



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

October 17, 2023

DIVISION MEMORANDUM

No. 620 s. 2023

TO : ALL INTERESTED AND QUALIFIED APPLICANTS
This Division

SUBJECT: RANKING FOR EDUCATION PROGRAM SPECIALIST II FOR SCHOOL GOVERNANCE AND OPERATIONS DIVISION

1. This Office announces the ranking of qualified applicants for Education Program Specialist II this Division.
2. The ranking shall abide with the guidelines stipulated in DepED Order No 007, s. 2023, otherwise known as “Guidelines on Recruitment, Selection, and Appointment in the Department of Education.”
3. The following qualification standards shall be considered:

Position	Education	Experience	Training	Eligibility
Education Program Specialist II SG-16, Item No.660079-2014	Bachelor’s Degree or its equivalent	2 years experience in education, research, development, implementation or other relevant experience	4 hours of relevant training	RA 1080 Career Service (Professional) PD 907, Appropriate Eligibility for Second Level Position

4. Interested applicants shall submit one folder of photocopied documents on or before October 31, 2023 together with the application letter addressed to **EDILBERTO L. OPLENARIA**, EdD, CESO V Schools Division Superintendent, as follows:

- a. Application letter/Letter of Intent;
- b. Accomplished Form 212 with 2”x2” picture;
- c. Latest Performance rating;
- d. Updated copy of service record;
- e. Transcript of records (Not certification from the registrar);
- f. Certificate of registration/Renewed PRC license;
- g. all available and eligible pertinent documents as stipulated in DepEd Order No. 007, s. 2023 (Related Teaching Positions); and
- h. Omnibus certification of authenticity and veracity of all documents submitted.

5. Applicants shall bring original copies of the documents they have submitted for the interview/deliberation at the office of the Assistant Schools Division Superintendent on a schedule which shall be announced later.

6. For the entire duration of the activity, all the applicants shall adhere DepEd Order No.29 s. 2002 on this Office's Implementation of Equal Opportunity Policy (EOP), that is regardless of age, sex, sexual orientation, gender, gender identity, civil status, disability, religion, ethnicity, and political affiliation, among others.

7. The Personnel Selection Board (PSB) is composed of the following:

Chairman : **ERLINDA G. DAEL**
Asst. Schools Division Superintendent

Members : **MARIA TERESA M. ABSIN**
SGOD Chief

JANICE LOURDES S. RESURRECCION
AOV

MELANIE C. ESTENZO
AO IV

MARIA ASUNCION G. RAFOLS
EPSVR
MOPSTEA President

Secretariat: **CLARIBEL L. RODRIGUEZ**

Asst. to the Secretariat: **BETTY S. SALIRING**

8. Immediate dissemination of this Memorandum to all concerned is enjoined.


EDILBERTO L. OPLENARIA, EdD, CESO V
Schools Division Superintendent 

ELO/EGD/clr