



Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO  
SCHOOLS DIVISION OF MISAMIS ORIENTAL

October 13, 2023

**DIVISION MEMORANDUM**

NO. 614 s. 2023

**TO :** ALL QUALIFIED APPLICANTS  
This Division

**SUBJECT:** SCHEDULE OF INTERVIEW, WRITTEN EXAMINATION AND FURTHER  
EVALUATION OF APPLICANTS TO ADMINISTRATIVE OFFICER II.


1. This Office announces the schedule of interview, written examination and further evaluation of applicants to Administrative Officer II on the following schedule:

Position/School	Date/Time
Administrative Officer II SG-11(1st batch)	October 18-19, 2023 @ 8:00am-5:00pm
Administrative Officer II SG-11(2 <sup>nd</sup> batch)	October 20,25-27 & Nov. 3,7,8, 2023 @ 8:00am-5:00pm

2. Only the applicants who have submitted their pertinent documents on July 18,2023 and September 29, 2023 shall attend the scheduled interview/deliberation at the Office of the Assistant Schools Division Superintendent. Moreover, only the qualified applicants who shall show up in the interview shall be included in the comparative assessment result (CAR).

3. Additional documents during interview shall not be considered.

4. Immediate dissemination of this Memorandum to all concerned is enjoined.

  
**EDILBERTO L. OPLENARIA, EdD. CESO V**  
Schools Division Superintendent