



Republic of the Philippines  
**Department of Education**

**DIVISION OF MISAMIS ORIENTAL**

**MEMORANDUM**

No. 470, s. 2019

TO : Public Schools District Supervisors/Districts In-Charge  
Public and Private ES, JHS and SHS Administrators  
Schools Governance and Operations Division (SGOD)  
Curriculum and Implementation Division  
Division Office Section Heads  
*This Division*

FROM : **RANDOLPH B. TORTOLA**  
Schools Division Superintendent

SUBJECT : **COLLECTION OF DATA/INFORMATION REQUIREMENTS  
FOR BEGINNING OF SCHOOL YEAR 2019-2020 IN THE  
ENHANCED BASIC EDUCATION INFORMATION SYSTEM**

DATE : August 19, 2019

- 1) DepEd has implemented EBEIS to serve as mechanism for sharing and collecting of data and is intended to deliver accurate and relevant information to school heads, educational managers, policy makers and various stakeholders in the educational system who are integral part of the Department's planning and budgeting, allocation of resources, policy and program development.
- 2) All Public and Private Elementary, Junior and Senior High Schools, State Universities and Colleges (SUCs), Local Universities and Colleges (LUCs) offering Kindergarten to Grade 12 are directed to update the school's profile and other data elements in the Enhanced Basic Education Information System for Beginning of School Year 2019-2020.
- 3) All School Heads (SHs) must ensure the accuracy and completeness of the school's BOSY data. The Planning and Research Section in close coordination with the following offices/units shall be responsible for the validation of the identified data elements as reflected in Annex A of this Memorandum.
- 4) The updated EBEIS School Profile forms can be accessed through this link - <http://bit.ly/ebeisbosy2019>
- 5) The following table outlines the dates for the collection and validation of EBEIS School Profile:

Date	Activity	Responsible Person
August 20-31, 2019	Data Collection and School Validation	School Head
September 2019	Division Validation Workshop of EBEIS School	• Planning and Research Section

<i>Schedule and venue of workshop - TBA</i>	Profile for BOSY 2019-2020 for Public and Private Schools	<ul style="list-style-type: none"> <li>• SGOD, CID and Division Office Section Heads as validators</li> <li>• School ICT Coordinators as participants</li> </ul>
September – October 2019	Encoding and Uploading of Validated EBEIS BOSY School Profile in the EBEIS	School ICT Coordinators

- 6) The division is still waiting for the official MS Excel EBEIS Template that will be used in encoding and uploading of EBEIS data. The release of the template will be posted at Facebook thru LIS Group – Division of Misamis Oriental.
- 7) Further queries on the data collection may be directed to the Planning and Research Section through mobile nos. +639173486075.
- 8) The Planning and Research Section will conduct monitoring on the implementation of EBEIS to ensure data quality and prompt submission.
- 9) Strict compliance of this Memorandum is hereby enjoined.

/SGOD\_elg

### Annex A – Data Elements Validation by Division Coordinator/Personnel

TITLE	Validated / Noted by:
SCHOOL INFORMATION	PRS SGOD & SDO
1. LEARNERS DATA, SY 2019-2020 (As of June 30, 2019)	PRS SGOD
2. LEARNERS AGE PROFILE, SY 2019-2020 (As of June 30, 2019)	PRS SGOD
3. REPEATERS AGE PROFILE, SY 2019-2020 (As of June 30, 2019)	PRS SGOD
4. AGE PROFILE OF LEARNERS WITH DISABILITIES (LWDs), SY 2019-2020 (As of June 30, 2019)	PRS SGOD
5. LEARNERS DATA BY PROGRAM, SY 2019-2020 (As of June 30, 2019)	SPED
6. GIFTED AND TALENTED LEARNERS DATA, SY 2019-2020 (As of June 30, 2019)	SPED
7. AGE PROFILE OF GIFTED AND TALENTED LEARNERS, SY 2019-2020 (As of June 30, 2019)	SPED
8. ENROLLMENT AND NUMBER OF CLASSES BY SHIFT, SY 2019-2020 (As of June 30, 2019)	SPED
Box 1. NUMBER OF CLASSES, SY 2019 -2020 (As of June 30, 2019)	SPED
9. LEARNERS WITH DISABILITIES (NON-GRADED) DATA, SY 2019-2020 (As of June 30, 2019)	SPED
(Cont. of 9)	SPED
10. LEARNERS WITH DISABILITIES (GRADED) DATA MAINSTREAMED IN REGULAR CLASS, SY 2019-2020 (As of June 30, 2019)	SPED
11. LEARNERS WITH DISABILITIES (GRADED) DATA IN SELF-CONTAINED CLASS, SY 2019-2020 (As of June 30, 2019)	SPED
12. LEARNERS WITH DISABILITIES (LWDs) UNDER THE HOMEBOUND AND HOSPITAL BOUND PROGRAM, SY 2019-2020 (As of June 30, 2019)	SPED
13. NUMBER OF ASSISTIVE TECHNOLOGY AND ADAPTIVE DEVICES FOR LWDs, SY 2019-2020 (As of June 30, 2019)	SPED
14. NUMBER OF EQUIPMENT AND TOOLS IN THE SCHOOL FOR LWDs, SY 2019-2020 (As of June 30, 2019)	SPED
15. LEARNING RESOURCES NEEDED FOR THE LEARNERS WITH DISABILITIES (LWDs), SY 2019-2020 (As of June 30, 2019)	SPED
16. LOCALLY-FUNDED TEACHERS WORKING IN THE SCHOOL BY FUNDING SOURCE, SY 2019-2020 (As of June 30, 2019)	HR
17. LOCALLY-FUNDED TEACHERS WORKING IN THE SCHOOL WHO ARE QUALIFIED AND TRAINED, SY 2019-2020 (As of June 30, 2019)	HR / HRTD
18. DEPARTMENT OF EDUCATION (DepEd) SUBSIDIZED CONTRACT OF SERVICE (COS) TEACHERS/ ASATIDZ HANDLING ALIVE CLASSES, SY 2019-2020 (As of June 30, 2019)	HR / DAC
19. TEACHING RELATED AND NON-TEACHING PERSONNEL DATA (Nationally-funded), SY 2019-2020 (As of June 30, 2019)	HR
20. TEACHING PERSONNEL DATA (Nationally-funded), SY 2019-2020 (As of June 30, 2019)	HR
21. TEACHER ASSIGNMENTS (Nationally-funded teachers working in the school), SY 2019-2020 (As of June 30, 2019)	HR
22. TEACHERS WHO RECEIVED TRAINING WHILE IN-SERVICE FROM JUNE 2018 TO JUNE 2019 (Nationally-funded teachers working in the school), SY 2019-2020 (As of June 30, 2019)	HR / HRTD
23. TEACHERS WHO RECEIVED TRAINING ON INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT) FROM JUNE 2015 TO JUNE 2019	HRTD
24. TEACHERS WHO RECEIVED TRAINING ON PEDAGOGY FROM JUNE 2015 TO JUNE 2019 (Nationally-funded teachers working in the school), SY 2019-2020 (As of June 30, 2019)	HRTD
25. NUMBER OF TEACHERS BY GRADE LEVEL (Nationally-funded teachers actually working in the school), SY 2019-2020 (As of June 30, 2019)	HR
26. NUMBER OF TEACHERS BY TEACHING ASSIGNMENT IN GRADES 4 TO 6 (Nationally-funded teachers actually working in the school), SY 2019-2020 (As of June 30, 2019)	HR
27. TEACHERS' DATA HANDLING LEARNERS WITH DISABILITIES (LWDs) (Nationally-funded teachers only), SY 2019-2020 (As of June 30, 2019)	HR / SPED

28. NUMBER OF TEACHERS BY HIGHEST EDUCATIONAL ATTAINMENT (Nationally-funded teachers only), SY 2019-2020 (As of June 30, 2019)	HR
Box 2. LEARNING ACTION CELL (LAC) SESSION, SY 2019-2020	CID
Box 3. ACTION RESEARCH, SY 2019-2020	SEPS PRS SGOD
Box 4. SCHOOL GOVERNMENT PROGRAM (SGP), SY 2019-2020	YFD
Box 5. SUPREME PUPILS GOVERNMENT (SPG) ACTIVITIES, SY 2019-2020	YFD
Box 6. CAREER GUIDANCE PROGRAM, SY 2019-2020	YFD
29. NUMBER OF FUNCTIONAL COMPUTERS IN THE SCHOOL BY FUNDING SOURCE, SY 2019-2020 (As of June 30, 2019)	ITO
30. NUMBER OF FUNCTIONAL ICT EQUIPMENT IN THE SCHOOL BY FUNDING SOURCE, SY 2019-2020 (As of June 30, 2019)	ITO
Box 7. DATA ON INTERNET CONNECTIVITY, SY 2019-2020 (As of June 30, 2019)	ITO
31. AVERAGE MONTHLY EXPENSE (IN PESOS) OF INTERNET CONNECTION BY FUNDING SOURCE, SY 2019-2020 (As of June 30, 2019)	ITO
32. MOOE ALLOCATION, UTILIZATION AND LIQUIDATION FROM JANUARY 2018 TO DECEMBER 2018	Div. Accountant
Box 8. AVAILABILITY OF ELECTRICAL SUPPLY, SY 2019-2020 (As of June 30, 2019)	PFD/DIV ENGR
Box 9. SCHOOL SITE DATA, SY 2019-2020 (As of June 30, 2019)	PFD/DIV ENGR
(Cont. of Box 9)	PFD/DIV ENGR
33. TRAVEL DETAILS (ONE-WAY) FROM SCHOOL, SY 2019-2020	PFD/DIV ENGR
Box 10. SCHOOL LOCATION, SY 2019-2020	PFD/DIV ENGR
34. HEALTH AND NUTRITION, SY 2019-2020	SCH HEALTH
Box 11. SCHOOL CLINIC, SY 2019-2020	SCH HEALTH
Box 12. AVAILABILITY OF WATER SUPPLY, SY 2019-2020 (As of June 30, 2019)	SCH HEALTH
35. NUMBER OF EXISTING WASH FACILITIES, SY 2019-2020 (As of June 30, 2019)	SCH HEALTH
36. ORAL HEALTH, PREVIOUS SY 2018-2019	SCH HEALTH
37. MEDICAL AND NURSING SERVICES, PREVIOUS SY 2018-2019	SCH HEALTH
Box 13. MENTAL HEALTH, PREVIOUS SY 2018-2019	SCH HEALTH
Box 14. TOBACCO CONTROL, SY 2019-2020	SCH HEALTH
Box 15. NATIONAL PREVENTIVE DRUG EDUCATION, SY 2019-2020	SCH HEALTH
Box 16. FEEDING PROGRAM, SY 2019-2020 (As of August 31, 2019)	SCH HEALTH
Box 17. FOOD HANDLING, SY 2019-2020 (As of August 31, 2019)	SCH HEALTH
Box 18. SOLID WASTE MANAGEMENT, SY 2019-2020 (As of June 30, 2019)	SCH HEALTH
Box 19. OPERATION AND MAINTENANCE OF SANITATION FACILITIES, SY 2019-2020 (As of June 30, 2019)	SCH HEALTH
Box 20. MENSTRUAL HYGIENE, SY 2019-2020 (As of June 30, 2019)	SCH HEALTH
Box 21. SCHOOL SPORTS PROGRAM, SY 2019-2020 (As of June 30, 2019) AVAILABLE SPORTS EVENTS, CLUBS, AND FACILITIES	SPORTS
38. SCHOOL SPORTS PROGRAM, SY 2019-2020 (As of June 30, 2019) SPORTS PERSONNEL (DepEd Funded) DATA	SPORTS
39. DISASTERS/CALAMITIES, For the months of June 2018 to May 2019	DRRM
(Cont. of 39)	DRRM
40. DISASTERS/CALAMITIES (Human-Induced Hazards - Armed Conflict and Grave Child Rights Violations), For the months of June 2018 to May 2019	DRRM
41. RESULT OF DISASTER INCIDENCES, For the months of June 2018 to May 2019	DRRM
Box 22. ENABLING ENVIRONMENT, For the months of June 2018 to May 2019	DRRM
Box 23. SAFE LEARNING FACILITIES, For the months of June 2018 to May 2019	DRRM
Box 24. DISASTER RISK MANAGEMENT, For the months of June 2018 to May 2019	DRRM
(Cont. of Box 24)	DRRM
Box 25. DISASTER RISK REDUCTION IN EDUCATION, For the months of June 2018 to May 2019	DRRM
42. DISASTER RISK REDUCTION IN EDUCATION (DRRM, CCA, and Peacebuilding Trainings), For the months of June 2018 to May 2019	DRRM
Box 26. DISASTER RISK REDUCTION IN EDUCATION	DRRM
Box 27. ARMED-CONFLICT RELATED INITIATIVES, For the months of June 2018 to May 2019	DRRM