



Republic of the Philippines
Department of Education
DIVISION OF MISAMIS ORIENTAL

MEMORANDUM

No. 512, s. 2018

TO : Curriculum Implementation Division (CID) Personnel
School Governance Operation Division (SGOD) Personnel
Public Schools District Supervisors/District In-Charge
Lead Public Elementary and Secondary School Heads
District ICT Coordinators
Division Section Heads
This Division

FROM : **RANDOLPH B. TORTOLA**
Schools Division Superintendent

SUBJECT : **ADDENDUM-CORRIGENDUM TO DIVISION MEMORANDUM
NO. 486 s. 2018 re: CONDUCT OF DIVISION MONITORING,
EVALUATION, AND ADJUSTMENT CONFERENCE (DMEA)**

DATE : September 7, 2018

- 1) Addendum/Corrigendum to Division Memorandum No. 486 s, 2018 re: *Conduct of Division Monitoring, Evaluation and Adjustment Conference (DMEA)*, the Pre-Work activity shall be on September 11 – 12, 2018 at the 2nd Floor, Pelaez Sports Complex (*former DepEd Regional Office*) and the DMEA Conference Proper shall be on September 17 – 19, 2018 at Pearlmont Hotel, Cagayan de Oro City.
- 2) All participants are encouraged to wear corporate business attire during the Conference proper.
- 3) The following are enclosed for reference:
Enclosure 1: District Schedule
Enclosure 2: Additional Data (to be accomplished by the District-MEA Team prior to the DMEA Conference proper)
Enclosure 3: Division Technical Working Group
- 4) All other provisions stated in Division Memorandum no. 486 s, 2018 shall remain enforced.
- 5) Immediate and wide dissemination of this Memorandum to all concerned is hereby enjoined.

//SGOD-DAA

I. PRE-WORK ACTIVITY: September 11-12, 2018

Day 1: September 11, 2018		Day 2: September 12, 2018	
DISTRICT	No. of Participants	DISTRICT	No. of Participants
Magsaysay 1 & 2	7	Tagoloan	4
Medina	4	Villanueva	4
Talisayan	4	Opol	4
Kinoguitan	4	Alubijid	4
Sugbongcogon	4	Laguindingan	4
Salay	4	Libertad	4
Lagonglong	4	Initao	4
Balingasag North & South	7	Naawan	4
Claveria I	4	Manticao	4
Claveria II	4	Lugait	4
Jasaan	4	MOGCHS	4
Division Office Personnel	21	Division Office Personnel	21
Total	71	Total	65

LIST OF DIVISION OFFICE PERSONNEL

DIVISION OFFICE PERSONNEL	Day 1	Day 2
	Sept. 11, 2018	Sept. 12, 2018
	Assigned District	Assigned District
Celieto B. Magsayo, <i>EPS I-CID</i>	Magsaysay 1&2	Tagoloan
Mary Grace V. Gallana, <i>EPS I-CID</i>	Medina	Villanueva
Rhodora L. Gallares, <i>EPS I-SGOD</i>	Talisayan	Opol
Johnny D. Redondo, <i>EPS I-CID</i>	Kinoguitan	Alubijid
Sally S. Aguilar, <i>EPS I-CID</i>	Sugbongcogon	Laguindingan
Ferminia M. Labis, <i>EPS I-CID</i>	Salay	Libertad
Maria Teresa M. Absin, <i>EPS I-CID</i>	Lagonglong	Initao
Norberto E. Rosales, <i>EPS I-CID</i>	Balingasag North & South	Naawan
Merly B. Mabelin, <i>EPS I-CID</i>	Claveria I	Manticao
Annalyn A. Salcedo, <i>EPS I-CID</i>	Claveria II	Lugait
Nelson B. Absin, <i>EPS I-CID</i>	Jasaan	MOGCHS
Erlinda G. Dael, <i>Chief - CID</i>		
Rudy O. Magdugo, <i>Chief - SGOD</i>		
Danny A. Asio, <i>SEPS-SMME</i>		
Gerry P. Madrid, <i>EPS II-SMME</i>		
Irish Karylle D. Monte, <i>SEPS-HRD</i>		
Edwin L. Gamorot, <i>Planning Officer III</i>		
Freddiejun T. Delig, <i>ITO I</i>		
Cristine H. Cabiassa, <i>PDO I</i>		
Vevian T. Tuason, <i>SEPS-SocMob</i>		
Catherine Anne B. Orasan, <i>EPSII-SocMob</i>		
Kim Eric G. Lugluban, <i>PDO II</i>		
Andrian F. Tecson, <i>EPS II-ALS</i>		
Cheryl D. Ubalde, <i>EPS II-ALS</i>		

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Enclosure No. **1** to Division Memo No. 512, s. 2018

II. CONFERENCE PROPER:

Day 1: Sept. 17, 2018		Day 2: Sept. 18, 2018	
DISTRICT	NO. OF PAX	DISTRICT	NO. OF PAX
Villanueva	3	Magsaysay 1 & 2	5
Tagoloan	3	Medina	3
Opol	3	Talisayan	3
Alubijid	3	Kinoguitan	3
Laguindingan	3	Sugbongcogon	3
Libertad	3	Salay	3
Initao	3	Lagonglong	3
Naawan	3	Balingasag North & South	5
Manticao	3	Claveria I	3
Lugait	3	Claveria II	3
MOGCHS	3	Jasaan	3
PSDSs/DICs (Jasaan to Magsaysay)	11	PSDSs/DICs (Villanueva to Lugait including MOGCHS)	11
Division Office Personnel	36	Division Office Personnel	36
Total	80	Total	84

List of Division Personnel During the Conference Proper

NO.	PERSONNEL		POSITION		
1	Randolph B. Tortola		SDS		
2	Rowena H. Para-on		ASDS		
3	Erlinda G. Dael		Chief - CID		
4	Rudy O. Magdugo		Chief - SGOD		
5	Bernadette P. Samaco		Administrative Officer		
NO.	PERSONNEL	POSITION	NO.	PERSONNEL	POSITION
6	Mark Lorren T. Tejano	Budget Officer	22	Celieto B. Magsayo	EPS I - CID-LRMDS
7	Angelita S. Rananan	Accountant III	23	Kim Eric G. Lubguban	PDO II - CID-LRMDS
8	Edwin L. Gamorot	Planning Officer III	24	Johnny D. Redondo	EPS I - CID
9	Freddiejun T. Delig	Information Tech. Officer I	25	Sally S. Aguilar	EPS I - CID
10	Sandy L. Simo	Division Engineer	26	Norberto E. Rosales	EPS I - CID
11	Vida C. Suganob	Medical Officer	27	Mary Grace V. Gallana	EPS I - CID
12	Eleanor P. Cruz	Supply Officer	28	Nelson B. Absin	EPS I - CID
13	Rhodora L. Gallares	EPS I - SGOD	29	Maria Teresa M. Absin	EPS I - CID
14	Danny A. Asio	SEPS-SMME - SGOD	30	Ferminia M. Labis	EPS I - CID
15	Irish Karylle D. Monte	SEPS-HRD - SGOD	31	Merly B. Mabelin	EPS I - CID
16	Vevian T. Tuason	SEPS-SMN - SGOD	32	Annalyn A. Salcedo	EPS I - CID
17	Lindo M. Cayadong	SEPS-Planning & Reserach - SGOD	33	Andrian F. Tecson	EPS II-ALS - CID
18	Gerry P. Madrid	EPS II-SMME - SGOD	34	Cheryl D. Ubalde	EPS II-ALS - CID
19	Catherine Anne B. Orasan	EPS II-SMN - SGOD	35	Eva S. Dela Peña	ADA I - SGOD
21	Christine H. Cabiassa	PDO I - SGOD	36	Andrew Heroe R. Janubas	ADA VI - SGOD

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III. POST - CONFERENCE: (September 19, 2018, at 8:00 A.M. to 12:00 NN)

List of Division Personnel during the Post Conference

NO.	PERSO NNEL	POSITION			
1	Randolph B. Tortola	SDS			
2	Rowena H. Para-on	ASDS			
3	Erlinda G. Dael	Chief - CID			
4	Rudy O. Magdugo	Chief - SGOD			
5	Bernadette P. Samaco	Administrative Officer			
NO.	PERSONNEL	POSITION	NO.	PERSONNEL	POSITION
6	Mark Lorren T. Tejano	Budget Officer	22	Celieto B. Magsayo	EPS I - CID- LRMDS
7	Angelita S. Ranalan	Accountant III	23	Kim Eric G. Lubguban	PDO II - CID- LRMDS
8	Edwin L. Gamorot	Planning Officer III	24	Johnny D. Redondo	EPS I - CID
9	Freddiejun T. Delig	Information Tech. Officer I	25	Sally S. Aguilar	EPS I - CID
10	Sandy L. Simo	Division Engineer	26	Norberto E. Rosales	EPS I - CID
11	Vida C. Suganob	Medical Officer	27	Mary Grace V. Gallana	EPS I - CID
12	Eleanor P. Cruz	Supply Officer	28	Nelson B. Absin	EPS I - CID
13	Rhodora L. Gallares	EPS I - SGOD	29	Maria Teresa M. Absin	EPS I - CID
14	Danny A. Asio	SEPS-SMME - SGOD	30	Ferminia M. Labis	EPS I - CID
15	Irish Karylle D. Monte	SEPS-HRD - SGOD	31	Merly B. Mabelin	EPS I - CID
16	Vevian T. Tuason	SEPS-SMN - SGOD	32	Annalyn A. Salcedo	EPS I - CID
17	Lindo M. Cayadong	SEPS-Planning & Reserach - SGOD	33	Andrian F. Tecson	EPS II-ALS - CID
18	Gerry P. Madrid	EPS II-SMME - SGOD	34	Cheryl D. Ubalde	EPS II-ALS - CID
19	Catherine Anne B. Orasan	EPS II-SMN - SGOD	35	Eva S. Dela Peña	ADA I - SGOD
21	Christine H. Cabiassa	PDO I - SGOD	36	Andrew Heroe R. Janubas	ADA VI - SGOD

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Enclosure No. 2 to Division Memo No. 572, s. 2018

Additional Data to be Accomplished by the District-MEA Team

(note: These (data) shall be submitted to the Office before DMEA Conference Proper)

Data Needed (District)	Total Number (District)
Number of Academic Honors (Elementary)	
Number of Academic Honors (Secondary)	
Number of Learners (Elementary)	
Number of Learners (Secondary)	
Number of Integrated Schools	
Number of A & E Passers	
Number of ALS instructors	
Number of DALC	
Number of Schools with SBM Level2	



The Technical Working Group and Assigned Task

CONFERENCE PROPER: Sept. 17-19, 2018				
	Personnel	Position	Assigned Task	Activity
1	Randolph B. Tortola	SDS	Overall Chair	Conference Proper
2	Rowena H. Para-on	ASDS	Asst. Chair	Conference Proper
3	Erlinda G. Dael	Chief - CID	Reactor on CID Matters	Pre-Work & Conference Proper
4	Rudy O. Magdugo	Chief - SGOD	Reactor on SGOD Matters	Pre-Work & Conference Proper
5	Bernadette P. Samaco	AO V	Reactor on Administrative Matters	Conference Proper
6	Mark Lorren T. Tejano	Budget Officer	Reactor on Finance Matters	Pre-Work & Conference Proper
7	Angelita S. Ranalan	Accountant	Reactor on MOOE Matters	Conference Proper
8	Edwin L. Gamorot	Planning Officer	Facilitator, Reactor on Planning Matters	Pre-Work & Conference Proper
9	Freddiejun Delig	Info & Tech. Officer	Facilitator, ICT	Pre-Work & Conference Proper
9	Sandy L. Simo	Division Engineer	Reactor on Building and Construction Matters	Conference Proper
10	Vida C. Suganob	Medical Officer	Reactor on Health and Nutrition Issues	Pre-Work & Conference Proper
11	Eleanor C. Padero	Supply Officer	Reactor on Property Management Matters	Pre-Work & Conference Proper
12	Celieto B. Magsayo	EPS I - CID-LRMDS	Reactor on LRMDS Matters	Pre-Work & Conference Proper
13	Kim Eric G. Lubguban	PDO II - CID-LRMDS	Reactor on LRMDS Matters, Secretariat	Pre-Work & Conference Proper
14	Johnny D. Redondo	EPS I - CID	Reactor on CID Matters and gives TA to assigned District	Pre-Work & Conference Proper
15	Sally S. Aguilar	EPS I - CID	Reactor on CID Matters and gives TA to assigned District	Pre-Work & Conference Proper
16	Norberto E. Rosales	EPS I - CID	Reactor on CID Matters and gives TA to assigned District	Pre-Work & Conference Proper
17	Mary Grace V. Gallana	EPS I - CID	Reactor on CID Matters and gives TA to assigned District	Pre-Work & Conference Proper
18	Nelson B. Absin	EPS I - CID	Reactor on CID Matters and gives TA to assigned District	Pre-Work & Conference Proper
19	Maria Teresa M. Absin	EPS I - CID	Reactor on CID Matters and gives TA to assigned District	Pre-Work & Conference Proper
20	Ferminia M. Labis	EPS I - CID	Reactor on CID Matters and gives TA to assigned District	Pre-Work & Conference Proper

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The Technical Working Group and Assigned Task

CONFERENCE PROPER: Sept. 17-18, 2018				
	Personnel	Position	Assigned Task	Activity
21	Merly B. Mabelin	EPS I – CID	Reactor on CID Matters and gives TA to assigned District	Pre-Work & Conference Proper
22	Annalyn A. Salcedo	EPS	Reactor on CID Matters and gives TA to assigned District	Pre-Work & Conference Proper
24	Andrian F. Tecson	EPS - II	Reactor on CID Matters and gives TA to assigned District	Pre-Work & Conference Proper
25	Cheryl D. Ubalde	EPS- II	Reactor on CID Matters and gives TA to assigned District	Pre-Work & Conference Proper
26	Rhodora L. Gallares	EPS – SGOD	Reactor on Senior High School Matters and gives TA to assigned District	Pre-Work & Conference Proper
27	Danny A. Asio	SEPS–SGOD	Facilitator, Reactor	Pre-Work & Conference Proper
28	Irish Karylle D. Monte	SEPS – SGOD	Facilitator, Master of Ceremony	Pre-Work & Conference Proper
29	Vevian T. Tuason	SEPS – SGOD	Facilitator, Synthesizer	Pre-Work & Conference Proper
30	Lindo M. Cayadong	SEPS – SGOD	Facilitator, Chair Secretariat	Pre-Work & Conference Proper
31	Gerry P. Madrid	EPS II – SGOD	Facilitator, Technical Chair, Program and Certificates	Pre-Work & Conference Proper
32	Catherine Anne B. Orasan	EPS II – SGOD	Materials, Handouts and Attendance Chair	Pre-Work & Conference Proper
33	Cirilo K. Rubuato II	PDO II – SGOD	Venue Layout	Pre-Work & Conference Proper
34	Christine H. Cabiassa	PDO II – SGOD	Incentives Chair	Pre-Work & Conference Proper
35	Eva S. Dela Peña	PDO II – SGOD	Cash Advance Chair	Pre-Work & Conference Proper
36	Andrew Heroe R. Janubas	PDO II – SGOD	Technical	Pre-Work & Conference Proper

Signature