



DIVISION OF MISAMIS ORIENTAL

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MEMORANDUM

No. 405, series 2018

TO : Public Schools District Supervisors
Public Elementary School Heads
Public Secondary School Heads

FROM : *rm/tmt*
RANDOLPH B. TORTOLA
Schools Division Superintendent

SUBJECT : *RM*
REITERATING DEPED ORDER NO. 77, S. 2009 RE:
"GUIDELINES FOR THE CONDUCT OF ELECTIONS OF THE
PARENTS-TEACHERS ASSOCIATIONS (PTAs) AT SCHOOL
LEVEL AND THEIR FEDERATIONS" AND DEPED ORDER NO.
83, S. 2010 RE: AMENDMENTS TO DEPED ORDER NO. 77,
S. 2009

DATE: July 30, 2018

1. This Office hereby reminds the field on DepEd Order No. 77, s. 2009 Re: Guidelines for the Conduct of Elections of the Parents-Teachers Associations (PTAs) at School Level and Their Federations, specifically on the following provisions under School PTAs and Federations of the latter, to wit:

School PTAs

4. The elected Presidents of the Homeroom PTAs and the respective Homeroom Advisers shall elect from among themselves the members of the BOD of the School PTA by secret ballot.
5. The date and time of the elections of the BOD of the School PTA shall be set by the School Head taking into account the availability of all concerned provided that the periods herein are observed.

On the day of the elections, all elected Homeroom PTA Presidents and Homeroom Advisers shall gather in one place where the elections shall be held.

6. No proxy of absentee voting shall be allowed.
7. A voter can vote as many as ten (10) different parent-member candidates and as many as five (5) different teacher-member candidates to the BOD. However, only parents shall vote for their ten (10) parent-representatives to the BOD and only Homeroom Advisers shall vote for their five (5) teacher-representatives to the BOD.

In a single ballot, a vote for a particular candidate shall be counted only once. Any succeeding vote for the same candidate in the same ballot shall be considered void and shall not be counted for any candidate.

8. In case of a tie involving two (2) or more candidates for the last position/s in the BOD, a run-off election shall be immediately held among the candidates involved in the tie for the remaining unfilled slot for the BOD. If the tie cannot be resolved through a run-off election, the same shall be done by the drawing of lots.
9. The elected members of the BOD shall on the same day of their election, elect from among themselves the Association's Executive officers, namely:
 - a. President
 - b. Vice-President
 - c. Secretary
 - d. Treasurer
 - e. Auditor or other equivalent functions
10. A teacher-member cannot hold any position in the school PTA except as a member of the BOD or as Secretary.
11. The term of office of the BOD and the officers shall be one year from the date of election or until a new set of BOD has been elected and qualified.

Federations

12. All duly elected PTA Presidents of public elementary and secondary schools in the municipality or city shall

comprise the Municipal or City Federation of Parent-Teachers Associations.

All duly elected Presidents of the Municipal Federation of PTA and City Federation of PTA, in the case of a component city, shall compose the Provincial Federation of Parent-Teachers Associations.

13. Elections of the Federations shall be facilitated by a Public Schools District Supervisor designated by the Schools Division Superintendent in the case of municipalities and the Schools Division Superintendent in the case of the cities and provinces, who shall provide the venue and observe the periods herein.

The District Supervisor and Division Superintendent or any official of the Department shall only provide logistical support and coordination. They shall not participate or interfere with the conduct of the elections.

2. Moreover, Item 1a of DepEd Order No. 83, s. 2010 stipulates:

“1. Pursuant to DepEd Order No. 54, s. 2009 on the Revised Guidelines Governing Parents-Teachers Associations (PTAs) at the School Level, the following shall be observed by public elementary and secondary schools every school year:

- a. The organization of the Homeroom PTAs and election of their officers from among the parents/ court-appointed guardians of duly-enrolled students shall be held within fifteen (15) days from the start of the school year.”

3. Further, only court-appointed guardians provide competent evidence of guardianship with genuine and ascertainable authority and responsibility to function as substitute parents of their student-wards.
4. Please be guided accordingly.

RBT/SGOD/cabiasa