



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

August 22, 2023

**DIVISION MEMORANDUM**

No. 470 s. 2023

**“PROGRESS MONITORING IN THE IMPLEMENTATION OF A FUNCTIONAL SCHOOL GOVERNANCE COUNCIL (SGC)”**

To: Assistant Schools Division Superintendent  
CID and SGOD Chiefs  
Public Schools District Supervisors / Districts in Charge  
Elementary and Secondary School Heads  
District SBM/SGC Coordinators  
All Others Concerned

1. In consonance with Regional Memorandum no. 0435, s 2023 dated August 8, 2023, re: **“Progress Monitoring in the Implementation of a Functional School Governance Council (SGC)”** and DepEd Order No. 026, s. 2023 re: **“Implementing Guidelines on the Establishment of School Governance Council”**, this office hereby underscores essential provisions, to wit:

- a. update the status of the implementation of the SGC based on the Functionality Assessment Tool results per Schools Division Offices
- b. assess divisional reports on Technical Assistance provided responsive to the challenges encountered by the schools and divisions during the divisions’ SGC implementations both in elementary and secondary levels;
- c. provide technical assistance in navigating the SGC Assessment Functionality Tool and hands-on exercises in accomplishing the reporting templates;
- d. discuss School Based Management Planning Documents (SIP, AIP, SRC and others) that align with the MATATAG Agenda;
- e. conduct SWOT Analysis on the low turnouts of schools with functional SGC among secondary schools and identify underlying issues and concerns in the implementation for effective intervention; and
- f. develop action plans for the prioritization of technical assistance and integration of M and E in the implementation.

2. A virtual pre-work for the above progress monitoring and provisions will be conducted on August 25, 2023 at 9:30 in the morning . Link will be shared thru the PSDS’s/PSDIC’s group chat and SBM/SGC Coordinators group chat.

3. The participants of this activity are the Division SBM Coordinator, Elementary and Secondary School Heads and District SBM/SGC Coordinators.





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4. Immediate and wide dissemination of this Memorandum is hereby enjoined.

**For the Schools Division Superintendent**

**NIÑO JOMAR S. CABLAY**

Administrative Officer IV-OIC Schools Division Superintendent

