



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

August 16, 2023

DIVISION MEMORANDUM

No. 465 s. 2023

**CONDUCT OF A ONE-DAY FAMILY DEVELOPMENT SESSIONS/
YOUTH DEVELOPMENT SESSIONS**

To: Public Schools District Supervisors/ DICs
Public Elementary and Secondary School Heads
All Concerned

1. Relative to Regional Memorandum No. 0443, s. 2023, following the Memorandum of Agreement between the Department of Education and the Department of Social Welfare and Development (DSWD) for the “Ali Na! Iskwela Ta” project, a joint effort of the two agencies to take out-of-school 4Ps children back to school, the field is hereby advised that the DSWD will conduct a one-day Family Development Sessions/ Youth Development Sessions during the month-long Brigada Eskwela within the month of August 2023.
2. The participants will be the 4Ps grantees and their children who are dropped-out of school in the school year 2022-2023. The Municipal team and the school concerned shall agree on the specific schedule and that proper coordination shall be made prior to the activity.
3. Attached to this Memorandum are the copies of the signed MOA and the activity flow of the project during the Brigada Eskwela for reference.
4. For your information, guidance, and of strict compliance.


EDILBERTO L. OPLENARIA, EdD, CESO V
Cabisan Schools Division Superintendent 

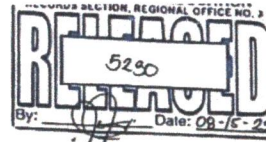
JSD/egd/sgod/mma-cabiasa



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000
Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)
Website: www.deped.misor.net
Email: misamis.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO



August 14, 2023

REGIONAL MEMORANDUM
No. 048, s. 2023

1-DAY FAMILY DEVELOPMENT SESSIONS/
YOUTH DEVELOPMENT SESSIONS

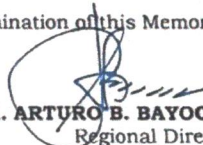
To: Schools Division Superintendents
All Others Concerned

- Following the Memorandum of Agreement between the Department of Education (DepEd) and the Department of Social Welfare and Development (DSWD) for the "Ali Nal Iskwela Ta' project," a joint effort of the two agencies to take out-of-school 4Ps children back to school, the DSWD will conduct the 1-day Family Development Sessions/Youth Development Sessions during the month-long *Brigada Eskwela* in August 2023 in all public secondary schools in the Region.
- The participants will be the 4Ps grantees and their children who are dropped-out of school in the school year 2022-2023. The City/Municipal team and the school concerned shall agree on the specific schedule.
- Attached to this Memorandum are the copies of the signed MOA and the activity flow of the project during the *Brigada Eskwela* for reference.

4. For clarifications and coordination, please contact the following:

Office of the Chief
Education Support Services Division
Third Floor, DepEd ROX Building, DepEd ROX Complex
Zone 1, Upper Balulang, Cagayan de Oro City
Telephone Number: 09166590690
Email Address: essd.regionx@deped.gov.ph

5. This Office directs the immediate and wide dissemination of this Memorandum.


DR. ARTURO B. BAYOCOT, CESO III
Regional Director

ATCH.: As stated
To be indicated in the Perpetual Index
under the following subjects:

BRIGADA ESKWELA YOUTH DEVELOPMENT

ESSD/mell



DepEd Regional Office X, Zone 1, Upper Balulang, Cagayan de Oro City
(088) 856-3932 | (088) 881-3137 | (088) 881-3031
Department of Education Region 10
region10@deped.gov.ph
<http://deped10.com>

Dep. Dir. Com.	Printed Name	Date





DSWD

Department of Social Welfare and Development



Region 10

TO : **PROVINCIAL LINKS**
POO Staff
C/MOO Staff

FROM : **THE REGIONAL DIRECTOR**
DSWD Field Office 10
Masterson Ave., Upper Carmen, Cagayan de Oro City

SUBJECT : **Quick Reference: Process Flow in the Implementation of Bata Balik Eskwela (BBE) Campaign**

Date : May 8, 2019

In relation to the implementation of Bata Balik Eskwela (BBE) Campaign, we are providing you with a quick reference guide on the vital roles, processes especially in the conduct of case management among Not Attending School (NAS) children.

However, this is not a substitute to the detailed guidelines issued by the NPMO. As such, all concerned staffs are obliged to read and comprehend the guidelines issued.

Attached herein the crafted quick reference guide process flow and the detailed guidance notes for your information and reference.

MARI – FLOR A. DOLLAGA – LIBANG

For the Regional Director:

MDA/GJU/KGS/fmj

ALDERSEY MUMAR DELA CRUZ
Asst. Regional Director for Operations

Pantawid Pamilyang Pilipino Program

**QUICK GUIDE: PROCESS FLOW IN THE IMPLEMENTATION OF BATA BALIK ESKWELA (BBE)
 CAMPAIGN**

I. PRE IMPLEMENTATION PHASE

1. Identifying the Pantawid Pamilya children who are consistently not attending school (NAS)

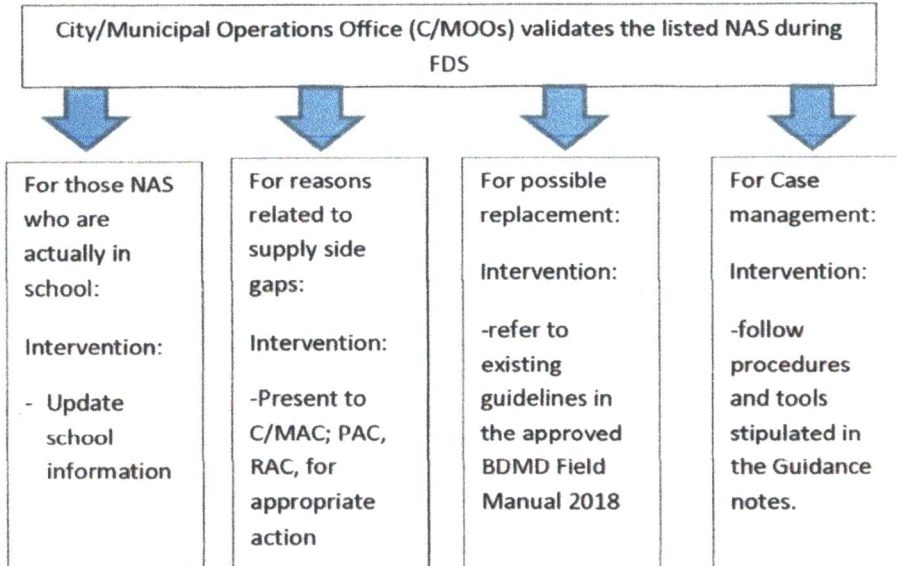


Fig. 1 Shows different possible NAS cases and how to intervene

2. Planning and preparing to engage the NAS children and immediate environment for case management

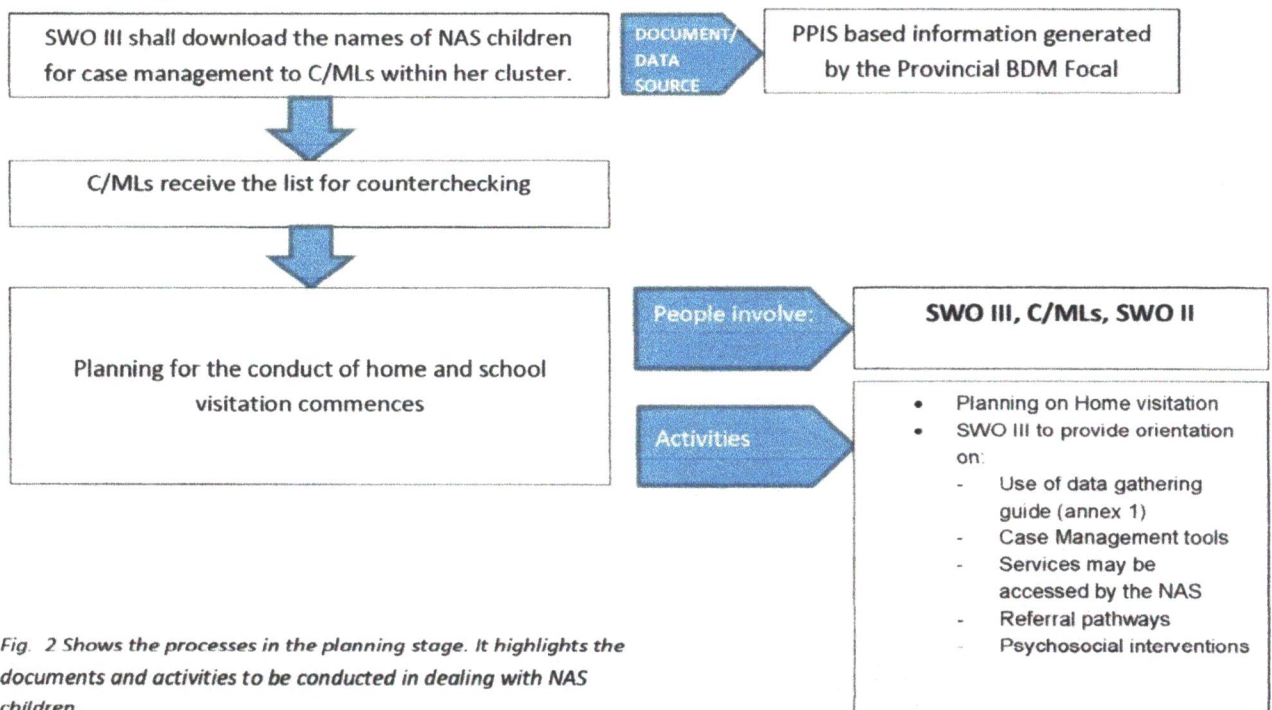


Fig. 2 Shows the processes in the planning stage. It highlights the documents and activities to be conducted in dealing with NAS children.

II. IMPLEMENTATION PHASE

1. Engaging the NAS children and immediate environment

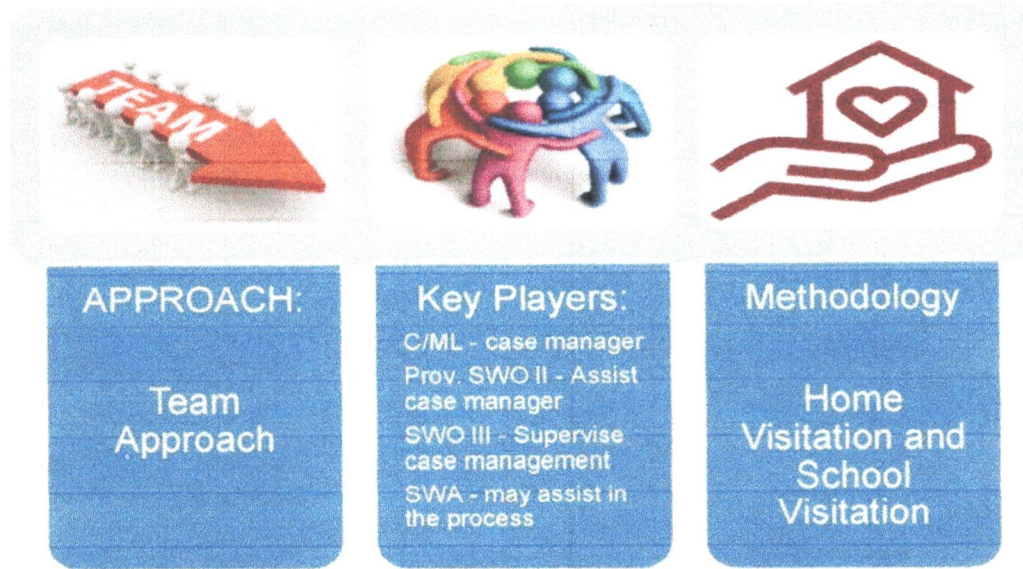


Fig. 3 Shows important points to note in engaging the NAS children and immediate environment.

PROCESS

A. For Home Visitation

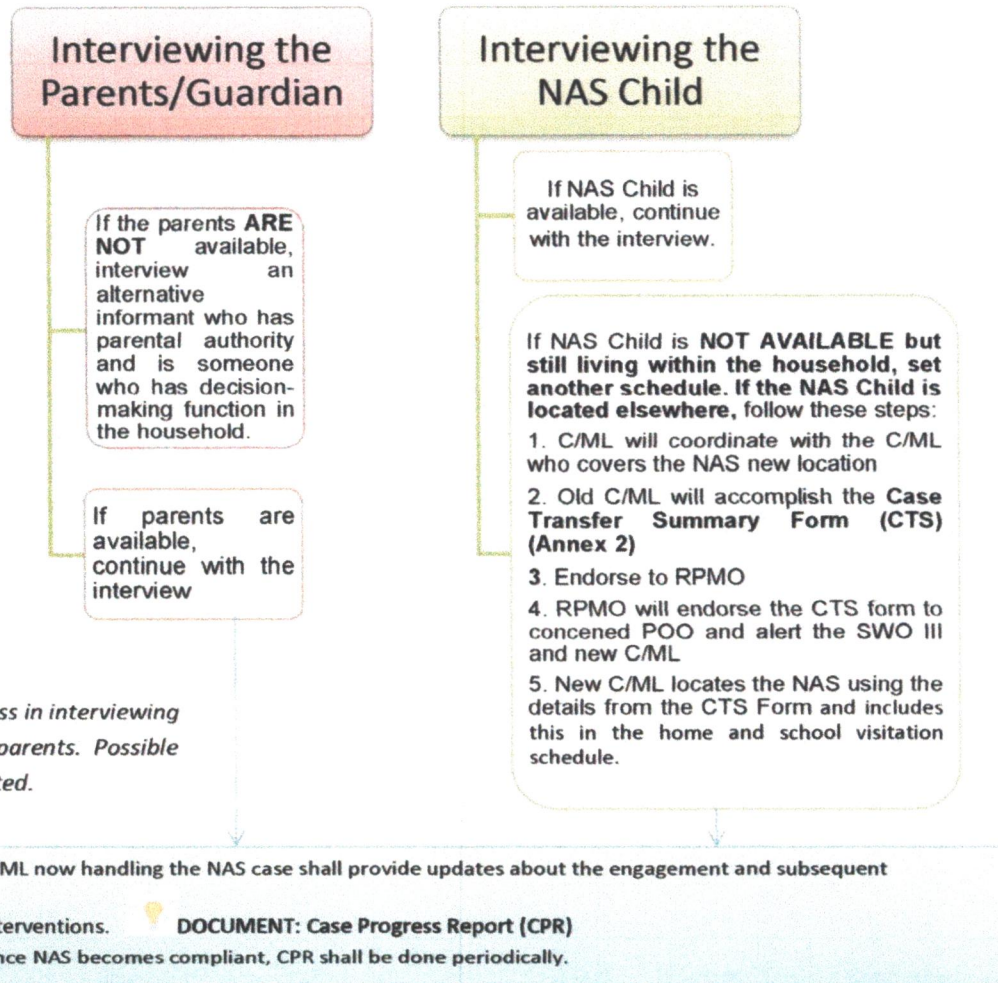


Fig. 4 Shows the process in interviewing the NAS child and the parents. Possible scenarios are highlighted.

B. School Visitation

When to Conduct: Conducted once ALL or significant number of NAS children are enrolled in the facility.		
<p>Purpose 1: Determine programs and services of the school for NAS children and which are being accessed by or administered to Pantawid Family children</p>	<p>Purpose 2: Discuss issues and concerns raised from NAS home visits</p>	<p>Purpose 3: Agreement and commitment setting</p>

Fig. 5 Tabular presentation highlighting the importance of conducting school visitation aside from home visits.

2. Interviewing the NAS children and immediate environment

WHY IS THERE A NEED TO CONDUCT INTERVIEW AMONG NAS CHILDREN AND THEIR IMMEDIATE ENVIRONMENT?		
<p>Purpose 1: Serve as guide of the worker</p>	<p>Purpose 2: Obtain and validate information about the NAS child. It shall seek to unearth the ff: - deep seated reasons why the child has stopped schooling - child's inner strengths and motivations - resources available - agreement/commitment setting</p>	<p>Purpose 3: Information obtained from the interview will be used as an outlet to help, either through psychosocial processes such as but not limited to: therapeutic listening and reflecting or simply laying down information such as reiteration of the child's rights.</p>

Fig. 6 Tabular presentation of the purposes in conducting interview among NAS children and their immediate environment. This will serve as a guide to the staffs who will conduct the interview with emphasis on the important points to note.

3. Handling Disclosures Related to Gendered Vulnerabilities and Gender Based Violence (GBV)

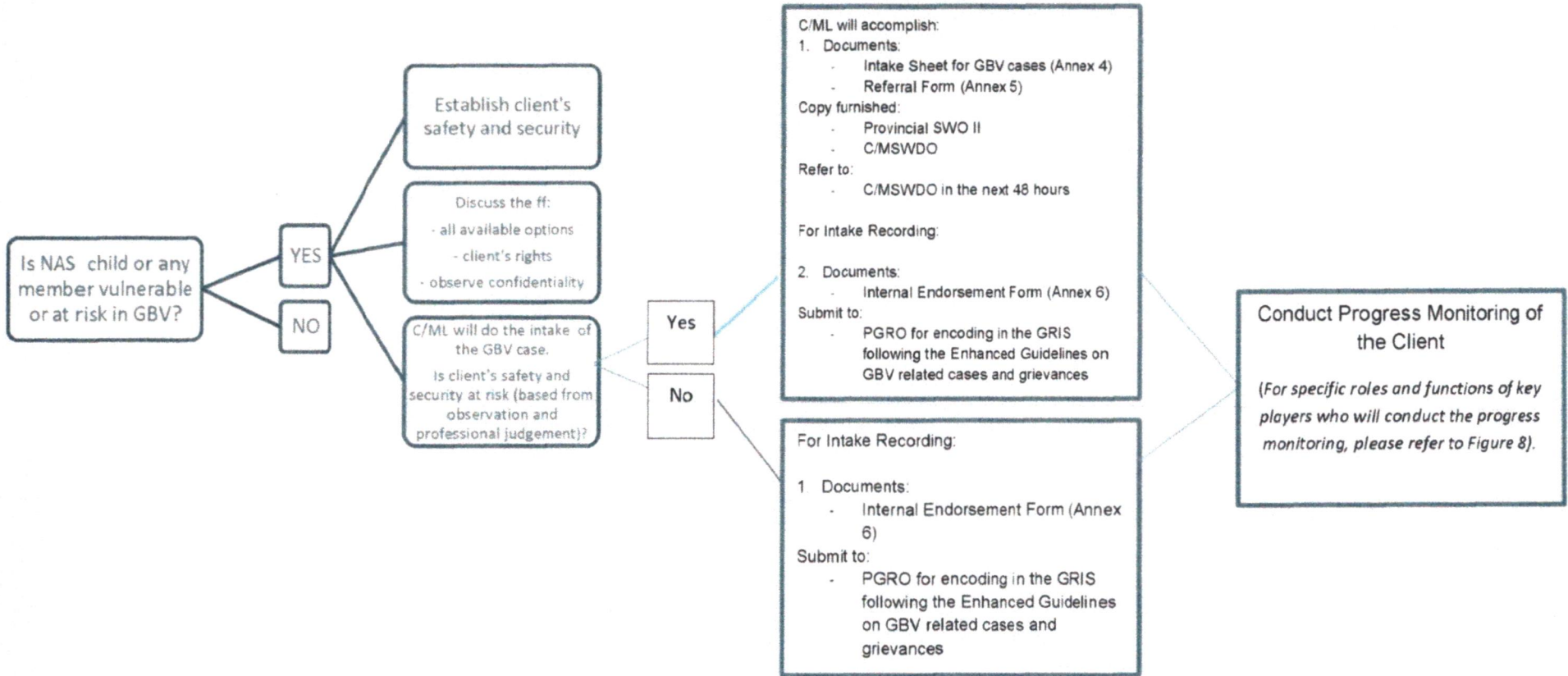


Fig. 7 Shows the process flow on how to deal with NAS child with GBV cases.

FOR CLIENT'S PROGRESS MONITORING (on GBV cases)

Key Players and Functions

Provincial
SWO II

1. Encode the case in the Social Case Study Report (Annex 7) field of the ECMS. Basis: Referral and intake sheet accomplished by the C/L.
2. Craft intervention plan through a separate interface with the client and in collaboration with the involved actors within the context of the referral network.
3. Represent GBV case once it enters the local referral network. (Point of entry: C/MSWDO)

SWO III

Provide Technical Guidance to the Provincial SWO II and C/ML by convening case conferences as needed involving special and difficult cases among NAS children and their family members.

C/ML

1. Continue to explore the child's motivation and willingness to be helped and go back to school
2. Continue to engage the NAS family/household to facilitate the needed services, progress monitoring and if needed, recommend for case conference.

C/MSWDO


Assumes full responsibility of a case manager for NAS with GBV circumstance.

Fig. 8 Shows/Enumerates the key players and their specific functions in the conduct of progress monitoring of the client with GBV cases.

III. POST IMPLEMENTATION PHASE


1. Documentation and Monitoring

**H
O
W**



How to Document:
NAS children identified and validated as “for case management” shall be encoded in the **ECMS** under the **SCSR** field.


**W
H
O**



WHO CAN ACCESS?

1. SWO III - ECMS section on progress notes will be used as a tool in performance of his/her case supervisory functions. She will also undertake reportorial tasks pertaining to the progress of NAS case that were tagged for case management.
2. City/Municipal Link
3. Provincial SWO II

**W
H
A
T**



1. SCSR shall be printed out only when necessary.
2. should always be treated with utmost confidentiality
3. When printed, the SCSR shall be placed in individually labeled case folders.
4. copies of Client Intake Sheet and GBV referrals shall be placed in individual case folders labeled “confidential”.
5. For special and difficult cases, use of the files shall be limited during conferences when progress is being tracked or for analysis especially in aid of policy development. client’s permission shall be sought following the Data Privacy Act of 2012 (RA 10173). Undue disclosure is subject to sanctions as indicated in the same law.

Fig. 9 Shows salient points on how to document and monitor the NAS cases. It highlights the questions: **How to Document, Who can Access and What are the reservations and important things to consider in accessing the files.**

2. Case Evaluation and Resolution

Case evaluation Form (Annex 12) shall be used to evaluate whether the NAS case needs re-assessment, is resolved or is for termination.

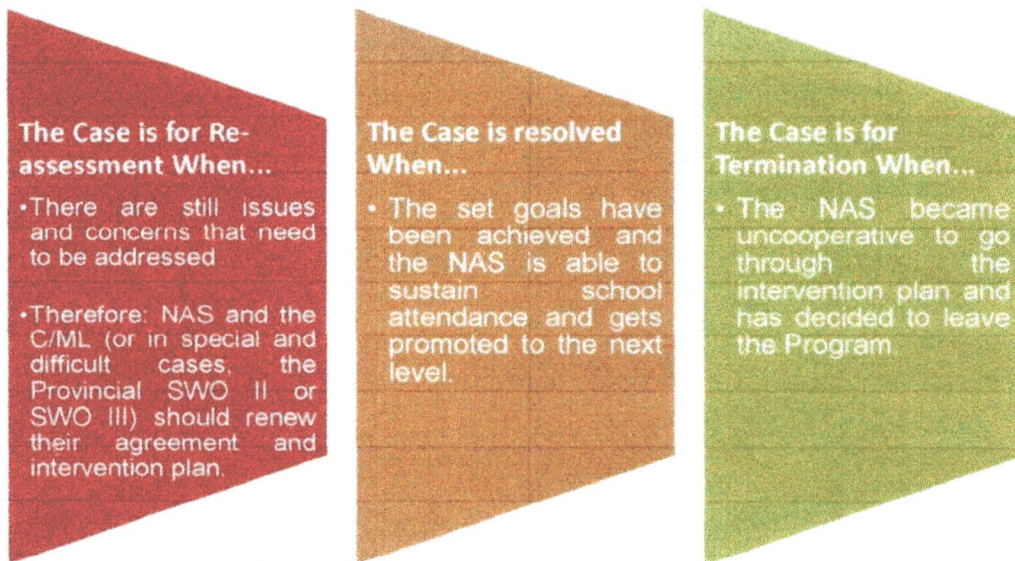


Fig. 10 Shows the different possible evaluations after assisting the NAS children and their families.

MEMORANDUM OF AGREEMENT
"Ali na! Iskwela ta" Project

KNOW ALL MEN BY THESE PRESENT:

This Memorandum of Agreement is entered into this 22nd day of April 2019 in Masterson Avenue, Cagayan De Oro City, Philippines by and among:

The **DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD)**, a national agency existing under the laws of the Philippines with office address at Masterson Avenue, Upper Carmen, Cagayan de Oro City, represented by Regional Director **MARI FLOR D. LIBANG**, Director III and herein referred to as the "**DSWD**".

-and-

The **DEPARTMENT OF EDUCATION (DepEd)** with principal office at Masterson Avenue, Zone 1, Upper Balulang, Cagayan de Oro City represented herein by Regional Director **DR. ARTURO B. BAYOCOT, CESO V** and hereafter referred to as the "**DepEd**".

-WITNESSETH-

WHEREAS, it is the policy of the State to promote the Agenda for Sustainable Development, with its 17 Sustainable Development Goals (SDGs), of which Goal 1 is to "End Poverty in all forms everywhere and Goal 4 is to "Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all" by the year 2030 of which, among others, a key target is "4.1) By 2030, ensure that all girls and boys complete free, equitable and quality primary and secondary education leading to relevant and effective learning outcomes".

WHEREAS, in line with the ASEAN Declaration on Strengthening Education for Out-of-School Children and Youth (OOSCY), it is the policy of the State to put in place effective measures to enable the OOSCY to have equal access to education and to benefit from continuous education (access), to remain and be retained in school (retention), and to complete such education (completion).

WHEREAS, in the UN Convention on the Rights of a Child Article 28 specifically states that "State Parties shall recognize the right of the child to education, and achieve this progressively on the basis of equal opportunity." Further, Article 29 states that the education of the child shall be directed to develop his/her personality, talents and mental and physical abilities to their fullest potential.

WHEREAS, the 1987 Philippine Constitution provides for the recognition and promotion of other forms of education other than formal education. Article XIV, Section 2, Paragraph (1) declares that the State shall establish, maintain and

support a complete, adequate and integrated system of education relevant to the needs of the people and society.

WHEREAS, paragraph (4) of the same Article of the 1987 Constitution concisely encourages non-formal, informal and indigenous learning systems as well as self-learning, independent and out-of-school study programs particularly those that respond to community needs.

WHEREAS, paragraph (2) of the Constitution mandates the government to establish and maintain a system of free public education in the elementary and high school levels. Without limiting the natural right of parents to rear their children, elementary education is compulsory for all children of school age.

WHEREAS, Republic Act 10533 known as the Enhanced Basic Education Act of 2013 prescribes that "Secondary education refers to the third stage of compulsory basic education.

WHEREAS, as mandated in Republic Act 7610 also known as the "Special Protection of Children Against Abuse, Exploitation and Discrimination Act" mandates the State to provide special protection to children from all forms of abuse, neglect, cruelty, exploitation and discrimination, and other conditions prejudicial to their development; that in all actions, the best interests of children shall be the paramount consideration. Further, the same law mandates the State exert every effort to promote the welfare of children and enhance their opportunities for a useful and happy life.

WHEREAS, in support of this State policy, the PANTAWID PAMILYANG PILIPINO PROGRAM (4Ps) has been developed as a poverty reduction measure that provides conditional cash transfer to extreme poor households to allow the members of the families to meet certain human development goals set by the Government;

WHEREAS, DSWD advocates for the implementation of PANTAWID PAMILYANG PILIPINO PROGRAM (4Ps) a human development program that invests in the health and education of poor household through accessing health/nutrition and education services of children ages 0-18 years old;

WHEREAS, the NATIONAL ADVISORY COMMITTEE (NAC) RESOLUTION NO.24, SERIES OF 2015 directs Pantawid Pamilya Program to ensure that the children who are enrolled in the program but are not attending school should be identified and enrolled back to school so that they will fully utilize the Program benefits.

WHEREAS, DSWD advocates the implementation of BATA BALIK ESKWELA CAMPAIGN (BBE), a strategy employed by the Pantawid Pamilya Program in providing a holistic and integrated response and service delivery intervention for managing cases of children not attending school including his/her immediate family and community environments.

WHEREAS, the DSWD was tasked to lead in the implementation of this program and to coordinate with the other Government Agencies, the Local Government Units and the Non-Government Organizations to ensure effective implementation;

WHEREAS, the DSWD recognizes the Department of Education (DepEd) as a valuable partner in the implementation of the strategy;

WHEREAS, the DepEd has the principal responsibility for the provision of education services, administration and governance, and enforcement of standards at the basic education level

WHEREAS, the DepEd is implementing various programs intended to bring back school-aged children to school which is complementary to DSWD's BATA BALIK ESKWELA CAMPAIGN (BBE) to help Pantawid Children bring back to school;

WHEREAS, the DSWD and DepEd recognizes the great opportunity for convergence of programs and services for out-of-school children and youth to have access to education and to benefit from continuous education, to remain and be retained in school, and to complete basic education;

WHEREAS, to effectively bring back the children to school and keep them there, the DSWD and the DepEd, hereinafter referred to as the "Parties", agree to enter into a formal collaborative partnership entitled "**Ali na! Iskwela ta**" Project;

NOW THEREFORE, for and in consideration of the foregoing premises, the Parties agree to undertake the following:

ARTICLE I DUTIES AND RESPONSIBILITIES

1. The DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT shall;
 - a) Identify Pantawid children who are consistently Not Attending School (NAS);
 - b) Validate reasons of children who are consistently Not Attending School (NAS);
 - c) Conduct Individual Casework to Not Attending School (NAS) children.
 - d) Facilitate Group Interventions through school-based interventions and community approach;
 - e) Synchronize schedule of BBE activities for all Public School facilities based on the existing data on Not Attending Children (NAS);
 - f) Conduct regular monitoring of the BBE implementation and help children beneficiaries access appropriate services and interventions that will harness their potentials and achieve functional capability for an improved quality of life.;

- g) Assign focal persons at the Regional level to manage agreements and work closely with the DepEd to ensure implementation;
- h) Provide technical assistance to DepEd in managing Pantawid children non-compliant or not attending school;
- i) Review and recommend policy development and enhancement to further improve the implementation of the **Ali nal Iskwela ta Project** and provision of interventions for non-compliant and not attending children;
- j) Assist DepEd in capacity building of teachers in handling problematic children;
- k) Assist DepEd in the conduct of Family Mapping among Pantawid Beneficiaries;
- l) Coordinate with other agencies to sustain the schooling of the attending children.

2. The DEPARTMENT OF EDUCATION shall;

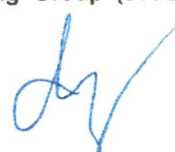
- a) Facilitate the availability of flexible learning options (FLO) to the identified Pantawid children;
- b) Review and standardize the modules related to education on Family Development Sessions (FDS) and Youth Development Sessions (YDS);
- c) Provide venues for the conduct of FDS and YDS, information and update booths and other logistical support during the Brigada Eskwela;
- d) Provide resource persons during the conduct of FDS and YDS to discuss DepEd programs and services, giving emphasis on the FLO which may be availed of by the Pantawid children who are under difficult circumstances;
- e) Assist DSWD personnel in the conduct of updating activities during Brigada Eskwela and at a period agreed on by both Parties; and
- f) Authorize teachers or schoolheads to attend ON OFFICIAL BUSINESS and to participate in the capacity building on FDS and YDS conducted by the DSWD.

3. Both Parties shall:

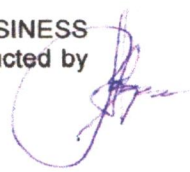
- a) Participate in the DSWD-DepEd Joint Working Group (JWG) meetings and activities;
- b) Promulgate and disseminate their respective rules and regulations for the execution of the provisions of this MOA in their respective jurisdiction; and
- c) Take disciplinary action against their respective personnel in case of violation of any of the provisions of this MOA.
- d) Coordinate with other government agencies in the implementation of the project for possible interventions for the beneficiaries.

**ARTICLE II
JOINT WORKING TEAM**

To meet the objectives of the Project, a Joint Working Group (JWG) is hereby constituted to work on the following:



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1. Provide recommendations for the continuous improvement of the Project;
2. Submit regular report on the status of the Project;
3. Conduct an impact study of the Project;

The members of the JWG shall include the following:

1. DepEd:
 - a) Chief of the Policy, Planning and Research Division
 - b) Chief of the Curriculum and Learning Management Division
 - c) Chief of the Education Support Services Division
2. DSWD:
 - a) Pantawid Pamilya Regional Program Coordinator
 - b) Pantawid Pamilya Regional Monitoring and Evaluation Officers
 - c) Pantawid Pamilya Focal Persons for Family Development Sessions (FDS), Institutional Partnerships, and Compliance Verification Officer

**ARTICLE III
SEPARABILITY CLAUSE**

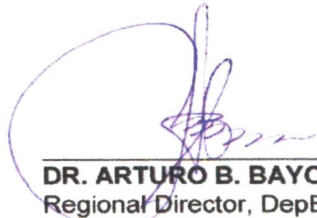
If any portion or provision of this Memorandum of Agreement is subsequently declared unconstitutional or void, the remaining portions or provisions thereof shall remain valid and effective.

**Article IV
EFFECTIVITY AND AMENDMENTS**


This MOA shall be effective upon signing by the Parties consistent with their respective Charters. It shall remain in full force and effect unless revoked upon mutual consent of the Parties. No amendment, modification or supplement shall be valid and binding unless the same is in writing and agreed upon and signed by the Parties.




MARI FLOR D. LIBANG
 Regional Director, DSWD



DR. ARTURO B. BAYOCOT, CESO V
 Regional Director, DepEd

WITNESS:


KENNETH HAZE G SANCHEZ
 Regional Program Coordinator

WITNESS:


MYRON GIL D. TALOSIG
 Project Development Officer IV

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
CAGAYAN DE ORO) S.S.

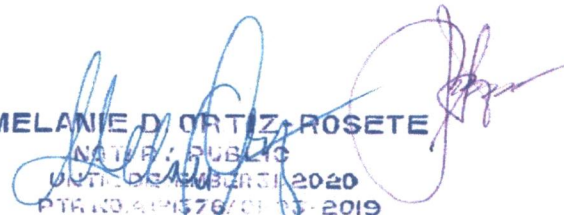
BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

NAME	GOVT DOC. NO.	DATE/PLACE ISSUED
MARI FLOR D. LIBANG, DIRECTOR III		
DR. ARTURO B. BAYUCOT, CESO V	D1366138	3/15/19 Cag. de Oro City

known to me to be the named persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of five (5) pages including this page wherein this Acknowledgement is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this 22 APR 2019 2019, Cagayan de Oro City, Misamis Oriental, Philippines.


MELANIE D. ORTIZ-ROSETE
NOTARY PUBLIC
UNIT OF ORIENTAL MINDANAO
PTA NO. 411576/01-11-2019

IBP NO. 1060855 / LIFE LINE 106.08.08.0101
TIN. 929-702-0917 ROLL NO. 1720
MCLE COMPLIANCE NO. VI-0000627/34-14-2019

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Series of. 2019 :

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