



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

25 July 2023

DIVISION MEMORANDUM

No. 422 s. 2023

**RE-ORIENTATION AND PRESENTATION OF THE OFFICE PERFORMANCE
COMMITMENT AND REVIEW FORM (OPCRF) FOR SCHOOL HEADS**

To: **Assistant Schools Division Superintendent**
Functional Division Chiefs
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
Others Concerned
This Division

1. Pursuant to DepEd Order No. 2, s. 2015, re: **Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) in the Department of Education**, specifically Phase III on Performance Review and Evaluation Item NO. 34, which states that the performance review and evaluation shall be done at the end of the performance cycle to assess School Head's performance level based on the commitments, and measures as contained in the Office Performance Commitment and Review Form (OPCRF).
2. This Office hereby directs all Education Program Supervisors, Public Schools District Supervisors, and School Heads to observe the following schedule of activities leading to the performance review and evaluation.

Date	Activity	Persons Involved	Venue
July 28, 2023, 9:00 am to 11:30am	Re-Orientat ion and Presentation of OPCR F Template	Division Chiefs, EPS, PSDS, SEPS HRD, School Heads	Via Zoom
August 2, 3 and 4, 2023	Presentation of OPCRF of School Heads	EPS, PSDS, School Heads	District
August 7-11, 2023	Signing of Evaluated OPCR F	SDS and ASDS	Division Office






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3. The School Head-presenters are expected to prepare a presentation of the IPCRF, with KRA, Objectives, Rating and Mode of Verification (MOVs).
4. Attached to this Memorandum are presentation dates per District and the panel members.
5. Travel and other related expenses of the EPS and other monitoring team shall be charged to Division MOOE subject to the usual accounting and auditing rules and regulation.
6. Wide dissemination of this Memorandum is hereby enjoined.


EDILBERTO L. OPLENARIA, EdD, CESO V
Schools Division Superintendent 

Encls.: As stated
References: None
To be indicated in the Perpetual Index
under the following subjects:
 PERFORMANCE MANAGEMENT
OPCRF
SCHOOL LEADERS

ELO/ELG/SGOD mma, HRD-imonte



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Enclosure to Division Memorandum No. ____, s. 2023

PRESENTATION OF OPCRF OF SCHOOL HEADS
August 2, 3 and 4, 2023, Venue: By District

Date	District	Persons Involved/OPCRF Evaluators
August 3, 2023	Magsaysay I	EPS Celieto B. Magsayo and PSDIC Norman Sayson
August 4, 2023	Magsaysay II	EPS Celieto B. Magsayo, PSDIC Leonor D. Cagalawan, Jr. and OIC CID Chief Cydel P. Valmores
August 3, 2023	Medina North	EPS Joanna Ruby L. Presente and PSDS Nilda M. Mejos
August 4, 2023	Medina South	EPS Joanna Ruby L. Presente and PSDS Elly Lofranco
August 3, 2023	Talisayan	EPS Ma. Asuncion G. Rafols and PSDIC Marylen Trapal
August 4, 2023	Kinoguitan	EPS Ma. Asuncion G. Rafols and PSDIC Lililbeth Baco
August 3, 2023	Balingoan	EPS Merly B. Mabelin and PSDIC Aileen F. Dabon
August 4, 2023	Sugbongcogon	EPS Merly B. Mabelin and PSDIC Gina I. Cagang
August 2, 2023	Salay	EPS Grace V. Gallana and PSDIC Grethel R. Lubi
August 3, 2023	Lagonglong	EPS Grace V. Gallana, PSDIC Emere C. Jenisan and OIC CID Chief Cydel P. Valmores
August 4, 2023	Balingasag North	EPS Grace V. Gallana and PSDIC Nieva E. Bitonga
August 4, 2023	Balingasag Central	EPS Norberto E. Rosales and PSDS Beatriz E. Acdal
August 2, 2023	Jasaan North	EPS Norberto E. Rosales and PSDS Eva B. Entusiasmo
August 3, 2023	Jasaan South	EPS Norberto E. Rosales and PSDS Joel L. Jayme
August 2, 2023	Villanueva North	EPS Rafunzel D. Epanis and PSDIC Eva C. Guilaran
August 3, 2023	Villanueva South	EPS Rafunzel D. Epanes and PSDIC Vevian T. Tuason
August 2, 2023	Claveria Central	EPS Lilian B. Salan and PSDS Edwin V. Amparo
August 3, 2023	Claveria Northeast	EPS Lilian B. Salan and PSDS Marife Balaba
August 4, 2023	Claveria West	EPS Lilian B. Salan and PSDIC Maria Fidela Salvador
August 4, 2023	Tagoloan East	EPS Rafunzel D. Epanes and PSDIC Carnila Simacon
August 2, 2023	Tagoloan West	EPS Rhodora L. Gallares and PSDS Lynneth Abroguena
August 3, 2023	MOGCHS	EPS Rhodora L. Gallares and Principal Abdon R. Bacayana
August 4, 2023	Opol East	EPS Sheilla B. Diango and PSDS Pio R. Bagares
August 3, 2023	Opol West	EPS Sheilla B. Diango and PSDS Horace Amelia Nacua
August 2, 2023	Alubijid East	EPS Sheilla B. Diango PSDS Imelda P. Galarrita, and OIC CID Chief Cydel P. Valmores
August 4, 2023	Alubijid West	EPS Sally S. Aguilar and PSDS Gerry G. Fabria
August 3, 2023	Laguindingan	EPS Sally S. Aguilar and PSDS Roie Ubayubay
August 2, 2023	Gitagum	EPS Sally S. Aguilar and PSDIC Marcel J. Tagalogon
August 2, 2023	Libertad	EPS Gladys S. Banac and PSDIC Joylito O. Villastique
August 3, 2023	Initao North	EPS Gladys S. Banac and PSDIC Mary Ann C. Magdale
August 4, 2023	Initao South	EPS Gladys S. Banac and PSDS Ma. Lealou Fabria
August 2, 2023	Naawan	EPS Gines P. Cacayan and PSDIC Adefer Cano
August 3, 2023	Manticao	EPS Gines P. Cacayan and PSDS Ric D. Gabe
August 4, 2023	Lugait	EPS Gines P. Cacayan and PSDIC Elcris Cano



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