



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division
Superintendent

29 APRIL 2024

DIVISION MEMORANDUM
No. **292** s. 2024

**REGIONAL TRAINING OF EXAMINERS AND INFORMATION TECHNOLOGY
SUPPORT TEAMS FOR THE 2023 NQESH TEST ADMINISTRATION**

To: **Grafe, Nelia** - School Principal I (Calatcat ES)
Dahilan, Gener A - School Principal I (Claveria CS)
Jimenez, Mark Joseph - School Principal I (Jampason ES)
Mercado, Hideliza T. - Head Teacher III (Gumaod IS)
Macalood, Jeana S. - School Principal I (Mat-I NHS)
Baco, Lilibeth - District in Charge (Kinoguitan)
Canoy, Jeancent C. - Head Teacher I (Saray ES)
Lazalita, Rechie - School Principal I (Esperanza NHS)
All Others Concerned

- Relative to Regional Memorandum No. 292, s, 2024 re: Change in the Schedule of the Regional Training of Examiners and Information Technology Support Teams for the 2023 NQESH Test Administration, the **Regional Training of Room Examiners and Information Support Teams for the 2023 NQESH Test Administration** will be on April 29-30, 2024 at New Dawn Hotel Plus, Velez Street, Cagayan de Oro City.
- Following the criteria in the selection, the following are recommended NQESH Room Examiners for the Division of Misamis Oriental;

| NQESH Room Examiners (Division of Misamis Oriental) | |
|---|--------------------|
| Name | Designation |
| 1. Grafe, Nelia | Principal I |
| 2. Dahilan, Gener | Principal I |
| 3. Jimenez, Mark Joseph | Principal I |
| 4. Mercado, Hediliza | HT III/SIC |
| 5. Macalood, Jeana | Principal I |
| 6. Baco, Lilibeth | District in Charge |
| 7. Canoy, Jeancent | Principal I |
| 8. Lazalita, Rechie | Principal I |

- Travel, accommodation and other relative expenses shall be charged to the School MOOE/Local Funds shall be charged to the Division Office MOOE subject to the usual accounting rules and regulations.

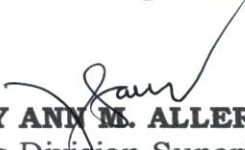


Address: Del Pilar - Velez St., Brgy. 29, Cagayan de Oro City 9000
Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)
Website: www.depedmisor.com
Email: misamis.oriental@deped.gov.ph



3. For queries, you may coordinate with Ms. Irish Karylle D. Monte (Senior Education Program Specialist HRD/ NQESH Focal Person) via email irishkarylle.monte@deped.gov.ph.
4. For your information and guidance.

EDILBERTO L. OPLENARIA, EdD, CESO V
Schools Division Superintendent


MARY ANN M. ALLERA
Asst. Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

NQESH HUMAN RESOURCE DEVELOPMENT

|mma/ikm-mlt



Page 2 of 2; **REGIONAL TRAINING OF EXAMINERS AND INFORMATION TECHNOLOGY SUPPORT TEAMS
FOR THE 2023 NQESH TEST ADMINISTRATION**



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Control No.
221

Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO

SCHOOLS DIVISION OF MISAMIS ORIENTAL

AUTHORITY FOR OFFICIAL TRAVEL

| | |
|--|--|
| Name: | Grafe, Nelia (School Principal I (Calatcat ES)) Dahilan, Gener A (School Principal I (Claveria CS)) Jimenez, Mark Joseph (School Principal I (Jampason ES)) Mercado, Hideliz T. (Head Teacher III (Gumaod IS)) Macalood, Jeana S. (School Principal I (Mat-I NHS)) Baco, Lilibeth (District in Charge, Kinoguitan) Canoy, Jeacent C. (Head Teacher I (Saray ES)) Lazalita, Rechie (School Principal I (Esperanza NHS)) |
| Position/Designation: | School Heads |
| Permanent Station: | SDO - MISAMIS ORIENTAL |
| Purpose of Travel: <i>(must be supported by attachments)</i> | TO PARTICIPATE IN THE REGIONAL TRAINING OF EXAMINERS AND INFORMATION TECHNOLOGY SUPPORT TEAMS FOR THE 2023 NQESH TEST ADMINISTRATION |
| Host of Activity: | DEPED REGION 10 |
| Inclusive Dates: <i>(Inclusive of Travel Time)</i> | APRIL 29-30, 2024 |
| Destination: | NEW DAWN HOTEL, CAGAYAN DE ORO |
| Fund Source: | SCHOOL MOOE/LOCAL FUNDS |

PREPARED BY

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.


IRISH KARYLLE D. MONTE

SEPS HRD

Name and Signature of Requesting Employee

April 29, 2024

Date

RECOMMENDING APPROVAL

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

Name and Signature of Recommending Authority

April 29, 2024

Date

APPROVED


MARY ANN M. ALLERA

Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

Name and Signature of Approving Authority

April 29, 2024

Date



Control No.

220

Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO

SCHOOLS DIVISION OF MISAMIS ORIENTAL

AUTHORITY FOR OFFICIAL TRAVEL

| | |
|--|--|
| Name: | Jiovanni Aba (Replacement of Christine Cabiassa as Class Adviser) |
| | Bove T. Sinatao (Replacement of Jarid Tambor) |
| | Rechie Lazalita (Resource Speaker) |
| | Gladys Banac (Resource Speaker) |
| Position/Designation: | Division Officer Personnel and School Heads |
| Permanent Station: | SDO - MISAMIS ORIENTAL |
| Purpose of Travel: <i>(must be supported by attachments)</i> | TO PARTICIPATE IN THE CAPACITY BUILDING FOR SCHOOL HEADS ON PROJECT CELLS MODULE 1 AND 2 |
| Host of Activity: | DEPED REGION 10 |
| Inclusive Dates: <i>(Inclusive of Travel Time)</i> | APRIL 29 - MAY 3, 2024 |
| Destination: | NEAP RX, LAPASAN, CAGAYAN DE ORO CITY |
| Fund Source: | SCHOOL MOOE/LOCAL FUNDS |

PREPARED BY

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.


KARYLLE D. MONTE

SEPS HRD

Name and Signature of Requesting Employee

April 29, 2024

Date

RECOMMENDING APPROVAL

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

April 29, 2024

Name and Signature of Recommending Authority

Date

APPROVED


MARY ANN M. ALLERA

Assistant Schools Division Superintendent
 OIC, Office of the Schools Division Superintendent

Name and Signature of Approving Authority

April 29, 2024

Date