



Republic of the Philippines
Department of Education

DIVISION OF MISAMIS ORIENTAL

MEMORANDUM

No. 585, s. 2018

TO : School Governance and Operations Division (SGOD)
Select Division Office Personnel
Pedro R. Estaño Jr., *Principal IV* - MOGCHS
Junior and Senior HS Teacher-Applicants
This Division

FROM : **RANDOLPH B. TORTOLA**
Schools Division Superintendent

SUBJECT : **ADDENDUM TO DIVISION MEMORANDUM NO. 570, s.2018**
re: Administration of English Proficiency Test (EPT) to
Teacher-Applicants for Junior and Senior High School
Teaching Positions SY 2018-2019 (Round 2) - BATCH 3

DATE : October 1, 2018

1. Per **Division Memorandum No.570, s.2018**, this Office directs the following Division Office Personnel to serve as room examiners and testing staff in the administration of the English Proficiency Test (EPT) to Junior and Senior High School Teacher-Applicants – Batch 3. Assignments are stated below:

Venue: MISAMIS ORIENTAL GENERAL COMPREHENSIVE HIGH SCHOOL (MOGCHS)	
PERSONNEL	FUNCTION/TASK
1. Rudy O. Magdugo	SGOD Chief
2. Danny A. Asio	Division Testing Coordinator
3. Gerry P. Madrid	Room Supervisor
4. Lindo M. Cayadong	Room Examiner
5. Mark Lorren T. Tejano	Room Examiner
6. Edwin L. Gamorot	Room Examiner
7. Kristoffer C. Galarpe	Testing Staff
8. Larry F. Madridano	Testing Staff-Driver

2. Division Testing Personnel are expected to arrive at the venue on or before 7:30 AM for preliminary activities.
3. All Personnel involved in the conduct of this activity shall be entitled to Compensatory Time-Off (CTO) pursuant to Civil Service Commission and Department of Budget and Management Joint Circular No.2, s.2004 on *Non-Monetary Remuneration for Overtime Services Rendered*.
4. Immediate and wide dissemination of this Memorandum is hereby desired.

SGOD/rom/daa/gpm

Encl: as stated

To be indicated in the Perpetual Index under the following subjects:

ASSESSMENT TEACHER APPLICANT EPT BEA