



DIVISION MEMORANDUM

No. 594, s. 2019

To: Education Program Supervisors
Public Schools District Supervisors
Elementary, Junior/Senior and Private School Heads
Elementary, Junior and Senior High School Teachers

From: RANDOLPH B. TORTOLA
Schools Division Superintendent

Subject: CONDUCT OF THE DIVISION TRAINING OF TRAINERS (DTOT) for
ARALING PANLIPUNAN IN PREPARATION FOR THE SEMESTRAL
BREAK IN SERVICE TRAINING (INSET)

Date: September 27, 2019

1. This office announces the Conduct of the Division Training of Trainers for Araling Panlipunan in Preparation for the Semestral Break In-Service Training(INSET) on the following schedule:

- a. October 15, 2019 Elementary
- b. October 16, 2019 Secondary

Venue: Division Conference Room

2. Meals and snacks (am and pm) of the participants shall be charged to HRTD funds while travel expenses shall be charged to school downloaded funds(MOOE)subject to the usual accounting and auditing rules and regulations.

3.All participants are advised to bring copies of research, crafted modules, USB and laptop.

4.For guidance and compliance.



Department of Education
Region X – Northern Mindanao
DIVISION OF MISAMIS ORIENTAL
Cagayan de Oro City



TRAINING DESIGN

I. Title: RESEARCH SEMINAR WORKSHOP IN ARALING PANLIPUNAN

II. Rationale

Quality Education has been the major thrust of the Philippine Educational System. A competent teacher is the vital key player in achieving this goal. Such competence and productivity can be attained if the teachers shall be equipped with relevant training and seminar, workshop which definitely can improve and develop his skills and capabilities in delivering excellent education to the clientele.

In order to abreast and enhance teaching strategies and techniques it is deemed necessary for teachers to engage in research to diagnose the cause why pupils and students got low performance in the National Achievement Test.

III. OBJECTIVES :

1. Upgrade and enhance the teaching strategies of teachers in Araling Panlipunan and develop teaching guides and instructional materials.
2. Craft contextualized modules, worksheets and produce appropriate instructional materials to improve least mastered skills in the NAT.
3. Formulate school based research on policies, mechanisms and interventions in Araling Panlipunan.
4. Design action research to address gaps in teaching and learning delivery of Araling Panlipunan.
5. Focus on the key elements of the K to 12 Basic Education Curriculum
 - a. focus on the key elements of the K to 12 Basic Education Curriculum
 - b. learning activities
 - c. instructional materials
 - d. classroom assessment

IV. TRAINING METHODOLOGIES

Selected AP teachers and School Heads in the Secondary and Elementary are the participants, facilitators and trainers in the above – named activity

A 1-day training/seminar for Elementary, October 15, 2019 and 1 day training /seminar for Junior High School. Participants, October 16, 2019. They are required to bring Learning Competencies and Action Plan in Araling Panlipunan . Trainers are expected to prepare PowerPoint presentation and activities of the assigned topics for the discussion.

V. Names of Participants

DISTRICT	ELEMENTARY PARTICIPANTS	SECONDARY PARTICIPANTS
Magsaysay 1	1.Charity Ranara	1.Morina Llagas
	2.Ryan Vic Dagcuta	2.Jeanette Dablo
	3.Merlene Zia	3.April Grace Duayao
	4.Connie Roxas	4.Jeia Ross Ratilla
	5.Rozel Bayug	5.Jessie Rosales
Magsaysay 2	6.Gemma Bagnol	6. Uriel Yhapon
	7.Ditchy Grace Flor Babaylan	7. Ronel Balagosa
	8.Annalisa Cagas	8. Jay Ann Laranang
	9.Jeneve Babida	9. Charish Ann Bertira
	10.Danny Siaman	10. Mylene Bagongon.
Medina	11.Allan Babanto	11. Loreto Ramos
	12.Resty Quidet	12. Estela Garcia
	13.Rolando Vallespin	13. Karen Pabualan
	14.Beverly Molina	14. Louie De Ala
	15.Myrna Gabia	15. Ingrid Madelo
Talisayan	16. Christina S. Tingabngab	16.James Lloyd Baladad
	17. Ruel O. Libago	17. Gladys Grace Ramos
	18. Cecilia S. Ladera	18. Roland Hibaya
	19. Annaliza R. Olorvida	19. Sheilamie A. Paglinawan
	20. Marina Q. Enterina	20. Brooke Mishelle Pangan
Kinoguitan	21.Jasmin Caputol	21. Leonor Cagalawan
	22.Hermis Labiano	22. Edna Opena
	23.Oscar Salacinas	23. Rolando Padregana
	24.Flordiliza Talipan	24. Mary Etta Acenas
		25. Christabelle Rose Bangay
Sugbongcogon	25.Rochille Gipulao	26. Regner Galimba
	26.Iva Salacinas	27. Sherwin Atchedillo
	27.Carmelin Basa	28. Cherrylyn Pelino
	28.Loribee Galili	29. Rhona Acera

Salay	29. Vanessa Baculanta	30. Loida Cainoy
	30. Dahlia Laniton	31. Dhande Mae Magbago
	31. Nenita Abcede	32. Angelyn Agam
	32. Emelita Bagolbol	33. Robelyn Magbaril
	33. Rona Palamine	34. Lovely Lustre
Lagonglong	34. Editha Dahilan	35. Maxilinda Maderazo
	35. Jannister Puertas	36. Eden Casino
	36. Liza Dahilan	37. Maribel Vallar
	37. Maricel Bandoy	38. Erika Masiba
Balingasag North	38. Marilou Sinogaya	39. Edita E. Sabuga-a
	39. Dizamar Aboc	40. Teresita Tagalo
	40. Michelle Mae Fabre	41. Jennelyn Malayno
	41. Brenda Pamisa	42. Alwyn Madrono
Balingasag South	42. Jovencio Gorres	43. Joan Ganzan
	43. Marie Gamolo	44. Janyne Mabayo
	44. Merycel Salvaleon	45. Arnel Arquita
	45. Cathy Sunogan	46. Rutchel Sagrado
Jasaan	46. Fredeswenda Labaya	47. Florevic Nabo
	47. Annabel Janopol	48. Michelle Eodorot
	48. Rodelys Cahapon	49. Cherry Cabaron
	49. Irene Mariano	50. Joed Ganas
	50. Decerie Igbalik	51. Renia Joyno
	51. Noel Ray Absin	
Claveria I	52. Brenda Mante	52. Jose Molina
	53. Maristela Callao.	53. Jocel Valdeo
	54. Gliceria Casino	54. Meriel Ayuban
	55. Jilly Ann Alcaria	55. Arthel Pangan
	56. Elma T. Delopere	
Claveria II	57. Noel Abao	56. Gerel Baino
	58. Florencio Virador	57. Milchisedic Tagarda
	59. Jennelyn Jadap	58. Brian Bajuyo
	60. Gener Dahilan	59. Dianne Rose Fabela
	61. Erlinda Abug	
Villanueva	62. Ma. Theresa Delegencia	60. Gloria Daba
	63. Arendelle Charms Casino	61. Love Joy Mortola
	64. Arjay Zea	62. Merijoy Jumawan
	65. Ma. Teresa Pojas	63. Arc Deo Gelizon
	66. Teresa Ducot	64. Vilma Vios
Tagoloan	67. Virginia Mariano	65. Reisl Jade Cabural
	68. Geraldine Baconguis	66. Joandy Faye Ilajas
	69. Vincent Dabalos	67. Keith James Ravidas
	70. Nena Castellajos	68. Ronnil Tagactac
MOGCHS	SECONDARY	
	69. Eunie Dela Pena	73. Isidro Esparagoza, Jr.

	70. Raquel Bullecer	74. Lea Labial
	71. Delia Redulia	75. Al Theodore Santillan
	72. Cheryl Narisma	76. Nabila Macaraob
Opol	71. Delia Baculio	77. Sheryl Bardon
	72. Merly Lebosadas	78. Junry Fabio
	73. Amy Tedlos.	79. Ramis Celedona
	74. Emmalou Dagala	80. Vilma Roa
		81. Jovy Ann Taroy
Alubijid	75. Ely L. Magdale	82. Shelly Marie Bagas
	76. Haylee P. Jayoma	83. Jonathan Bombeo
	77. Charity Mae L. Savilla	84. Elizabeth Balacuit
	78. Jovannie J. Bongcayao	85. Johnny Quito.
	79. Von Michele Rulete	86. Divina Aying
Laguindingan	80. Wilbur Ramos	87. Lerio Madridano
	81. Liza Agbalog	88. Roselie Macua
	82. Ninfa Tinoy	89. Charlou Janolino
	83. Arnold Millanes	90. Nenita Isidro
		91. Felix Rynor Rabuyo
Gitagum	84. Wilma Piales	92. Cecilia Cuadra
	85. Catherine Rosalinas	93. Marranne Jude Pahunang
	86. Lucille Boctot	94. Jonas dela Torre
	87. Jovin Ann Cabillan	
Libertad	88. Ivy Jean Ibabacol	95. Dolly Germa
	89. Jeniza Baculio	96. Elenida Ednay
	90. Kimberly Tisara	97. Jasmine Louise Sumodevilla
	91. Emelita Mabao	
Initao	92. Ronnie Amomongpong	98. Rosalie Bagares
	93. Peter Jane Salinas	99. Flora Wabe
	94. Christian Ray Peralta	100. Ferdinand Sienes
	101. Rosalie Ogner	
Naawan	95. Seven delos Reyes	102. Fe Guijon
	96. Maureen Kesia Acera	103. Lourdes Crisol
	97. Leonor Mugot	104. Arly Mae Sumaylo
	98. Maricel Dulay	105. Sachiko Gealon
Manticao	99. Jenefer Denque	106. Blanch Servano
	100. Bernadette Katada	107. Richelle Bondaug
	101. Airen Alolor	108. Shellazon Calatrava
	102. Doris Mermio	109. Calixto Daganio
Lugait	103. Catherine Bongcayao	110. Napoleon Gomos
	104. Daisy Mae Villasis	111. Ralph Maligro
	105. Lovely Jean Madrona	112. Jessah Rhea Deanon
	106. Brenda Arizo	
	107. Michelle Mae Cenas	

VI. WORKING COMMITTEES

SPEAKERS/ FACILITATORS

- | | |
|---------------------|---------------------------|
| 1. Celieto Magsayo | 1. Ernesto Seco |
| 2. Pio Bagares | 2. Rodora Magna Canadilla |
| 3. Manuelita Capito | 3. Lecimar Esdrelon |
| 4. Lisa Akut | 4. Florevic Nabo |
| 5. Maria Paz Labis | 5. Norman Sayson |
| 6. Gladys Banac | 6. Danny Siaman |
| 7. Nemie Mariano | 7. Seven Delos Reyes |
| 8. Allen Kilat | |

VII. Date & Venue

Date:

October 15,2019 Elementary

October 16,2019 Secondary

Venue: Division Conference Room

VIII. Proposed Budget:

1. Food (Breakfast, am snacks, lunch, pm snacks) for 2 days

Number of Participants:

Elementary 120x 300= Php 36,000.00

Secondary 120x 300= Php 36,000.00

Summary = Php 72,000.00

VIX. Source of Fund:

HRTD Funds

X. EVALUATION:

Though the prepared evaluation sheets, the participants will be required to evaluate and answer to the following:

1. Effectiveness of the speaker in terms of their delivery of the topic.
2. Relevance of the topics and its usefulness in the present society and the degree of how each topic helps the teachers handling AP subject improve their teaching ability.
3. Accommodation, food and venue.

The primary purpose is to gather feedbacks and comments for enhancement.

XI. MONITORING

Participants in this training will be required to submit school based research, action research and contextualized modules to be submitted in the division office



Republic of the Philippines
Department of Education
Division of Misamis Oriental

TRAINING MATRIX

DATE	TIME	ACTIVITY	PERSON INVOLVE
10/15/19	7:00- 7:35	Registration	Secretariat
	7:35- 8:00	Opening program Doxology Philippine National Anthem	Pio R. Bagares, Ph., D. District In-charge Libertad District
		Opening Remarks and Acknowledgement of Participants	
		Message	
	8:00- 9:00	Review of the Guidelines in Araling Panlipunan Research	Ernesto Seco Principal I Tambal IS
	9:00- 10:00	Learning Resource Quality Assurance (QA) Process	Celieto Magsayo EPS I – LR Manager
	10:00-11:00	Teaching Strategies in Araling Panlipunan	Pio Bagares District In-charge Libertad District
	11:00-12:00	Updates on the Making of Contextualized Modules	Manuelita Capito Principal I Mambayaan ES
12:00-1:00	Working Lunch		
1:00-2:00	Integration of Research in Araling Panlipunan	Carnila D. Simacon, Ph., D. Principal I Sta Ana ES	
2:00-4:30	Best Practices in Making Research	Norman Sayson Principal I Cabantian ES	
		Danny Siaman Jr. SIC – Tama IS	




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		Crafting Modules in AP Grade 8 & 9	Manuelita Capito Principal I Mambayaan ES
		Workshop	Workshop
		Workshop	Florevic Nabo Teacher III Jasaan NHS
	4:30-5:00	Closing Program	

Prepared by:


FERMINIA M. LABIS
EPS I Araling Panlipunan

Prepared by:



FERMINIA M. LABIS
EPS I – Araling Panlipunan

 **IRISH KARYLLE D. AMONTE**
SEPS- HRD

Appropriation of Funds:



MARK LORREN T. TEJANO
AO-V, Budget Officer

Funds Available:



ANGELITA B. RANALAN
Accountant III

Recommending Approval


ERLINDA G. DAEL, Ph.D.
CID Chief


ROWENA H. PARA-ON
Assistant Schools Division Superintendent

APPROVED


RANDOLPH B. TORTOLA
Schools Division Superintendent