



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

DIVISION MEMORANDUM

No. **414** s. 2022

25 JULY 2022

COMPOSITION OF SCHOOL AND DISTRICT RESEARCH COMMITTEES

To: **Public Schools District Supervisors/ District In-Charge**
Elementary and Secondary School Heads
Elementary and Secondary Teachers
This Division

1. In support to the Department's policy development process, research agenda, policy and program development and implementation, the Department of Education (DepEd) continues to promote and strengthen the culture of research in Basic Education.

2. This Office hereby direct all districts in the division to organize a **School and District Research Committee** to accelerate the conduct of the research process. The composition shall compose of the following:

For the School Level:

- 2 Teachers as Members
- School Head of the School as Chairman

For the District Level:

- 2 Master Teachers or Teachers/Member
- 2 School Heads/Member
- Public Schools District Supervisors/ District In-Charge

3. The School and District Research Committees shall conduct quality assurance of all research papers submitted in the school or district by conducting **School Research Proposal (in August)** and **District Research Congress (in October, full blown research presentation)** before conducting the **Division Research Congress (in November)** with the Division Supervisors and Specialist and invited research enthusiasts.

4. Only the manuscripts with a rating of 75% and above all be forwarded to the Division Office. The manuscripts with below 75% rating shall be returned to the proponent for revision.

5. The Division Research Committee will only approve the research proposal and full-blown research report if it is duly approved by the District Research Committee. Please see Enclosure 1 for the District Research Approval Sheet Format.

6. The conduct of District Research Presentation and Congress will be monitored by the assigned Division Personnel (see Enclosure 2).





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7. A Capability Building of District Research Committee will be conducted to fully equip the team in the evaluation of research papers.
8. Wide dissemination of and strict compliance of this Memorandum is hereby enjoined.

JONATHAN S. DELA PEÑA, Ph.D., CESO V
Schools Division Superintendent

Encls.: As stated

To be indicated in the Perpetual Index

under the following subjects:

Research Compositions

JSD-EGD/sgod/mma-planning and research-Lachica



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Enclosure 1 of Division Memorandum No. 414, s. 2022

SCHOOL RESEARCH PROPOSAL APPROVAL SHEET

The research approval attached hereto, entitled (*title of the research*) prepared and submitted by (*insert name of the researcher/s, insert name of school and district, insert school year to implement*), has been examined and recommended for acceptance and approval in School Research Committee.

SCHOOL PANEL OF EXAMINERS

Approved by the School Research Committee on Oral Examination with a grade of (Average Grade) on (Date Approved).

Member

Member

Chairman





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DISTRICT FULL-BLOWN RESEARCH PROPOSAL APPROVAL SHEET

The research approval attached hereto, entitled (*title of the research*) prepared and submitted by (*insert name of the researcher/s, insert name of school and district, insert school year to implement*), has been examined and recommended for acceptance and approval in District Research Committee.

DISTRICT PANEL OF EXAMINERS

Approved by the District Research Committee on Oral Examination with a grade of (Average Grade) on (Date Approved).

Member

Member

Member

Member

Chairman





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DIVISION PERSONNEL DISTRICT ASSIGNMENTS

No.	District	Supervisors	Supervisors/Specialist
1	Magsaysay I	Dr. Gines Cacayan	Dr. Maria Teresa M. Absin
2	Magsaysay II	Dr. Gines Cacayan	Dr. Maria Teresa M. Absin
3	Medina North	Dr. Cydel P. Valmores	Dr. Catherine Anne Balanay
4	Medina South	Dr. Cydel P. Valmores	Dr. Catherine Anne Balanay
5	Talisayan	Lilian B. Salan	Danny A. Asio
6	Balingoan	Lilian B. Salan	Danny A. Asio
7	Kinoguitan	Mary Grace Gallana	Dr. Irish Karylle D. Monte
8	Sugbongcogon	Mary Grace Gallana	Dr. Irish Karylle D. Monte
9	Salay	Dr. Rafunzel D. Epanis	Gerry P. Madrid
10	Lagonglong	Dr. Rafunzel D. Epanis	Gerry P. Madrid
11	Balingasag North	Dr. Sally S. Aguilar	Cherryl Ubalde
12	Balingasag Central	Dr. Sally S. Aguilar	Cherryl Ubalde
13	Balingasag South	Dr. Sally S. Aguilar	Cherryl Ubalde
14	Jasaan North	Joanna Ruby Presente	Danny A. Asio
15	Jasaan South	Joanna Ruby Presente	Danny A. Asio
16	Villanueva North	Gladys S. Banac	Dr. Eman A. Lachica
17	Villanueva South	Gladys S. Banac	Dr. Eman A. Lachica
18	Claveria West	Norberto E. Rosales	Gerry P. Madrid
19	Claveria Central	Norberto E. Rosales	Gerry P. Madrid
20	Claveria Northeast	Norberto E. Rosales	Gerry P. Madrid
21	Tagoloan	Dr. Rhodora L. Gallares	Dr. Catherine Anne Balanay
22	MOGCHS	Dr. Rhodora L. Gallares	Dr. Catherine Anne Balanay
23	Opol East	Maria Asuncion Rafols	Dr. Irish Karylle D. Monte
24	Opol West	Maria Asuncion Rafols	Dr. Irish Karylle D. Monte
25	Alubijid East	Dr. Sheilla B. Diango	Dr. Eman A. Lachica
26	Alubijid West	Dr. Sheilla B. Diango	Dr. Eman A. Lachica
27	Laguindingan	Merly Mabelin	Cherryl Ubalde
28	Gitagum	Merly Mabelin	Cherryl Ubalde
29	Libertad	Celieto B. Magsayo	Danny A. Asio
30	Initao North	Celieto B. Magsayo	Danny A. Asio
31	Initao South	Celieto B. Magsayo	Danny A. Asio
32	Naawan	Maria Asuncion Rafols	Dr. Irish Karylle D. Monte
33	Manticao	Dr. Cydel P. Valmores	Dr. Catherine Anne Balanay
34	Lugait	Dr. Gines Cacayan	Dr. Maria Teresa M. Absin

