



**DIVISION OF MISAMIS ORIENTAL**

**DIVISION MEMORANDUM**

No. C40, s.2019

**TO: ALL CONCERNED SCHOOL HEADS**

**DATE: October 25, 2019**

**SUBJECT: PRE-PROCUREMENT CONFERENCE, PRE-BIDDING  
CONFERENCE AND RECEIPT, OPENING OF BIDS &  
ELIGIBILITY CHECK**

3. You are hereby directed to attend the **Pre-Procurement Conference, Pre-Bidding Conference and Receipt, Opening of Bids and Eligibility Check** for the **REPAIR OF CLASSROOMS PROPOSED TO BE CONVERTED TO DENTAL CLINICS** and **CY 2019 CONSERVATION AND RESTORATION OF GABALDON SCHOOL BUILDINGS AND OTHER HERITAGE S C H O O L BUILDINGS** at the **Division Office Conference Room, 3<sup>rd</sup> Floor of DepEd Misamis Oriental Division Office Building, Velez St Cor. Del Pilar St., Cagayan de Oro City.**
1. School Heads shall be designated as Representative from the End-User during the Pre-Procurement Conference, Pre-Bidding Conference and Receipt, Opening of Bids and Eligibility Check.
2. The Procurement Activity and Schedule are indicated in **Enclosure 1.**
3. The List of Recipient Schools are indicated in **Enclosure 2.**
4. Travel expenses shall be charged against School MOOE Funds.
5. For your information and compliance.

Thank you.

**RANDOLPH B. TORTOLA**  
Schools Division Superintendent

RBT/jca  
Encl.:As stated



## Enclosure 1

<u>Procurement Activity</u>	<u>Schedule</u>
Pre-Procurement Conference	October 28, 2019 10:00AM
Advertising/Posting of Invitation	October 29-November 4, 2019, 5:00 PM
Issuance of Bidding Documents	October 29-November 17, 2019, 5:00 PM
Pre-Bid Conference	November 5, 2019, 10:00 AM
Receipt and Opening of Bids and Eligibility Check	November 25, 2019, 10:00 AM
Bid Evaluation	November 26, 2019
Post Qualification	November 27 to 28, 2019
Approval of Resolution to Award	November 29, 2019



## Enclosure 2

### LIST OF PROJECTS and RECIPIENT SCHOOLS

<u>Project/s</u>	<u>Recipient School/s</u>
Conversion of Classrooms to Dental Clinics	Kibungsod CS
	Medina CS
	Salay CS
	Claveria CS
	Gitagum CS
	Jasaan CS
	Laguindingan CS
	Lugait CS
	Manticao CS
	Tagoloan CS
Villanueva CS	
Conservation and Restoration of Gabaldon School Buildings	Salay NHS