



Republic of the Philippines
Department of Education

DIVISION OF MISAMIS ORIENTAL

MEMORANDUM

No. 315, series 2019

TO : **Public Schools District Supervisors**
All Elementary School Heads
Others Concerned
This Division

FROM : **RANDOLPH B. TORTOLA**
Schools Division Superintendent

SUBJECT : **SUBMISSION OF NAMES OF UNTRAINED KINDERGARTEN TEACHERS**

DATE : July 25, 2019

1. This Office, through the Curriculum Implementation Division and Human Resource Development Unit, will be conducting a **Division Training on Kindergarten Instruction** on September 2019.
2. In view thereof, we would to request Public Schools District Supervisors and Elementary School Heads to submit a **consolidated list** of names of **Kindergarten Teachers** who meet the following criteria;
 - a. Non- Early Childhood Education (ECE) or Preschool Education Majors handling Kindergarten classes
 - b. Was not able to attend the Division Training on Kindergarten Instruction last August 30-31, 2018 held at Country Village Hotel, Cagayan de Oro City.
3. Deadline of submission is on **July 31, 2019**. There are only 90 slots available, and inclusion to the training will be on a *first come, first serve basis*.
4. A softcopy may be sent via email through Eman A. Lachica, EPS II HRD (eman.lachica@deped.gov.ph) or Irish Karylle D. Monte, SEPS HRD (irishkarylle.monte@deped.gov.ph), Subject: UNTRAINED KINDERGARTEN TEACHERS 2019 following the format;

District: _____

School	Name	Position

5. Submission should be done by District. Requesting the Public Schools District Supervisor to take the lead in the consolidation and submission of data.
6. Immediate and wide dissemination of this Memorandum is desired.

RBT/rom/ikm