



DIVISION MEMORANDUM

No. 529 s. 2019

To: **All Public Schools District Supervisors
 All Elementary and Secondary School Administrators
 All Unit Chairman Elementary and Secondary Levels
 All Private Schools Unit Chairman East and West**

From: 
RANDOLPH B. TORTOLA
 Schools Division Superintendent

Subject: **CONDUCT OF THE 2019 PALARONG PANLALAWIGAN**

Date: **September 16, 2019**

1. In preparation for the conduct of the upcoming 2019 Palarong Panlalawigan, all Unit Chairmen elementary and secondary public and private schools are advised to do the necessary preparations, to wit:

- a. medical/dental examination and screening of all athletes, coaches and chaperons on the following schedule:

Date	Unit/Level	Composition	Venue
Sept.27, 2019	MOGCHS	All events	MOGCHS Quadrangle
Oct. 1, 2019	Unit 2-Elementary	Lagonglong-Claveria	Balingasag CS
Oct. 2, 2019	EMOAA including Private HS	Tagoloan-Magsaysay	Salay NHS
Oct. 3, 2019	Unit - 1 Elem.	Salay -Magsaysay	Maanas ES
Oct. 7, 2019	Unit 3-Elementary	Tagoloan-Laguindingan	Opol CS
Oct. 8, 2019	Unit-4 Elementary	Gitagum-Lugait	Naawan CS
Oct. 9, 2019	WMOAA including Private HS	Jasaan-Lugait HS	Naawan NHS

- b. The Medical Certificate should be signed by Dr. Vida C. Suganob, Medical Officer stating that the athlete is physically fit and within the age limit required, with a validity of three (3) months from date of issuance (the physician's name, signature, license number and the date of examination should appear on the medical certificate.



- c. The Dental Certificate with a universal entry should be duly signed by the dentist over his/her printed name, license number, and the date of examination.
 - d. The Medical Certificate for coaches and chaperons should be processed.
2. All nurses assigned in every district where the medical and dental examination is conducted should assist during the activity.
 3. The Division Sports Officer, and the Chairman and members of the Division Screening and Accreditation Committee (DSAC) shall coordinate with the Medical Officer and Division Dentist for documentation.
 4. Meals and travel expenses during the conduct of the Unit Meet and the 2019 Palarong Panlalawigan may be charged to SEF/school MOOE, P.T.A and other sources of funds subject to the usual accounting and auditing policies, rules and regulations.
 5. The list of the medical team and the members of the Division Screening and Accreditation Committee (DSAC) is attached for information and guidance.
 6. For compliance.

RBT/CID/egd/jdr