



Republic of the Philippines
Department of Education
DIVISION OF MISAMIS ORIENTAL

MEMORANDUM

No. 372, series 2018

TO : **Education Program Supervisors**
Public Schools District Supervisors
Senior Education Program Specialists
Education Program Specialists II
Teacher Induction Program (TIP) Team
Newly-Hired Elementary and Secondary Teachers
This Division

FROM : **RANDOLPH B. TORTOLA**
Schools Division Superintendent

SUBJECT : **SCHEDULE OF TEACHER INDUCTION PROGRAM (TIP)**
ORIENTATION FOR TEACHERS AND COMPOSITION OF TIP
TEAM

DATE : July 10, 2018

1. The Department of Education, through its implementing arm, the Division of Misamis Oriental is committed to the development of new and beginning teachers. Hence, the Division shall conduct a **Teacher Induction Program (TIP): 2-Day Orientation for Teachers** on the following dates and venues:

Dates	Persons Involved	Venue
July 17-18, 2018 Batch 1	Group A	Conference Hall, 3 rd Floor, Division Office, Velez St., CDO
	Group B	2 nd Floor, Pelaez Sports Center, Velez St., CDO (<i>formerly</i> DepEd Region X Office)
July 19-20, 2018 Batch 2	Group A	Conference Hall, 3 rd Floor, Division Office, Velez St., CDO
	Group B	2 nd Floor, Pelaez Sports Center, Velez St., CDO (<i>formerly</i> DepEd Region X Office)

2. Participants are expected to arrive on Day 1 (July 17, 2018 for Batch 1 and July 19, 2018 for Batch 2) of the training before 7:30 am.
3. The list of participants is enclosed in Enclosure No.1 of this Division Memorandum. Participants whose names are not found in Batch 1 and 2 shall be included in the succeeding batches.

4. Participants are advised to wear appropriate outfit, preferably business attire for the duration of the TIP. Wearing of jeans, short pants, short skirt, sleeveless tops is highly discouraged. Proper haircut for males shall be observed as well.
5. The **Division TIP Team** is composed of the following:

Name	Position	Function
Rudy O. Magdugo	Chief, SGOD	TIP Manager
Irish Karylle D. Monte	SEPS HRD	TIP Focal Person/ Facilitator
Gerry P. Madrid	EPS II SMME	Facilitator
Rhodora L. Gallares	ES I, SGOD	Facilitator

Pool of Speakers

Name	Position
Erlinda G. Dael	Chief, CID
Rudy O. Magdugo	Chief, SGOD
Rhodora L. Gallares	ES I, SGOD
Ma. Teresa M. Absin	ES I, CID
Sally S. Aguilar	ES I, CID
Celieto B. Magsayo	ES I, CID LRMS
Atty. Jedah Mae Nangcas	Legal Officer
Mark Lorren T. Tejano	Budget Officer
Lindo M. Cayadong	SEPS Planning & Research
Irish Karylle D. Monte	SEPS HRD
Danny A. Asio	SEPS Monitoring & Evaluation
Gerry P. Madrid	EPS II Monitoring & Evaluation
Edwin L. Gamorot	Planning Officer

6. Attached to this Division Memorandum is the Activity Matrix, for reference. (Enclosure No. 2)
7. Wide dissemination of this Memorandum is hereby enjoined.



Department of Education
Region X- Northern Mindanao
DIVISION OF MISAMIS ORIENTAL



**Participants for Teacher Induction Program: 2-Day Orientation for Teachers
Batch 1 (July 17 and 18, 2018), Batch 2 (July 19-20, 2018)**

Secondary Level

Batch 1- Group A, July 17-18, 2018			Batch 2- Group A, July 19-20, 2018		
No.			No.		
1	TAYANES	KOKIE	1	SILADOR	JAN MICHAEL
2	MACARANDAN	JEFFREY	2	YAMIT	ALMIE
3	PAGALAN	CRISTIAN JAN	3	BARTOLABA	JASPER JAMES
4	BABANTO	CHRISTOPHER	4	PACULBA	MARY ANN
5	TION	CHRISTY MAE	5	ARQUITA	ARNEL
6	PACARDO	VIRGENIA	6	GONZALES	MARY JUDITH
7	TEJOLAN	JESAMIE AXLEIN	7	PADING	CRYSTAL JERLY
8	FUENTES	NOVAMIE	8	CARIN	DEWENIE
9	ACHAS	KAREN	9	VECILLA	JOAN
10	MANCHA	ROLAN	10	JOSON	JEAN
11	YBAÑEZ	NIÑO	11	JAMIAS	GENEVIE
12	CASIÑO	JENNICA	12	ABAMONGGA	LEA SHEILA NENITA
13	DAGSAAN	JOANNA MAE	13	VALDEZ	MARY JYN
14	ACUT	PRINCESS ANNE	14	UBAUB	JEAN CLAUDEN
15	MAGNO	CHUCK SHAQUILLE	15	CAGATAN	GERALDINE
16	GALARROZA	JOTHAM JR.	16	CASAS	JOBETH
17	SENERPIDA	ADRIAN JOSEPH	17	LABADAN	ROXAN
18	LAGUMBAY	MARIJUL	18	LADERA	JEANIE
19	PACAMALAN	MAVERICK	19	BEDRO	REMIE
20	JAGONAL	AIGIZA	20	ALMONIA	ALYSSA MARIE
21	LUNDAY	FRANCES REY	21	GARCIA	ESTELA
22	FLORENDO	MARY ISSA	22	PALACA	LUCCEL
23	TOQUILLO	VIVIENNE	23	LOPEZ	JYLNOR
24	AFABLE	MARK ANTHONY	24	BANGAY	CHRISTABELLE
25	RAMOS	GLADYS GRACE	25	CHAN	KIMBERLY
26	ALIGSAO	FRENDSE JO	26	DE DIOS	KRISTA CAMILLE
27	HALLAZGO	RUFINA	27	TACLING	AIREEN
28	SAPULNO	CRISTY JEAN	28	MALAYNO	JENELYN
29	GORRES	RACEL	29	MEJIAS	WARY JOHN
30	DELA CUESTA	RONADEL	30	QUINOL	ALBREN
31	LAURENTE	IRENE	31	GELIZON	ARC DEO
32	LLAUSAS	JUVI ANGELLI	32	CAHAYAGAN	ALCUIN
33	CASIÑO	KEVIN KLINE	33	DY	JOAN
34	AMPER	EDCON FRANC	34	OCLAMAN	IAN
35	CODILLA	DESSA	35	MAESTRE	ELBERT
36	DAMAYO	JENNIFER	36	MAALIAO	JADE ANN
37	JUARIO	GAYLORD	37	POBLETE	JUN REY
38	MACABABAT	AHRIZZ	38	SAMANTE	ROXANNE



Department of Education
Region X- Northern Mindanao
DIVISION OF MISAMIS ORIENTAL



Participants for Teacher Induction Program: 2-Day Orientation for Teachers

Batch 1 (July 17 and 18, 2018), Batch 2 (July 19-20, 2018)

Batch 1- Group B July 17-18, 2018			Batch 2- Group B July 19-20, 2018		
39	LUSTRE	LOVELY JOY	39	BOLLOZOS	JONAROSE M.
40	LIM	JANE	40	UBALDE	MARY ANNE D.
41	CAPISTRANO	MARY ANN	41	CABATO	CELENA
42	PAHUNANG	MARRIANE	42	ALIGSAO	JEFRED SON
43	COMAJIG	JED	43	AGUILAR	KENNY JOHN
44	DAHANG	DALIA	44	MANLANGIT	EMIL
45	SABEJON	LANI MAY	45	LAROSA	ALEXIS
46	CERICO	YZETTE	46	MUÑEZ	CHERRY ANN
47	TAGLE	MARY JOY	47	BATICA	ANDREW
48	PAYLA	YORADYL	48	SAMOCINO	LANIE
49	TOMAMPOC	FRANCIS	49	CAGAANAN	SARA
50	JAMPIT	VANESSA	50	MARSON	FE



**Participants for Teacher Induction Program: 2-Day Orientation for Teachers
Batch 1 (July 17 and 18, 2018), Batch 2 (July 19-20, 2018)**

Elementary Level

Batch 1- Group B July 17-18, 2018		Batch 2- Group B July 19-20, 2018	
No.	MAGSAYSAY	No.	CLAVERIA II
1	MAKINANO, FRAULINE V.	1	DALANTA, KHEVIN N.
2	CADUYAG, JECKEY	2	GALINADA, JOAN S.
3	ESMA, SANDY M.	3	BACTONG, NORIMIE T.
4	CANUNAYON, NANETTE G.	4	EBCAS, ROLLAINE J.
5	GUERTA, HAZEL MAE C.	5	HIMALAO, EMMA V.
6	AQUIÑO, MARY ANN	6	MANTO, JERRY B.
7	BABAYLAN, CHARLENE GRACE	7	MEDINA, ISA MAE A.
8	BASTASA, RODEL	8	PINAGAWA, SARANIE P.
9	BAYOG, ROZEL	9	SAURE, PILMA T.
10	BERSABAL, NATHANIEL S.	10	UBATAY, FEBE D.
	MEDINA		
11	SAMIJON, JOEY O.		VILLANUEVA
12	CATURAN, RISCHELL MAE C.	11	SIMACON, RUSTY JANE B.
13	PADILLA, KRIZEL MAE Z.	12	MEJOS, ANN GRACE N.
14	RANOCO, MELODY	13	VILLANUEVA, CARLYN JOY P.
15	PALAPOS, IRRA JENNE I.	14	MANAGBANAG, JANICE R.
16	ABE-ABE, JOCELYN N.	15	LUCNAGAN, RAFFY P.
17	CAGO, HANNA MAY A.	16	LEGASPI, JUVANY A.
18	ALABA, MA. CHLOEE MARLOWE	17	DEL CAMPO, MARIEL LILIAN A.
19	BOTILLA, GENEVIVE S.	18	LLAMAS, ROSE MAY JOY P.
20	MINDORO, JEZZA JANE D.		OPOL
	TALISAYAN	19	BORRINAGA, ELLAINE C.
21	TION, AERA A.	20	IGLORIA, JASMIN S.
22	LIBAGO, FERN B.	21	LLOREN, JOFELROSE B.
23	LAGO, VINNA A.	22	REYES, RIENA GRACE L.
	KINOGUITAN	23	MANGCONSAY, SHELLA MARIE C.
24	CUAJAO, MA.ESTRELLA G.	24	GALARRITA, MARY JOY C.
25	QUEREQUERE, CLARK CLYDE M.	25	BONTONG, AGNES D.
26	WABAN, KRIZA R.	26	GULAY, SHIELA MAE E.
27	CUAJAO, ROVI MAE G.	27	ALDABON, MARY GRACE C.
28	BUSTAMANTE, JENNY C.	28	EBARAT, LEAH K.
29	TIMBAL, HARJOLIN D.	29	ECHALICO, GENNY G.
30	ENTERA, RHEA AMOR T.	30	GAMOLO, ROSEMARIE ANGEL D.
	SUGBONGCOGON	31	QUERING, REY MARK C.
31	CAÑADORA, IRENE Y.		ALUBIJID
32	TAGUPA, RAYMOND JAMES A.	32	VILLALON, ARMANDO, JR
33	ESTAMPA, APRIL C.	33	CORO, VENICE B.
34	LUSTERIO, JAPETH O.	34	SABELLA, CHARLOT
	SALAY		LAGUINDINGAN
35	OLANO, ABEL B.	35	ABREGANA, RYAN OLIVER V.



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Participants for Teacher Induction Program: 2-Day Orientation for Teachers
Batch 1 (July 17 and 18, 2018), Batch 2 (July 19-20, 2018)

Batch 1- Group B July 17-18, 2018		Batch 2- Group B July 19-20, 2018	
36	GALAMITON, JANE SUSIE L.	36	LIM, KIMBERLY ROSE L.
37	LABUCANA, NELLY P.	37	SALDIVAR, CHARMAINE
38	TAGLINAO, RITCHELL P.		LIBERTAD
	IAGONGLONG	38	TISARA, KIMBERLY A.
39	ROSAL, GINALYN B.	39	MEJOS, JOAN V.
40	MACEDA, IRENE A.	40	PIIT, MARVIE JOY D.
41	RACAZA, MADELEINE C.	41	ZABALA, JOAN U.
42	ORDISTA, ILYN J.	42	CAGAIS, LHYNE A.
43	MONTEJO, LOUVELLE ANGEL D.		INITAO
	BALINGASAG-NORTH	43	COBRADOR, JOV CARLO C.
44	VISAYAS, HENRY B.	44	SANDOVAL, WINDLER E.
45	CASTILLON, IRENE F.	45	MAGSAYO, MARIANNE JULY C.
46	PAMISA, VIVIAN L.	46	BABATIDO, DHERLY Q.
47	PAMISA, GERALDINE S.	47	PAYUSAN, EMILY M.
	TAGOLOAN		NAAWAN
48	EBDALIN, EDUARDO B. JR	48	TALISIK, BENJIE G.
49	MACA-ALIN, RUIN G.	49	TIU, ANGIE C.
	BALINGASAG SOUTH	50	ALCACHUPAS, PINKY L.
50	REGIDOR, MA. ARLENE R.	51	SARAOS, JOE-AN R.
	JASAAN		MANTICAO
51	SALVADOR, MARY ANN P.	52	ABELLANOSA, NOVELYN M.
52	CAILING, ERWIN M.	53	OCO, KRISTELLE SWEET C.
53	CALVO, KIM ZHORTRON V.	54	DAGOOC, HAROLD B.
54	NATIVIDAD, KIILAN C.	55	TIGBABAO, CHERY MAE E.
55	GABUTAN, BEDETH T.		LUGAIT
56	LORETERO, ALMA JAN B.	56	MADRONA, LOVELY JEAN S.
	GLAVERIA I	57	ALFECHE, JOY R.
57	DARIADA, CRISTENE H.	58	VALDEHUEZA, CARLA MAE C.
58	VISTAR, KRISTINE M.	59	ARIZO, BRENDA S.
59	FERNANDEZ, ANTONETTE Q.	60	BANGOT, JUCEL JEAN M.
60	LLAUSAS, LUZ B.		



Teacher Induction Program (TIP): 2-DAY ORIENTATION FOR TEACHERS

ACTIVITY MATRIX

Day/Time	Group A		Group B	
	Activity/ Topic	Person-in-Charge	Activity/ Topic	Person-in-Charge
Morning Session				
7:30-8:00 AM	Arrival and Registration	SGOD Secretariat	Arrival and Registration	SGOD Secretariat
8:00-8:30 AM	Preliminaries: National Anthem Opening Prayer Welcome Message Energizer Statement of Purpose Inspirational Message Energizer	Assigned Participant Assigned Participant Rowena H. Para-on ASDS Assigned Participant Rhodora L. Gallares ES, SGOD Randolph B. Tortola SDS Assigned Participant	Preliminaries: National Anthem Opening Prayer Welcome Message Energizer Statement of Purpose Inspirational Message Energizer	Assigned Participant Assigned Participant Rudy O. Magdugo Chief, SGOD Assigned Participant Irish Karylle D. Monte SEPS- HRD Randolph B. Tortola SDS Assigned Participant
8:30-9:30 AM	DepEd Mission, Vision and Core Values DepEd Mis Or Organizational Structure	Rudy O. Magdugo Chief, SGOD	Learning Resource Management System (LRMDS)	Celieto B. Magsayo EPS I- LRMDS
9:30-10:30 AM	Financial Literacy: Salaries, Wages and Benefits	Mark Lorren T. Tejano Budget Officer	Research Management Guidelines	Lindo C. Cayadong SEPS- Research & Planning
10:15-10:30 AM	Snack Break		Snack Break	
10:45-12:00 Noon	D.O. 49 s. 2006 Revised Rules of Procedure of the Department of Education in Administrative Cases R.A 6713 Code of Conduct of Ethical Standards, CSC Rules	Atty. Jedah Mae Nangcas Legal Officer	Policy Guidelines on Assessment, Awards and Recognition (with Workshop)	Danny A. Asio SEPS- SMME

	on Attendance, Leave of Absence, Dress Code			
12:00-1:00 PM	Lunch Break		Lunch Break	
1:00 PM- 2:00 PM	Learning Resource Management System (LRMDS)	Celieto B. Magsayo EPS I- LRMDS	DepEd Mission, Vision and Core Values DepEd Mis Or Organizational Structure	Rudy O. Magdugo Chief, SGOD
2:00-3:00 PM	Research Management Guidelines	Lindo C. Cayadong SEPS- Research & Planning	Financial Literacy: Salaries, Wages and Benefits	Mark Lorren T. Tejano Budget Officer
3:00- 5:00 PM	Policy Guidelines on Assessment, Awards and Recognition (with Workshop)	Danny A. Asio SEPS- SMME	D.O. 49 s. 2006 Revised Rules of Procedure of the Department of Education in Administrative Cases R.A 6713 Code of Conduct of Ethical Standards, CSC Rules on Attendance, Leave of Absence, Dress Code	Atty. Jedah Mae Nangcas Legal Officer
Day 2	Activity/ Topic	Person-in-Charge	Activity/ Topic	Person-in-Charge
7:45-8:00 AM	Management of Learning: Morning Prayer Makabayan Song Recap Energizer	Participants	Management of Learning: Morning Prayer Makabayan Song Recap Energizer	Participants
8:30-9:30 AM	Overview of the K to 12 Curriculum in the Philippines	Rhodora L. Gallares ES, SGOD	Teaching Strategies, Approaches with Focus on Learning Pedagogy RPMS	Erlinda G. Dael Chief, CID
9:30-10:30 AM	Walkthrough on the Curriculum Guides of the K to 12 Subjects	Ma. Teresa M. Absin ES I	School Forms, LIS and EBEIS	Gerry P. Madrid EPS II SMME Edwin L. Gamorot Planning Officer
10:15-10:30 AM	Snack Break		Snack Break	
10:45-11:45 AM	Policy Guidelines on the Daily Lesson Preparation for the K	Sally A. Aguilar ES I	The TIP Policy and Modules	Irish Karylle D. Monte SEPS HRD

	to 12 Basic Education Program		Philippine Professional Standards for Teachers (PPST)	
11:45-1:00 PM	Lunch Break		Lunch Break	
1:00 PM- 2:00 PM	Teaching Strategies, Approaches with Focus on Learning Pedagogy RPMS	Erlinda G. Dael Chief, CID	Overview of the K to 12 Curriculum in the Philippines	Rhodora L. Gallares ES, SGOD
2:00-3:00 PM	School Forms, LIS and EBEIS	Gerry P. Madrid EPS II SMME Edwin L. Gamorot Planning Officer	Walkthrough on the Curriculum Guides of the K to 12 Subjects	Ma. Teresa M. Absin ES I
3:00- 4:00 PM	The TIP Policy and Modules Philippine Professional Standards for Teachers (PPST)	Irish Karylle D. Monte SEPS HRD	Policy Guidelines on the Daily Lesson Preparation for the K to 12 Basic Education Program	Sally A. Aguilar ES I
4:00-5:00 PM	Closing: Pledge of Commitment Giving of Advice Order	SDS Randolph Tortola ASDS Rowena H. Para-on Chief Rudy Magdugo Chief Erlinda G. Dael Bernadette P. Samaco Melanie C. Estenzo Irish Karylle D. Monte	Closing: Pledge of Commitment Giving of Advice Order	SDS Randolph Tortola ASDS Rowena H. Para-on Chief Rudy Magdugo Chief Erlinda G. Dael Bernadette P. Samaco Melanie C. Estenzo Irish Karylle D. Monte

Prepared by

IRISH KARYLLE D. MONTE
SEPS - HRD