




Republic of the Philippines  
Department of Education  
DIVISION OF MISAMIS ORIENTAL

**MEMORANDUM**

No. 376, series 2018

TO : **Select School Heads**  
**All Others Concerned**  
This Division

FROM :   
**RANDOLPH B. TORTOLA**  
Schools Division Superintendent

SUBJECT : **PARTICIPANTS TO THE REGIONAL TRAINING ON SCHOOL HEAD DEVELOPMENT PROGRAM (SHDP) TRANCHE 3**

DATE : July 11, 2018

1. Pursuant to Region Memorandum No. 360, s 2018 entitled Regional Training on School Heads Development Program (SHDP) Tranche 3, the DepEd Region X will be conducting the **Regional Training on School Heads Development Program (SHDP) Tranche 3** at Hotel Koresco, Pueblo Gold Estates, Cagayan de Oro City on the following schedules:

Module 1	Module 2	Module 3
July 16-22, 2018	August 7-12, 2018	September 3-8, 2018
Day 0 – July 15, 2018	Day 0- August 6, 2018	Day 0- September 2, 2018

2. Attached to this Division Memorandum is Regional Memorandum No. 360, s. 2018, as well as the travel order (TO) of the participants, speakers and class advisers.
3. Board and lodging of participants shall be charged against Region X HRTD Funds while travel and other related expenses of participants shall be charged to Division/ School downloaded funds subject to the existing, accounting, and auditing policies, rules and regulations.
4. Wide dissemination of this Memorandum is hereby enjoined.

RBT/rom/ikm



Republic of the Philippines  
**Department of Education**  
**DIVISION OF MISAMIS ORIENTAL**

**T R A V E L O R D E R**

NAME OF EMPLOYEE	POSITION	STATION
CAREEN B. ABE-ABE	Headteacher	Balingoan SHS, Balingoan District
MARIE JADE A. CACAYAN	Headteacher	Bagochoc NHS, Opol
EMIGDIO J. CARTILLA	Headteacher	Lantad IS, Balingasag
VENUS T. MAGSACAY	Headteacher	Sampatulog IS, Alubijid
JANICE LOURDES S. RUSERRECION	Headteacher	Lumbo ES, Alubijid
CARNILA D. SIMACON	Headteacher	Mohon ES, Tagoloan
GINA C. SIMENE	Headteacher	Kalacapan NHS, Initao
BEVERLY M. TAGARDA	Headteacher	Balingasag SHS, Balingasag
EVIE M. AMATONG	Headteacher	Nangka ES, Villanueva
MARIFE D. BALABA	P-I	Sta. Ana NHS, Tagoloan
IRISH KARYLLE D. MONTE	SEPS- HRD	Division Office
MARK LORREN T. TEJANO	Budget Officer	Division Office

DESTINATION : Hotel Koresco, Pueblo Golf Estates, CDO.

DATE OF DEPARTURE : July 15, 2018 / August 6, 2018 / September 2, 2018

DATE OF TRAINING : July 16-22, 2018 (Module 1)  
August 7- 12, 2018 (Module 2)  
September 3-8, 2018 (Module 3)

DATE OF EXPECTED RETURN : July 23, 2018 / August 13, 2018 / September 9, 2018

PURPOSE : To attend **Regional Training on School Heads Development Program (SHDP) Tranche 3**

REMARKS : On **Official Business** as per Region Memo No. 360, s. 2018. Board and lodging of participants shall be charged against Region X HRTD Funds while travel and other related expenses of participants shall be charged to Division/ School downloaded funds subject to the existing, accounting, and auditing policies, rules and regulations.

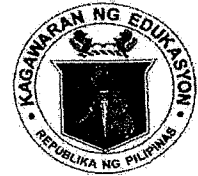
Approved:

**RANDOLPH B. TORTOLA**  
Schools Division Superintendent



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
**REGION X**

Regional Office 10-Northern Mindanao, Zone 1, Upper Balulang, Cagayan de Oro City  
 Telephone Nos.: (088) 880-7072, 880-7071  
 Website: <http://www.deped.gov.ph/regions/region-x> Email Address: [region10@deped.gov.ph](mailto:region10@deped.gov.ph)



**DepED-X**  
 Cagayan de Oro City

July 5, 2018

05 JUL 2018  
 5:09 PM

**RELEASED**

**REGION MEMORANDUM**  
 No. 360, s. 2018

**REGIONAL TRAINING ON SCHOOL HEADS DEVELOPMENT PROGRAM  
 (SHDP) TRANCHE 3**

To: **Schools Division Superintendents**  
**Public Schools District Supervisor**  
**Public Elementary and Secondary School Heads**  
**All Others Concerned**  
*This Region*

1. Pursuant to Region Memorandum No. 210, s. 2016 on the conduct of School Heads Development Program (SHDP): Foundation Course Tranche 3, the field is hereby informed of the following schedule:

TRAINING	MODULE 1		MODULE 2		MODULE 3	
	Day 0	Training Proper	Day 0	Training Proper	Day 0	Training Proper
SHDP	July 15, 2018	July 16-22, 2018	August 16, 2018	August 17-22, 2018	September 2, 2018	September 3-8, 2018

2. Participants are expected to be at the training venue on Day 0. Check-in time is at 2:00 p.m. They are also expected to bring with them their laptops for the workshops, portable wifi, and extension cords.

3. The Regional Management Team, Process Observers, Class Advisers and QATAME Associates are advised to check-in at 9:00 a.m. on Day 0 for Briefing/Orientation. All participants, process observers, class advisers, QATAME associates are advised to register online at [deped.in/SHDPTranch3Module1](http://deped.in/SHDPTranch3Module1) on or before July 11, 2108.

4. Travel expenses of the facilitators/resource speakers/advisers/process observers/QATAME associates/training management team shall be charged against local funds, while food and accommodation is chargeable to HRTD funds subject to the usual accounting and auditing rules and regulations.

5. The following documents are enclosed for reference:

Enclosure No. 1: List of Participants

Enclosure No. 2: Training Matrix for Module 1A: The School Head as Leader

3: Training Matrix for Module 1B

4: Training Matrix for Module 2: The School Head as an Organizational Leader

5: Training Matrix for Module 3: The School Head as Steward of Human Resources

Enclosure No. 6: Schedule of Process Observers and Advisers

4. Participants, facilitators, resource speakers/process observers/QATAME Associates /advisers/Regional Management Team shall be entitled to Compensatory Time-Off (CTO) in accordance with Civil Service Commission and Department of Budget and Management Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered.

5. Immediate and wide dissemination of this memorandum is desired.

  
f. **ALLAN G. FARNAZO**  
*Director IV*

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index  
under the following subjects:

SHDP Training

Hrdd/ovt

## PARTICIPANTS

### School Heads Development Program Tranche 3

NO.	NAME			DIVISION
	FAMILY NAME	FIRST NAME	MIDDLE INITIAL	
1	ABUCEJO JR.	JOSE	CLARETE	BUKIDNON
2	BRIGOLE	JOAN	TAN NERY	BUKIDNON
3	CASUNCAD	JETHRO	BETONTA	BUKIDNON
4	CATAM-ISAN	WENDELL	CHAVES	BUKIDNON
5	DELA TORRE	MICHELLE	LANUTAN	BUKIDNON
6	DURAN	ELMER	RANAY	BUKIDNON
7	EROJO	ROWENA	JACUTIN	BUKIDNON
8	FLORENTINO	JOEY	PEREZ	BUKIDNON
9	GAMO	MAITY	RABINA	BUKIDNON
10	HALLAZGO	NOEL	AGUSTIN	BUKIDNON
11	HERNANE	MARIO	RABO	BUKIDNON
12	ILAGAN	TEDDY	MAGLUNSOD	BUKIDNON
13	JAMILO	MARIO	SUNGKIT	BUKIDNON
14	MONEVA	REXES	DUMAJIL	BUKIDNON
15	OKIT	QUEMSON	BUCAG	BUKIDNON
16	OLEMBERIO	ROWENA	VEGA	BUKIDNON
17	OLIGARIO	JHONMARK	CUIZON	BUKIDNON
18	SIBAYAN	MARECEL	PEPITO	BUKIDNON
19	TABAMO	NEIL	ESTRECHO	BUKIDNON
20	CATARONG	MARY GLO	B	CAGAYAN DE ORO
21	DAGATAN	LUVILLA	A	CAGAYAN DE ORO
22	FELISILDA	NORMAN	A	CAGAYAN DE ORO
23	GALINDO	FLORENCE	L	CAGAYAN DE ORO
24	GARCIA	IRENE	P	CAGAYAN DE ORO
25	HEBIA	JAY	T	CAGAYAN DE ORO
26	LORONO	CAROL	O	CAGAYAN DE ORO
27	MANDAWE	LOVE	C	CAGAYAN DE ORO
28	OMRISO	RONALD	L	CAGAYAN DE ORO
29	ROTURAS	BAYANI	R	CAGAYAN DE ORO
30	TARUC	PHOEBE	W	CAGAYAN DE ORO
31	GALAGAR	MARY JULVEN	T	CAMIGUIN
32	SALON	MELCHORITA	N.	CAMIGUIN
33	SEMINE	JULIETTA	R.	CAMIGUIN
34	SEMINE	JULIET	R.	CAMIGUIN
35	TABAMO	MELODYN	U.	CAMIGUIN
36	RIGALAD	PABOLOLOT	M	EL SALVADOR
37	TORRES	MARIVIC	S	EL SALVADOR
38	GURREA	CARMEN NANCIT	B	GINGOOG CITY
39	MACASARTE	CESAR		GINGOOG CITY
40	SALAGANTIN	ALBERT		GINGOOG CITY
41	UYAN	ROWENA	A	GINGOOG CITY
42	MAGTO	CRISTOPHER		ILIGAN CITY
43	ARAT	MARITES		ILIGAN CITY

44	ROMAPA	NOROLAIN		ILIGAN CITY
45	SABADUQUIA	GRACE		ILIGAN CITY
46	BAUNTO	NORHATAH		LANAO DEL NORTE
47	SANGCOPAN	RAKIMA		LANAO DEL NORTE
48	NASRODING	SAIMA	B.	LANAO DEL NORTE
49	CRUZ	GENEVIEVE	E.	LANAO DEL NORTE
50	AMPATUA	OMAIRA	P.	LANAO DEL NORTE
51	ABARQUEZ	RENE	A.	LANAO DEL NORTE
52	JANOG	JONATHAN	P.	LANAO DEL NORTE
53	MAGLANGIT	MA. GERMA	A.	LANAO DEL NORTE
54	PANUTOLAN	JAHARA	D	LANAO DEL NORTE
55	DIBARATUN	JAMILA		LANAO DEL NORTE
56	BALLESTEROS	JUANITO	P.	LANAO DEL NORTE
57	CABATUAN	GLENN	D	LANAO DEL NORTE
58	POLBOS	GRACE	A.	LANAO DEL NORTE
59	GANGCO	JALILA	I	LANAO DEL NORTE
60	MARABONG	AMIN	C	LANAO DEL NORTE
61	UMPA	RASMIA	A.	LANAO DEL NORTE
62	CALISAGAN	ROSALYN		LANAO DEL NORTE
63	VILLACORTA	GLADYS		LANAO DEL NORTE
64	MANGUBAT	VILMA		LANAO DEL NORTE
65	WALES	PERLITA	B.	MALAYBALAY
66	ABE-ABE	CAREEN	B.	MISAMIS ORIENTAL
67	CACAYAN	MARIE JADE	A.	MISAMIS ORIENTAL
68	CARTILLA	EMIGDIO	J.	MISAMIS ORIENTAL
69	MAGSACAY	VENUS	T.	MISAMIS ORIENTAL
70	RESURRECCION	JANICE LOURDES	S.	MISAMIS ORIENTAL
71	SIMACON	CARNILA	D.	MISAMIS ORIENTAL
72	SIMENE	GINA	R.	MISAMIS ORIENTAL
73	TAGARDA	BEVERLY	M.	MISAMIS ORIENTAL
74	AMIGABLE	MA. FRETZIE	D.	OZAMIZ CITY
75	CAGANG	REBECCA	T.	OZAMIZ CITY
76	CATEDRAL	CLARIZA	P.	OZAMIZ CITY
77	DAGUMAN	ROWEL	T.	OZAMIZ CITY
78	GAABUCAYAN	MIRALUNA	M.	OZAMIZ CITY
79	GRANADA	ARLYN	O.	OZAMIZ CITY
80	SUMONDONG	FERNANDO	D.	OZAMIZ CITY
81	BULAWIN	ERLYN	P.	TANGUB CITY
82	HONCULADA	STEPHEN	F.	TANGUB CITY
83	PONDOC	ALMA	B.	TANGUB CITY
84	TRONIADO	CHRISTOPER	M.	TANGUB CITY
85	TUAL	HONEY LEE	R.	TANGUB CITY
86	BASILIO	MARICEL	O.	OROQUIETA CITY
87	CURAYAG	EDNA	P.	VALENCIA
88	TUBIO	LORETA	C.	VALENCIA
89	PEREZ	PHILIP	T.	VALENCIA
90	PLARIZAN	EDINA	T.	VALENCIA
91	URBINA	CARLO	S.	VALENCIA
92	CACHARO	ANGELINA	A.	VALENCIA
93	ELITA	PASCO	M.	VALENCIA

94	VOCAL	MARIFE	G.	MISAMIS OCCIDENTAL
95	JALAGAT	RONIE	I.	MISAMIS OCCIDENTAL
96	GUTIEREZ	PONCIANO	P.	MISAMIS OCCIDENTAL
97	PUSTA	DINAH	L.	MISAMIS OCCIDENTAL
98	DESIERTO	DELVIN	N.	MISAMIS OCCIDENTAL
99	CARANGUE	RENATO		MISAMIS OCCIDENTAL
100	BATION	RENEBOY	G.	MISAMIS OCCIDENTAL
101	PALUBON	NOLI		MISAMIS OCCIDENTAL
102	ARADO	EDERLITA	M.	MISAMIS OCCIDENTAL
103	CASTELLANO	FLORENCIO		MISAMIS OCCIDENTAL

## TRAINING MATRIX

### MODULE 3 SCHOOL HEADS DEVELOPMENT PROGRAM (TRANCHE 3)

THE SCHOOL HEAD AS STEWARD OF HUMAN RESOURCES (6 days)								
Time	Day 0	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	
7:45 - 8:00		Preliminary Activity	MOL *prayer *energizer *insight sharing					
8:00 - 8:30		Strategic Human Resource for School  Class 1: Raymund Antolo Class 2: Rebecca Postrano	Strategic Human Resource for School  Class 1: Raymund Antolo Class 2: Rebecca Postrano	Fiscal Management  Class 1: Mark Tejano Class 2: Mary Ann Neri	Fiscal Management: Lawful & Ethical Management of School Fiscal Resources  Class 1: Mark Tejano Class 2: Mary Ann Neri	Application Project  Class 1: Mary Joy Doromal Class 2: Precilla Rebaya	Integration  Class 1: Maria Christina Ganas Class 2: Rolisa Benedicto	
8:30 - 9:00								
9:00 - 9:30								
9:30 - 10:00								
10:00 - 10:30	Break							
10:30 - 11:00								
11:00 - 11:30								
11:30 - 12:00								
12:00 - 12:30								
12:30 - 1:00	LUNCH							
1:00 - 1:30	Arrival and Registration (2H)	Strategic Human Resource for School  Class 1: Raymund Antolo Class 2: Rebecca Postrano	Strategic Human Resource for School  Class 1: Raymund Antolo Class 2: Rebecca Postrano	Fiscal Management  Class 1: Mark Tejano Class 2: Mary Ann Neri				
1:30 - 2:00								
2:00 - 2:30								
2:30 - 3:00								
3:00 - 3:30	Opening Program and Course Overview *Application Project *Kumustahan	Break						
3:30 - 4:00								
4:00 - 4:30								
4:30 - 5:00								
5:00 - 5:30	Leadership Reflection							



**SCHOOL HEADS DEVELOPMENT PROGRAM (TRANCHE 3)**

**TRAINING MATRIX**

<b>MODULE 1A:</b>					
<b>THE SCHOOL HEAD AS LEADER</b>					
<b>Day/Time</b>	<b>Day 0</b>	<b>Day 1</b>	<b>Day 2</b>		
7:45-8:00			<b>MOL</b>		
8:00-8:30		<p><b>Session 1: The School Head as a Person</b></p> <ul style="list-style-type: none"> <li>Life Spaces</li> <li>Who Am I?</li> </ul> <p>Class 1: Cherry Mae Limbaco Class 2: Jean Veloso</p>	<ul style="list-style-type: none"> <li>Leadership vs. NCBSSH Class 1: Alicia Anghay Class 2: Victoria Gazo</li> </ul>		
8:30-9:00					
9:00-9:30					
9:30-10:00					
9:30-10:00					
10:00 - 10:30				<i>Health break</i>	
10:30-10:30				<p><b>Session 2: The School Head as Person in the Organization</b></p> <ul style="list-style-type: none"> <li>I am Who I am (Johari's Window)</li> <li>Getting to Know Others with Sharing</li> </ul> <p>Class 1: Cherry Mae Limbaco Class 2: Jean Veloso</p>	<p><b>Session 4: The School Head as a Leader</b></p> <ul style="list-style-type: none"> <li>Leadership Icon</li> <li>Leadership Challenges</li> </ul> <p>Class 1: Rebumfacil Baguio Class 2: Roy Angelo Gazo</p>
10:30-11:00					
11:00-11:30					
11:30-12:00					
12:00-12:30				<i>LUNCH</i>	
12:30-1:00	<i>Arrival and Registration</i>			<p><b>Session 3: Leadership vs. Management</b></p> <ul style="list-style-type: none"> <li>Film Viewing (Lean On Me)</li> <li>Film Analysis</li> </ul> <p>Class 1: Jean Veloso Class 2: Roy Angelo Gazo</p>	Qualities Admired by Constituents
1:00-1:30		Five Exemplary Leadership Practice			
1:30-2:00		Leadership Practices Inventory			
2:00-2:30		Class 1: Rebumfacil Baguio Class 2: Roy Angelo Gazo			
2:30-3:00	<i>Opening Program Course Overview(NCBSSH) GTKY and Leveling of Expectations</i>	<i>Health break</i>			
3:00-3:30		<ul style="list-style-type: none"> <li>Lecturette on Leadership vs. Management (Pipeline)</li> <li>Ethical Leadership</li> <li>The Heart of a Leader</li> </ul> <p>Class 1: Jean Veloso Class 2: Roy Angelo Gazo</p>	<p><b>Session 5: The Dep Ed Mandate on School Heads</b></p> <p><b>*Output: Individual Vision Board</b></p> <p>Class 1: Christina Ganas Class 2: Enerio Ebisa</p>		
3:30-4:00					
4:00-4:30					
4:30-5:00					

**THE SCHOOL HEAD AS INSTRUCTIONAL LEADER  
TRAINING MATRIX**

**MODULE 1B:**

Time	Day 3	Day 4	Day 5	Day 6	Day 7
7:45 - 8:00		MOL	MOL	MOL	MOL
8:00 - 8:30	Session 1 Who are our Learners Understanding the Learners' Context (2 H)  Class 1: Jimelyn Lanzaderas Class 2: Lina Abellana	Session 5: K to 12 Pedagogies (2H)  Class 1: Maria Christina Ganas Class 2: Mala Epra Magnaong	Session 9: LRMDs (2 H)  Class 1: Mala Epra Magnaong Class 2: May Edullantes	Session 13: Instructional Supervision  Class 1: : Maria Christina Ganas Class 2: Encerio Ebisa	Session 14 Instructional Supervision Planning (3.5H)  Class 1: : Maria Christina Ganas Class 2: Encerio Ebisa
8:30 - 9:00					
9:00 - 9:30					
9:30 - 10:00					
10:00 - 10:30	Break	Break			
10:30 - 11:00	Session 2: What is a Learner Centered School? (1.5 H)  Class 1: Jimelyn Lanzaderas Class 2: Lina Abellana	Session 6: Lesson Planning (Daily Lesson Plan and Daily Lesson Log) (1.5)  Class 1: Jimelyn Lanzaderas Class 2: Rolisa Benedicto	Session 10: Special Interest Programs Learner Support (1.5 H)  Class 1: Bienvenido Tagolimot Class 2: Ellen Delante	continuation	continuation
11:00 - 11:30					
11:30 - 12:00					
12:00 - 12:30	LUNCH	LUNCH	LUNCH		LUNCH
12:30 - 1:00					
1:00 - 1:30	Session 3: Updates on the K to 12 Curriculum (2 H)  Class 1: Maria Christina Ganas Class 2: Encerio Ebisa	Session 7: Classroom Assessment (2H) (2 H)  Class 1: Roberto Napere Jr. Class 2: Angelina Buaron	Session 11: ALS ADM (2 H)  Class 1: Levi Coronel Class 2: Edith Ortega	Simulation	Session 15: CONCEPT PAPER ( 2 H)  Class 1: Omar Hussien Class 2: Irish Karylle Monte
1:30 - 2:00					
2:00 - 2:30					
2:30 - 3:00					
3:00 - 3:30		Break			
3:30 - 4:00	Session 4: Curriculum Standards (1.5)  Class 1: Maria Christina Ganas Class 2: Encerio Ebisa	Session 8: Contextualization (1.5 H)  Class 1: Maria Christina Ganas Class 2: Encerio Ebisa	Session 12 : LAC with Planning and Application in the School (1 H)  Class 1: Lina Abellana Class 2: Rolisa Benedicto	Continuation	Session 16: INTEGRATION (1.5 H) Reflection  Class 1: Prescilla Rebaya Class 2: Rey Artemio Adajar
4:00 - 4:30					
4:30 - 5:00					
5:00 - 5:30	Reflection	Reflection	Reflection	Reflection	



**SCHOOL HEADS DEVELOPMENT PROGRAM (TRANCHE 3)  
TRAINING MATRIX  
MODULE 2**

<b>THE SCHOOL HEAD AS AN ORGANIZATIONAL LEADER (6 days)</b>								
<b>Time</b>	<b>Day 0</b>	<b>Day 1</b>	<b>Day 2</b>	<b>Day 3</b>	<b>Day 4</b>	<b>Day 5</b>	<b>Day 6</b>	
7:45 - 8:00		Preliminary Activity	MOL *prayer *energizer *insight sharing	MOL *prayer *energizer *insight sharing	MOL *prayer *energizer *insight sharing	MOL *prayer *energizer *insight sharing	MOL *prayer *energizer *insight sharing	
8:00 - 8:30		The School as an Organization  Class 1: Maria Christina Ganas Class 2: Rolisa Benedicto	School-Based Management	Enhanced School Improvement Plan	Enhanced School Improvement Plan	Continuous Improvement	Partnership & Communication	
8:30 - 9:00			Class 1: Sara Talip Class 2: Joy Mangubat	Class 1: Rolisa Benedicto Class 2: Enerio Ebisa	Class 1: Rolisa Benedicto Class 2: Enerio Ebisa	Class 1: Rebecca Postrano Class 2: Olga Alonsabe	Class 1: Enerio Ebisa Class 2: Marife Balaba	
9:00 - 9:30			Break	Break	Break	Break	Break	Break
9:30 - 10:00				The School as an Organization	School-Based Management	Enhanced School Improvement Plan	Enhanced School Improvement Plan	Continuous Improvement
10:00 - 10:30	Class 1: Sara Talip Class 2: Joy Mangubat	Class 1: Rolisa Benedicto Class 2: Enerio Ebisa	Class 1: Rolisa Benedicto Class 2: Enerio Ebisa		Class 1: Rebecca Postrano Class 2: Olga Alonsabe	Class 1: Enerio Ebisa Class 2: Marife Balaba		
10:30 - 11:00	LUNCH	LUNCH	LUNCH		LUNCH	LUNCH	LUNCH	
11:00 - 11:30		School-Based Management	School-Based Management		Enhanced School Improvement Plan	Continuous Improvement	Cliniquing of Application-Project	
11:30 - 12:00			Class 1: Sara Talip Class 2: Joy Mangubat		Class 1: Rolisa Benedicto Class 2: Enerio Ebisa	Class 1: Rebecca Postrano Class 2: Olga Alonsabe	Class 1: Enerio Ebisa Class 2: Ma. Christina Ganas	
12:00 - 12:30	Arrival and Registration (2H)	School-Based Management	School-Based Management	Enhanced School Improvement Plan	Continuous Improvement	Continuous Improvement		
12:30 - 1:00							Class 1: Sara Talip Class 2: Joy Mangubat	Class 1: Sara Talip Class 2: Joy Mangubat
1:00 - 1:30	Opening Program and Course Overview *Application Project *Kumustahan	Break	Break	Break	Break	Break	Break	
1:30 - 2:00		School-Based Management	School-Based Management	Enhanced School Improvement Plan	Continuous Improvement	Integration Session: Organizational Leadership and Closing		
2:00 - 2:30			Class 1: Sara Talip Class 2: Joy Mangubat	Class 1: Rolisa Benedicto Class 2: Enerio Ebisa	Class 1: Rebecca Postrano Class 2: Olga Alonsabe			
2:30 - 3:00			Leadership Reflection	Leadership Reflection	Leadership Reflection		Leadership Reflection	
3:00 - 3:30				Leadership Reflection	Leadership Reflection		Leadership Reflection	
3:30 - 4:00	Leadership Reflection	Leadership Reflection	Leadership Reflection	Leadership Reflection				
4:00 - 4:30		Leadership Reflection	Leadership Reflection	Leadership Reflection				
4:30 - 5:00	Leadership Reflection	Leadership Reflection	Leadership Reflection	Leadership Reflection				
5:00 - 5:30		Leadership Reflection	Leadership Reflection	Leadership Reflection				

**SCHOOL HEADS DEVELOPMENT PROGRAM TRANCHE 3  
PROCESS OBSERVERS, ADVISERS AND QATAME ASSOCIATES**

**Module 1 (7 days): July 16-22, 2018)  
(Day 0 - July 15)**

<b>Day 1-4 (July 15-19, 2018)</b>				
<b>Process Observers</b>		<b>DIVISION</b>	<b>ADVISER</b>	<b>DIVISION</b>
Class 1	Wilfredo Miasco Jr.	Valencia	Maricris Quismundo	El Salvador
Class 2	Roselle Bacasnot	Gingoog	Mary Joy G. Doromal	Ozamis
<b>QATAME Daniel Montecalbo</b>				

<b>Day 5-7 (July 19-22, 2018)</b>				
<b>Process Observers</b>		<b>DIVISION</b>	<b>ADVISER</b>	<b>DIVISION</b>
1	Rene Boy Roxas	Tangub	Erlinda N. Basmayor	Iligan
2	Queenie Darah S. Tañamor	Mis. Occ	Lorna Z. Licayan	Gingoog
<b>QATAME Reno Almonia</b>				

**Module 2 (6 days): Aug. 7-12, 2018)  
(Day 0 - Aug. 6)**

<b>Day 1-3 (Aug. 6-9, 2018)</b>				
<b>Process Observers</b>		<b>DIVISION</b>	<b>ADVISER</b>	<b>DIVISION</b>
Class 1	Irish Karylle D. Monte	Misamis Oriental	Maricris Quismundo	El Salvador
Class 2	Roselle Bacasnot	Gingoog	Wilfredo Miasco Jr	Valencia
<b>QATAME Daniel Montecalbo</b>				
<b>Day 4-6 Aug. 9-12)</b>				
<b>Process Observers</b>		<b>DIVISION</b>	<b>ADVISER</b>	<b>DIVISION</b>
Class 1	Rene Boy Roxas	Tangub	Erlinda N. Basmayor	Iligan
Class 2	Queenie Darah S. Tañamor	Mis. Occ	Lorna Z. Licayan	Gingoog
<b>QATAME Reno Almonia</b>				

**Module 3 (6 days): Sept. 3-8, 2018)  
(Day 0 - Sept. 2)**

<b>Day 1-3 (Sept. 3-5)</b>				
<b>Process Observers</b>		<b>DIVISION</b>	<b>ADVISER</b>	<b>DIVISION</b>
Class 1	Irish Karylle D. Monte	Misamis Oriental	Maricris Quismundo	El Salvador
Class 2	Roselle Bacasnot	Gingoog	Mary Joy G. Doromal	Ozamis
<b>QATAME Daniel Montecalbo</b>				
<b>Day 4-6 (Sept. 6-8)</b>				
<b>Process Observers</b>		<b>DIVISION</b>	<b>ADVISER</b>	<b>DIVISION</b>
Class 1	Rene Boy Roxas	Tangub	Erlinda N. Basmayor	Iligan
Class 2	Queenie Darah S. Tañamor	Mis. Occ	Lorna Z. Licayan	Gingoog
<b>QATAME Reno Almonia</b>				