



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Office of the Schools Division  
Superintendent

September 9, 2022

**DIVISION MEMORANDUM**

No. 516 s. 2022

**CORRIGENDUM TO DIVISION MEMORANDUM NO. 474, S. 2022 TITLED:  
INTERNATIONAL COOPERATION OFFICE (ICO)- KOREA- PHILIPPINES  
TEACHER EXCHANGE PROGRAMME (KPTEP)  
LEARNING SERIES 4: SESSION 6**

To: Public Schools District Supervisors and Districts In-charge  
Teachers, School Heads and Supervisors Concerned  
This Division

1. The participants are informed that the activity is moved to September 23, 2022 (Friday), at Grand Caprice, Limketkai, Cagayan de Oro City
2. All other provisions in the previous Memorandum shall remain in effect.
3. Wide dissemination with this Memorandum is directed

**JONATHAN S. DELA PEÑA, PhD, CESO V**  
Schools Division Superintendent

SGOD, SMN- CATHY



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Office of the Schools Division  
Superintendent

August 22, 2022

**DIVISION MEMORANDUM**

No. 474 s. 2022

**INTERNATIONAL COOPERATION OFFICE (ICO)- KOREA- PHILIPPINES  
TEACHER EXCHANGE PROGRAMME (KPTEP)  
LEARNING SERIES 4: SESSION 6**

To: Public Schools District Supervisors and Districts In-charge  
Teachers, School Heads and Supervisors Concerned  
This Division

1. DepEd Region X will host the International Cooperation Office (ICO)- KPTEP Learning Series 4: Session 6.
2. In this regard this Office informs the field of the participants to join the said activity on September 15, 2022, 7:00am at Chali Beach Resort, Cugman Cagayan de Oro City.

| No. | NAME                       | POSITION                     | STATION                       |
|-----|----------------------------|------------------------------|-------------------------------|
| 1   | Andrian F. Tecson          | Head Teacher III             | Tipolohon Elementary School   |
| 2   | Marife Y. Bongcayao        | Master Teacher -I            | Lugait National High School   |
| 3   | Samy T. Igloria            | School Principal _II         | Opol Central School           |
| 4   | Carnila Simacon            | District In-charge           | Medina North District         |
| 5   | Rizza Miyake Ocmeja        | School Head                  | Villanueva District           |
| 6   | Allen O. Kilat             | Head Teacher I               | Tangkub Elementary School     |
| 7   | Leslie C. Boles            | Head Teacher III             | Lagtang Elementary School     |
| 8   | Ronjie Rosete              | Head Teacher III             | MOGCHS                        |
| 9   | Norman L. Anas             | Master Teacher -I            | MOGCHS                        |
| 10  | Elcris E. Caño             | School Principal I           | Naawan Central School         |
| 11  | Michael A. Lumajang        | Head Teacher -I              | Talaba Elementary School      |
| 12  | Vincent V. Pagaspas        | Head Teacher                 | Tinagaan Integrated School    |
| 13  | Lumarvin A. Tubo           | Teacher I                    | Tagoloan National High School |
| 14  | Gines Cacayan              | Education Program Supervisor | Division Office               |
| 15  | Maria Fidela Salvador      | District Supervisor          | Claveria West District        |
| 16  | Cristine Fatima A. Sabejon | Teacher I                    | Tagoloan National High School |
| 17  | Christian Philip Escabal   | Teacher III                  | Naawan National High School   |



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





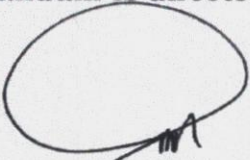
Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

|    |                          |                    |                           |
|----|--------------------------|--------------------|---------------------------|
| 18 | Victoria Milka S. Dragon | Teacher III        | Lumbo NHS                 |
| 19 | Rodrigo N. Abe-abe       | Head Teacher III   | Tup-on Elementary School  |
| 20 | Ringo R. Dadole          | Master Teacher- II | Maputi Senior High School |

Division Office TWG

| No. | NAME                      | POSITION          | STATION         |
|-----|---------------------------|-------------------|-----------------|
| 1   | Catherine Anne S. Balanay | OIC – SEPS SOCMOB | Division Office |
| 2   | Danny A. Asio             | SEPS - MNE        | Division Office |
| 3   | D' Oriental Singers       |                   |                 |

- Attached is the Regional Memorandum No.505, s.2022 for your guidance.
- This will serve as your authority to travel.
- Travelling, Meals and other expenses of the participants shall be charged against School / Division MOOE subject to the usual accounting rules and regulations.
- Wide dissemination with this Memorandum is directed

  
**JONATHAN S. DELA PEÑA, PhD, CESO V**  
Schools Division Superintendent

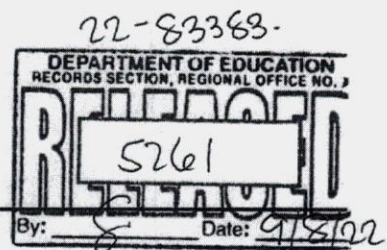
SGOD, SMN- CATHY



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)



Republic of the Philippines  
**Department of Education**  
 REGION X - NORTHERN MINDANAO



September 7, 2022

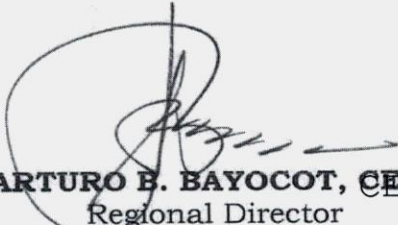
REGIONAL MEMORANDUM

No. 'sq, s. 2022

CORRIGENDUM TO RM 505, S. 2022 TITLED INTERNATIONAL COOPERATION OFFICE (ICO) - KOREA-PHILIPPINES TEACHER EXCHANGE PROGRAMME (KPTEP) LEARNING SERIES 4: SESSION 6

To: Assistant Regional Director  
 Schools Division Superintendents  
 SGOD Chiefs  
 Division Partnership Focal Persons  
 School Heads  
 Teachers  
 All Others Concerned

1. Regarding Regional Memorandum No. 505, s. 2022 titled International Cooperation Office (ICO) - Korea-Philippines Teacher Exchange Programme (KPTEP) Learning Series 4: Session 6, the activity is moved to September 23 (Friday), at Dynasty Court Hotel, Cagayan de Oro City.
2. All other provisions in the previous Memorandum shall remain in effect.
3. This Office directs the immediate and wide dissemination of this Memorandum.

  
**ARTURO B. BAYOCOT, CESO 111**  
 Regional Director

DR.

ATCH.: As stated

To be indicated in the Perpetual Index under the following subjects:

ESSD/cdtrandi



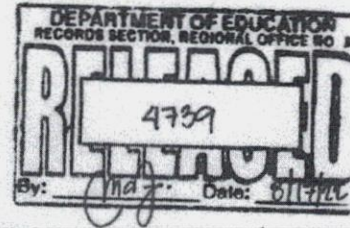
DepEd Regional Office X, Zone 1, Upper Balulang, Cagayan de Oro City  
 (088) 856-3932 | (088) 881-3137 | (088) 881-3031  
 Department of Education Region 10  
 region10@deped.gov.ph  
 http://deped10.com







Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO



August 16, 2022

REGIONAL MEMORANDUM

No. SOS , s. 2022

INTERNATIONAL COOPERATION OFFICE (ICO) - KOREA-PHILIPPINES  
TEACHER EXCHANGE PROGRAMME (KPTEP)  
LEARNING SERIES 4: SESSION 6

To: Assistant Regional Director  
Schools Division Superintendents  
Cagayan de Oro City Division  
El Salvador City Division  
Misamis Oriental Division  
SGOD Chiefs  
Division Partnership Focal Persons  
All Others Concerned

1. Regarding the International Cooperation Office (ICO) Memorandum titled ICO-KPTEP Learning Series and invitation to Region X to host the ICO-KPTEP Learning Series 4 – Session 6, this Office, in partnership with Korea-Philippines Teacher Exchange Programme Alumni Association (KPTEPAA), enjoins concerned Schools Division Offices (SDOs) in the Region to send participants to the learning activity at Chali Beach Resort and Conference Center, Cugman, Cagayan de Oro City, on September 15, at 7:00 a.m.
2. The activity supports the Sulong Edukalidad, the DepEd's battle cry with KITE as the symbol of the Department's national efforts to respond to the biggest lingering challenges in improving the learning environment, teachers' upskilling and reskilling, and engagement of stakeholders for support and collaboration.
3. Further, this activity is in conjunction with the United Nations Educational, Scientific, and Cultural Organization (UNESCO) to lead and coordinate global efforts for Sustainable Development Goal 4 (SDG 4) and the 10th Year Anniversary of the Asia-Pacific Teacher Exchange for Global Education (APTE). Also, the activity seeks to promote learning and development and a sense of community caring for one another through webbased learning series for the teachers' professional development.



4. Here is the allocation list of the target SDC) participants:

| SDOs             | No. of Pax | Target Participants   |
|------------------|------------|---|
| Cagayan de Oro   | 20         | SDC) Officials,<br>Supervisors or<br>Partnership Focal<br>Persons,<br>PSDSs/Principals,<br><br>Teachers |
| El Salvador      | 20         |   |
| Misamis Oriental | 20         |   |
| TOTAL            | 60         |   |

5. Also, attached is the list of secretariat and technical working group/committees from the central, regional, and division offices, including the KPTEP Alumni and resource speakers.

6. The participants are highly recommended to arrive on time on September 15 and shall complete the required working hours for the activity. Registration starts at 6:30 a.m. with morning snacks as the first meal.

7. The participants per division shall take with them their laptops, extension wires, internet modems/wifi if possible, and must wear formal or semiformal attires.

8. The list of participants and the polo-shirt sizes shall be confirmed and accomplished by the division partnership focal persons on or before August 19 via <https://bit.ly/3JNHNRR>.

8. Participation in this activity is treated as official business.

9. Likewise, travel and other incidental expenses shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.

10. For clarifications and coordination, please contact the following:

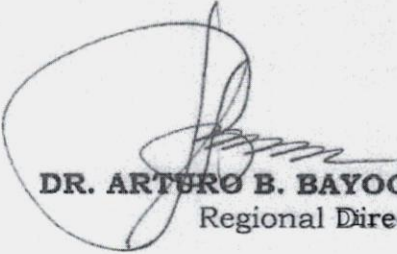
Office of the Chief  
 Education Support Services Division  
 Third floor, DepEd RO-X Building, DepEd ROX  
 Complex  
 Zone 1, Upper Balulang, Cagayan de Oro City  
 Telephone Number: 09166590690  
 Email Address: [essd.regionx@deped.gov.ph](mailto:essd.regionx@deped.gov.ph)

Ricardo G. Dragon, DM, RN, MN  
 Regional Partnership Focal Person

Education Support Services Division  
Third floor, DepEd RO-X Building, DepEd ROX  
Complex  
Zone 1, Upper Balulang, Cagayan de Oro City  
Telephone Number: 09265680095  
Email Address: ricardo.dragon@deped.gov.ph

9. This Office directs the  
and wide dissemination of this  
Memorandum.

immediate



**DR. ARTERO B. BAYOC**  
Regional Director

B. BAYOCOT, CESO 111

ATCH.: As stated

To be indicated in the Perpetual Index  
under the following subjects:

LEARNING SERIES

SDG

\* International Cooperation Office (ICO) - Korea-Philippines Teacher Exchange Programme (KPI'EP) Learning  
Series 4: Session 6

ESSD/chard



# TECHNICAL WORKING GROUP COMMITTEES

## COMMITTEES

| Over-all DMCB<br>Programs/ Secretariat      | OFFICE/ORGANIZATION   | TASKS/ FUNCTIONS  |
|---|---|---|
| Over-all DMCB<br>Programs/ Secretariat      | Dir. Margarita Consolacion Ballesteros<br>Danilo G. Osorio<br>Jaymee Grace Carreon<br>Myron Gil D. Talosig<br>Ricardo G. Dragon | Coordinate/conduct meetings and follow-up actions with concerned person/ authorities Design the Program/ Event<br>Over-all in-charge of program execution<br>Complete list of Committees and contact number   |
| Welcome Committee (USHER)                   | Catherine Anne S. Balanay Nilo L. Lomongo   | Welcome guests as they arrive<br>Maintain order during the program and make sure the audience is adhering to safety rules Welcome the participants/ guests and guide them to their seats  |
| Physical Set-up                             | Brandon Paler<br>Mell Heiston Genson  | <ul style="list-style-type: none"> <li>• Venue Layout and FLAG requirements</li> <li>• Set-up of Venue</li> <li>• Stage decoration</li> <li>• Backdrop and Tarp (for Event and Press Con)</li> <li>• Podium and micro hones</li> </ul>  |
| Technical and Audio Visual                  | Renel Jay A. Quirit<br>Ralph Simon S. Mabulay   | Lights and Sounds<br>Powerpoint Presentation<br>Arrangement of technical and audio requirements<br>Will oversee that all technical related matter is addressed<br>Livestreamin to FB Live   |
| Invitations/ Letters (Local)                | ICO   | <ul style="list-style-type: none"> <li>• -Letter to Speaker</li> <li>• Letters to EXECOM</li> <li>• Memo to Region concerned</li> <li>• Thank you letters</li> <li>• Perform other related task</li> </ul>  |
| Health and Wellness                         | Region X (Health Team- 2 pax)   | Put up health/ first aid booths<br>Prior hospital coordination in case of emergencies<br><b>Perform other related task</b>  |
| Documentation, Evaluation and Videographics | Brandon Paler<br>Region X - Photographer, PAS   | Consolidation of highlights of the activity for activity report<br>Submit final/post-activity report that includes pictures and vie-lens (Coordinate with Multimedia Production, Publicity, Media Relations and Social Media)<br>Perform other related task   |
| Supplies and Materials                      | Crisalyn de Leon<br>Allan S. Abrogar  | In charge of preparing all materials to be use in the event<br>Preparation of toblerone<br>Ensuring all supplies/ materials are complete<br><b>Perform other related task</b>   |
| Registration                                | Jaymee Grace Carreon<br>Crisalyn de Leon<br>Jean T. Loquillano  | Preparation of Attendance Sheet<br>Facilitates registration of participants<br>Proper and Orderly distribution of kits to participants<br>Printing of Certificate of Appearance<br>Coordination on printing of Certificates of Appreciation<br>Certificate of Participation<br>Perform other related task |

**INTERNATIONAL COOPERATION OFFICE (ICO) - KOREA-PHILIPPINES**

**TEACHER EXCHANGE PROGRAMME (KPTEP) LEARNING SERIES 4:**

**SESSION 6**

**September 14-16, 2022**

**Cagayan de Oro City**

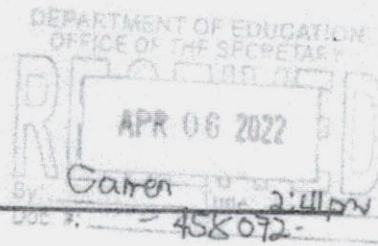


## LIST OF TWG, SECRETARIAT, RESOURCE SPEAKERS

| NAME                                       | DESIGNATION                            | OFFICE                                 |
|--|--|--|
| <b>Secretariat/Technical Working Group</b> |  |  |
| Margarita Consolacion C. Ballesteros       | Director IV                            | International Cooperation Office (ICO) |
| Ja ee Grace D. Carreon                     | Senior Technical Assistant I           |  |
| Crisal n de Leon                           | Technical Assistant II                 |  |
| Brandon C. Paler                           | Technical Assistant I                  |  |
| <b>KPTEP Alumni</b>                        |  |  |
| Danilo G. Osorio                           | Public Schools Division Superintendent | SDO - Caloocan City                    |
| TBC  |  |  |
| <b>Regional Office TWG</b>                 |  |  |
| M ron Gil D. Talosi                        | Chief, ESSD                            | Regional Office X                      |
| Ricardo G. Dra on                          | Partnershi Focal Person, ESSD          |  |
| Mel Heiston Genson                         | PDQ II, ESSO                           |  |
| Allan S. Ab ar                             | ADAS I, ESSD                           |  |
| Ralph Simon S. Mabulay                     | Computer Programmer II, ICT Unit       |  |
| TBC  | Medical Personnel, HNU                 |  |
| TBC  |  |  |
| <b>Division Office TWG</b>                 |  |  |
| Dr. Catherine S. Balana                    | SEPS-Mis, Ors                          | Schools Division Offices               |
| Nilo L. Lornon o                           | EPS II-EI Salvador                     |  |
| Dr. Jean T. Lo uillano                     | SEPS-CDO                               |  |
| 'D Oriental Sin ers                        | 36 ax                                  |  |
|  |  |  |
| Resource Speakers                          | 4 ax                                   |  |
|  |  |  |



Republika ng Pilipinas  
**Department of Education**  
INTERNATIONAL COOPERATION OFFICE



Office of the Director

nepablika ag

**DQartntettt ot Cötttatiott**  
INTERNATIONAL COOPERATION OFFICE

**MEMORANDUM**

**FOR**            **ATTY. MUCENO A. MALALU**  
                    Undersecretary and Chief of Staff

**FROM**            **GARITA CONSOLACION C. BALLESTEROS**  
**Pirector IV**

**SUBJECT**            **ICO-KPTEP Learning Series**

**DATE**            **06 April 2022**

Background

The International Cooperation Office (ICO) is anchored on the goal of enhancing the institutional capacity of the department in developing, coordinating, managing and consequently fulfilling international commitments of the country through strengthening ties with international partners towards quality, accessible, and liberating education.

The emergence of the COVID 19 pandemic brought a challenging time in the education sector. This massive disruption brought by public health emergency is unprecedented as it requires us to work together to safeguard the continuity of learning and preserve the overall well-being of our learners, teachers and all DepEd personnel.

In support to the Sulong Edukalidad, DepEd's battle cry with KITE as the symbol of the Department's national effort to respond to the biggest lingering challenges in improving the learning environment, teachers' upskilling and reskilling and engagement of stakeholders for support and collaboration, the ICO in partnership with KPTEAA will be hosting the webinar series in conjunction with the United Nations Educational, Scientific and Cultural Organization (UNESCO) as part of its mandate to lead and coordinate global efforts for Sustainable Development Goal 4 (SDG 4) and the 10<sup>th</sup> Year Anniversary of the Asia-Pacific Teacher Exchange for Global Education (APTE). APTE is a bilateral teacher exchange programme between the Republic of Korea and Asia Pacific partner and implemented by the Asia-Pacific Centre of Education for International Understanding under the auspices Of UNESCO

---

Alonzo Building, DepEd Complex, Meralco Avenue,  
Telephone No.: (02) 8637-6463/2; Email Address:





Republika ng Pilipinas

## Department of Education

INTERNATIONAL COOPERATION OFFICE

---

Office of the Director

APCEIU and in collaboration with the Ministries of Education of the partner countries.

The International Cooperation Office (ICO) and the Korea-Philippines Teacher Exchange Programme Alumni Association (KPTEPAA) in its commitment to support our educational communities, especially in this trying times, like to help with DepEd's target to improve and provide key means to implement SDG4 particularly that of 4.7 on Global Citizenship Education. The ICOKFTEP Learning Series is also in conjunction with the 10<sup>th</sup> Year Anniversary of the Asia-Pacific Teacher Exchange for Global Education (APTE). APTE is a bilateral teacher exchange programme between the Republic of Korea and Asia Pacific partner and implemented by the Asia-Pacific Centre of Education for International Understanding under the auspices of UNESCO APCEIU and in collaboration with the Ministries of Education of the partner countries.

With various online learning platforms available, providing opportunities for teachers to discuss teacher education programs and innovations towards GCED. In this context, the ICO-KPTEP seeks to promote learning and development as well as a sense of community caring for one another through the use web-based learning series for the professional development of teachers.

### OBJECTIVES OF THE LEARNING SERIES

1. Provide a platform to raise awareness of Sustainable Development Goals and call to action.
2. Provide a caring, participative, relevant and responsive online learning and development opportunities for teachers.
3. Exchange innovative and promising approaches on how to address gaps and issues and fully harness the potential of the four

Alonzo Building, DepEd Meralco Avenue,  
Telephone No.: (02) Email Address:

pillars of learning in order to support SDGs and Global Citizenship.

Clear Statement of Request

In line with this, we would like to respectfully request for your approval to hold the ICO-KPTEP Learning Series on the following dates and may we also request you to allow ICO personnel in charge of the Korea-Philippines Teacher

Complex,  
-863 7-6463/2;

Pasig City  
[ico@deped.gov.ph](mailto:ico@deped.gov.ph)



Republika *lita ng Pilipinas*  
ttg nepartment ot Cōutati011  
INTERNATIONAL COOPERATION  
OFFICE

Office of the Director

Exchange Programme (KPTEP) and the ICO Director to join the ICO-KPTEP Learning Series.

| No. | Re ion/ Division                  | Dates              |
|-----|-----------------------------------|--------------------|
| 1   | National Capital<br>Re on NCR     | April 22, 2022     |
| 2   | National<br>Capital Re<br>•on NCR | June 30, 2022      |
| 3   | National<br>Capital Re<br>ion NCR | July 13, 2022      |
| 4   | National Capital<br>Re ion NCR    | July 20, 2022      |
| 5   | National<br>Capital Re<br>•on NCR | August 24, 2022    |
| 6   | Re ion X                          | Se tember 14, 2022 |
| 7   | Re ion                            | Se tember 21, 2022 |
| 8   | Re •on Xll                        | Se tember 28, 2022 |
| 9   | Re on Xlll                        | November 10, 2022  |
| 10  | CAR                               | November 24, 2022  |

Thank you very much and hoping for your positive response.

Alonzo Building, DepEd Complex, Meralco Avenue,  
Telephone No.: (02) 8637-6463/2; Email Address:



---

Pasig City  
[ico@deped.gov.ph](mailto:ico@deped.gov.ph)

Alonzo Building, DepEd Meralco Avenue,  
Telephone No.: (02) Email Address:



Republika ng Pilipin  
Department of Education INTERNATIONAL  
COOPERATION OFFICE

---

Office of the Director

8 June 2022

DR. ARTURO B. BAYOCOT  
Regional Director  
DepEd Regional Office X  
Cagayan de Oro

Dear Regional Director Bayocot:

Greetings from the Department of Education!

The Department of Education with the International Cooperation Office is focusing on Global Citizenship Education (GCED). With globalization, there is a growing need for educational initiatives to capacitate the next generation to be fully functional global citizens.

The International Cooperation Office (ICO) is anchored on the goal of enhancing the institutional capacity of the department in developing, coordinating, managing and consequently fulfilling international commitments of the country through strengthening ties with international partners towards quality, accessible, and liberating education.

The emergence of the COVID 19 pandemic brought a challenging time in the education sector. This massive disruption brought by public health emergency is unprecedented as it requires us to work together to safeguard the continuity of learning and preserve the overall well-being of our learners, teachers and all DepEd personnel.

In support to the Sulong Edukalidad, DepEd's battle cry with KITE as the symbol of the Department's national effort to respond to the biggest lingering challenges in improving the learning environment, teachers' upskilling and reskilling and engagement of stakeholders for support and collaboration, the ICO in partnership with KPTEAA will be hosting the webinar series in conjunction with the United Nations Educational, Scientific and Cultural Organization (UNESCO) as part of its mandate to lead and coordinate global efforts for Sustainable Development Goal 4 (SDG 4) and the 10<sup>th</sup> Year Anniversary of the Asia-Pacific Teacher Exchange for Global Education (APTE). APTE is a bilateral teacher exchange programme between the Republic of Korea and Asia Pacific partner and implemented by the Asia-Pacific Centre of Education for International Understanding under the auspices of UNESCO

Alonzo Building, DepEd Complex,  
Telephone No.: (02) 8637-6463/2; Email Address:



APCEIU and in collaboration with the Ministries of Education of the partner countries.

---

Meralco Avenue, Pasig City  
ico@deped.gov.ph



Republika ng Pilipinas  
**Department of Education**  
INTERNATIONAL COOPERATION OFFICE

---

Office of the Director

In support of the Department of Education's Global Citizenship Integration in the Philippines, the International Cooperation Office, and KPTEP Alumni Association will conduct The ICOKPTEP Learning Series from April to November 2022.

In line with the advocacy of the International Cooperation Office in promoting GCED and the SDGs, we believe that your Division and your team will be more than willing to take action in promoting the SDGs not only within our schools but also in your community.

In this regard, the DepEd-International Cooperation Office would like to invite Region X to be the host division for the ICO-KPTEP Learning Series 4: Session 6 on 15<sup>th</sup> of September 2022.

Thank you very much and please accept my warm personal regards.

Very truly yours,

A handwritten signature in cursive script, appearing to read "M. Ballesteros".

**MARGARITA CONSOLACION C. BALLESTEROS**  
Director IV

Alonzo Building, DepEd Complex,  
Telephone No.: (02) 8637-6463/2; Email Address: