<p>XXXXXXXXX HIGH SCHOOL</p>		
<p>Pinatutunayan nito na si <i>This certifies that</i></p>		
<p>JUAN R. DELA CRUZ</p>		
<p>Learner Reference Number (LRN) XXXXXXXXX</p>		
<p>ay kasiya-siyang nakatupad sa mga kinakailangan sa pagtatapos sa Kurikulum ng Junior High School na itinakda <i>has satisfactorily completed the requirements of the Junior High School Curriculum as prescribed</i> ng Alternatibong Sistema ng Pagkatuto ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong <i>by the Alternative Learning System of the Department of Education and is therefore awarded this</i></p>		
<p>KATUNAYAN CERTIFICATE</p>		
<p>Nilagdaan sa XXXXXXXXX, Pilipinas nitong ika- _____ ng _____, 20__ <i>Signed in XXXXXXXXX, Philippines on the _____ day of _____, 20__</i></p>		
<p>XXXXXXXXX Punongguro Principal</p>	<p>XXXXXXXXX Pansangay na Tagapamanihala ng mga Paaralan Schools Division Superintendent</p>	

REVISED ALS FORM 5 FOR THE PRESENTATION PORTFOLIO ASSESSMENT PASSERS



Republic of the Philippines
Department of Education
ALTERNATIVE LEARNING SYSTEM

LEARNER'S PERMANENT RECORD (AF-5)



DISTRICT: _____ DIVISION: _____ REGION: _____

LEARNER'S INFORMATION LRN: _____

LAST NAME: _____ FIRST NAME: _____ NAME EXTENSION: _____ MIDDLE NAME: _____
 ADDRESS: _____
 HOUSE NO./ SITIO / ST. _____ BARANGAY _____ MUNICIPALITY/CITY _____ PROVINCE _____
 BIRTHDATE: MONTH _____ / DATE _____ / YEAR _____ SEX: Male Female

LEARNER'S EDUCATIONAL STATUS Portfolio Certificate Number: _____

Program Enrolled: _____ Delivery Mode: _____ CLC Name: _____ CLC Address: _____ <small>Name of ALS Teacher/Community ALS Implementor/Learning Facilitator</small> School Year: _____	Program Enrolled: _____ Delivery Mode: _____ CLC Name: _____ CLC Address: _____ <small>Name of ALS Teacher/Community ALS Implementor/Learning Facilitator</small> School Year: _____
---	---

ASSESSMENT RESULTS	Score	
	Pre	Post
PIS Score		
Assessment for Basic Literacy (ABL)	Pre	Post
Neo Literate		
Post Literate		
Functional Literacy Assessment (FLT)	Pre	Post
LS 1 - Communication Skills (English)		
Multiple Choice		
Writing		
Listening/Speaking		
LS 1 - Communication Skills (Filipino)		
Multiple Choice		
Pagsulat		
Pakikinig/Pagsasalita		
LS 2 - Scientific Literacy and Critical Thinking Skills		
LS 3 - Mathematical and Problem Solving Skills		
LS 4 - Life and Career Skills		
LS 5 - Understanding the Self and Society		
LS 6 - Digital Citizenship		
Overall Score		
PRESENTATION PORTFOLIO ASSESSMENT		Remarks
Date of Presentation Portfolio Assessment		
Work Sample Score		
LS 1 - Communication Skills (English)		
LS 1 - Communication Skills (Filipino)		
LS 2 - Scientific Literacy and Critical Thinking Skills		
LS 3 - Mathematical and Problem Solving Skills		
LS 4 - Life and Career Skills		
LS 5 - Understanding the Self and Society		
LS 6 - Digital Citizenship		
TOTAL SCORE		
Inter-District Revalida		
Oral Reading		
Writing		
Interview		
Final Score Percentage Grade		

ASSESSMENT RESULTS	Score	
	Pre	Post
PIS Score		
Assessment for Basic Literacy (ABL)	Pre	Post
Neo Literate		
Post Literate		
Functional Literacy Assessment (FLT)	Pre	Post
LS 1 - Communication Skills (English)		
Multiple Choice		
Writing		
Listening/Speaking		
LS 1 - Communication Skills (Filipino)		
Multiple Choice		
Pagsulat		
Pakikinig/Pagsasalita		
LS 2 - Scientific Literacy and Critical Thinking Skills		
LS 3 - Mathematical and Problem Solving Skills		
LS 4 - Life and Career Skills		
LS 5 - Understanding the Self and Society		
LS 6 - Digital Citizenship		
Overall Score		
PRESENTATION PORTFOLIO ASSESSMENT		Remarks
Date of Presentation Portfolio Assessment		
Work Sample Score		
LS 1 - Communication Skills (English)		
LS 1 - Communication Skills (Filipino)		
LS 2 - Scientific Literacy and Critical Thinking Skills		
LS 3 - Mathematical and Problem Solving Skills		
LS 4 - Life and Career Skills		
LS 5 - Understanding the Self and Society		
LS 6 - Digital Citizenship		
TOTAL SCORE		
Inter-District Revalida		
Oral Reading		
Writing		
Interview		
Final Score Percentage Grade		

Certificate of Transfer

Eligible for Admission to _____

Certificate of Good Moral Character

This is to certify that the above-named is a learner of good moral character. This certification is issued upon request of the concerned individual due to his/her desire to pursue formal schooling/other CLC or for employment.

Prepared By: _____ Certified Correct By: _____

ALS Teacher/Community ALS Implementor/Learning Facilitator Division ALS Focal Person

Certificate of Transfer

Eligible for Admission to _____

Certificate of Good Moral Character

This is to certify that the above-named is a learner of good moral character. This certification is issued upon request of the concerned individual due to his/her desire to pursue formal schooling/other CLC or for employment.

Prepared By: _____ Certified Correct By: _____

ALS Teacher/Community ALS Implementor/Learning Facilitator Division ALS Focal Person



Control No.

212

Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO

SCHOOLS DIVISION OF MISAMIS ORIENTAL

AUTHORITY FOR OFFICIAL TRAVEL

Name/s:	JOANNA RUBY L. PRESENTE EDEN F. BACARRA CHERYL D. UBALDE ALL PUBLIC SCHOOLS DISTRICT SUPERVISOR / IN-CHARGE
Position/Designation:	EPS - ALS, EPSA, PSDS / PSDIC
Permanent Station:	DepEd - SDO of Misamis Oriental
Purpose of Travel: <i>(must be supported by attachments)</i>	To conduct presentation portfolio assessment year 5 for Alternative Learning System Learners for SY 2023-2024
Host of Activity:	SDO Misamis Oriental - CID
Inclusive Dates: <i>(Inclusive of Travel Time)</i>	May 3-15, 2024
Destination:	Within ALS-CLC in the Division of Misamis Oriental
Fund Source:	Division MOOE

PREPARED BY

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

JOANNA RUBY L. PRESENTE
 Education Program Supervisor

Name and Signature of Requesting Employee

April 29, 2024

Date

RECOMMENDING APPROVAL


This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

Name and Signature of Recommending Authority

Date

APPROVED

For the Schools Division Superintendent:


MARY ANN M. ALLERA
 ASDS | Officer In-Charge

Name and Signature of Approving Authority

April 29, 2024

Date